

**AGENDA
FERRIS CITY COUNCIL MEETING
CITY OF FERRIS
A GENERAL LAW MUNICIPAL CORPORATION OF THE
STATE OF TEXAS, ELLIS COUNTY
AT THE
COUNCIL CHAMBERS
215 W. SIXTH STREET, FERRIS, TEXAS 75125
7:00 P.M. MONDAY, JULY 18, 2011**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 18th DAY OF JULY 2011 AT ITS REGULAR MEETING PLACE AT 215 W. SIXTH STREET, FERRIS, TEXAS FOR THE PURPOSE OF CONSIDERING:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
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INVOCATION

PLEDGE OF ALLEGIANCE

COUNCIL BUSINESS

- | | | |
|----|--|-----------|
| 1. | Call to order. | No Backup |
| 2. | Roll call to determine the presence of a quorum. | 1 |

APPROVAL OF MINUTES

- | | | |
|----|--|---|
| 3. | Consider approval of meeting minutes for the City Council meeting of July 5, 2011. | 2 |
|----|--|---|

APPROVAL OF EXPENDITURES

4. Consider ratification of expenditures for periods ending June 24, 2011 and July 1, 2011. 6

NEW BUSINESS

5. Presentation of Certificates of Appreciation to Board and Committee Youth Advisors. 26

NEW BUSINESS

6. Consideration and action as may be appropriate regarding amending the budget to accept a grant from the ASPCA for new Animal Control cages for the Animal Control truck. 27

7. Consideration and action as may be appropriate regarding accepting a proposal from Baker Aiklen for Architecture and Engineering services for a concession stand at Mutz Park. 32

WORK SESSION

8. Conduct budget work session. 37

Executive Session Reservation

The City Council reserves the right to convene into an Executive Session (closed to the public) as authorized by Section 551.071(2) of the TEXAS GOVERNMENT CODE, for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, PAT BRADLEY, HEREBY CERTIFY
THE FOREGOING NOTICE WAS
POSTED ON OR BEFORE THE 15th
DAY OF JULY 2011 BY 5:00 P.M.

PAT BRADLEY
CITY SECRETARY

City Council Meeting Attendance Record - FY 2010-2011

CITY COUNCIL		Oct.		Nov.		Dec.	Jan.		Feb.			Mar.		Apr.			May			June		July		Aug.		Sep.	
Title	Name	4	18	1	15	6	3	18	7	7	22	7	21	4	18	2	16	19	6	20	5	18	1	15	6	19	
Mayor	Rick Barrett	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	A	A							
Ald. PL. 1	James Starr	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P							
Ald. PL. 2	Jay Walsh	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	E	P	P							
Ald. PL. 3	Micheal Driggars	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	E	P	P							
Ald. PL. 4	Gary Ross	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P							
Ald. PL. 5	Carol Wright	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P							
Total:		6	5	6	6	6	6	5	5	6	5	6	6	5	6	6	6	5	6	5	5						

Mayor Pro-Tem

CITY STAFF		Oct.		Nov.		Dec.	Jan.		Feb.			Mar.		Apr.			May			June		Jul.		Aug.		Sep.	
Title	Name	4	18	1	15	6	3	18	7	7	22	7	21	4	18	2	16	19	6	20	5	18	1	15	6	19	
City Mgr.	Eric Strong	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P							
City Sec.	Pat Bradley	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P							
Fin. Dir.	Melissa Garcia	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	A	P	P							
Chief/Pol.	Sam Love	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P							
DPW	Charlie James	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	A	P	A							
Fire Chief	Eddie Duran	P	P	P	P	P	P	P	A	P	P	P	A	P	P	P	P	A	P	P							
Main St.	Chuck Dart	A	A	A	P	A	A	P	A	P	A	A	P	P	A	P	P	A	A	P	P						
Lib. Dir.	Kathy Harrington	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	A	A	P	P							
CBO	Tim Rawlings	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P	A	P	P	P							
I. T.	Doug Childers	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P							
City Atty	Mark Goldstucker	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A							
	Other Rep.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A							
Total:		9	9	9	9	8	9	10	2	10	9	8	9	10	9	9	9	3	9	9	10						

Mayor, "Will the City Secretary call the roll?"

The City Secretary calls each Member's position and name.

They respond if they are present.

City Secretary, "Mayor, a quorum is present."

- P Present
- A Absent
- R Resigned
- D Deceased
- E End of Term

**STATE OF TEXAS
COUNTY OF ELLIS**

**THE FERRIS CITY COUNCIL MET IN A REGULAR SESSION,
JULY 5, 2011 AT 7:00 P.M. IN THE COUNCIL CHAMBERS
LOCATED AT 215 W. SIXTH STREET, FERRIS, TEXAS.**

MEMBERS PRESENT

Jim Starr, Mayor Pro Tem
Jay Walsh, Alderman Place #2
Micheal Driggars, Alderman Place #3
Gary Ross, Alderman Place #4
Carol Wright, Alderman Place #5

STAFF PRESENT

Eric Strong, City Manager
Pat Bradley, City Secretary
Melissa Garcia, Finance Dir.
Charlie James, Public Works Dir.
Tim Rawlings, Chief Bldg. Official
Kathy Harrington, Librarian
Chuck Dart, ECD/Main St. Dir.
Sam Love, Police Chief
Eddie Duran, Fire Chief
Doug Childers, IT

MEMBERS ABSENT

Rick Barrett, Mayor

STAFF ABSENT

Mark Goldstucker, City Attorney

INVOCATION

The invocation was given by Alderman Gary Ross.

COUNCIL BUSINESS

1. Call to Order.

Mayor Pro Tem Starr called the meeting to order at 7:00 pm.

2. Roll Call to determine the presence of a quorum.

City Secretary Bradley called roll and determined that a quorum was present.

3. Announcement of resignation by Mayor Rick Barrett.

Mayor Barrett was not present for the meeting and no letter of resignation was presented to the City Manager or City Secretary.

APPROVAL OF MINUTES

4. Consider approval of meeting minutes for two City Council meetings of June 20, 2011.

Alderman Walsh moved to approve the City Council meeting minutes of June 20, 2011. Seconded by Alderman Ross. For: Unanimous. Motion carried 5-0-0.

APPROVAL OF EXPENDITURES

5. Consider ratification of expenditures for periods ending June 15, 2011 and June 17, 2011.

Alderman Wright moved to approve the expenditures for periods ending June 15th and June 17, 2011. Seconded by Alderman Driggars. For: Unanimous. Motion carried 5-0-0.

NEW BUSINESS

6. Consideration and action as may be appropriate regarding acceptance of the resignation of Mayor Rick Barrett.

This item was skipped due to Mayor Barrett not being present and no letter of resignation submitted.

7. Consideration and action as may be appropriate regarding the appointment to fill the vacant mayor's seat.

This item was skipped.

8. Consideration and action as may be appropriate regarding swearing in of new mayor.

This item was skipped.

9. Consideration and action as may be appropriate regarding appointment to the Ferris Main Street Association Board of Directors.

Alderman Ross moved to appoint Alderman Jay Walsh to the Ferris Main Street Association Board of Directors. Seconded by Mayor Pro Tem Starr. For: Unanimous. Motion carried 5-0-0.

10. Consideration and action as may be appropriate regarding appointment of new members to the North Ellis County Coalition of Cities committee.

Mayor Pro Tem Starr moved to appoint Alderman Carol Wright as the City's representative to the North Ellis County Coalition of Cities committee. Seconded by Alderman Walsh. For: Unanimous. Motion carried 5-0-0.

11. Consideration and action as may be appropriate regarding appointment to the Planning and Zoning Commission.

Alderman Driggars moved to appoint David Sacha to the Planning and Zoning Commission. Seconded by Alderman Ross. For: Unanimous. Motion carried 5-0-0.

12. Consideration and action as may be appropriate regarding Resolution No. R-11-121 adopting a reserve policy for the general fund.

Alderman Ross moved to approve Resolution No. R-11-121, adopting a 90 day general fund reserve policy. Seconded by Alderman Wright. For: Unanimous. Motion carried 5-0-0.

13. Consideration and action as may be appropriate regarding Resolution No. R-11-122 adopting a policy regarding establishing rules and regulations for the use of the Finance building for car washes.

Alderman Wright moved to table this item until further information could be obtained. Seconded by Alderman Driggars. For: Unanimous. Motion carried 5-0-0.

DISCUSSION ITEMS

14. Discussion regarding the purchase of the land from Union Pacific Railroad.

After a brief discussion, the Council instructed the City Manager to continue negotiations with the Union Pacific Railroad concerning the purchase of railroad land as far south as Ninth Street and including the entire property where the City Hall is located.

15. Discussion regarding a landfill pass policy at the landfill.

The Council and City Manager discussed how illegal dumping might be controlled. After a brief discussion, it was decided to continue this discussion at a later time.

16. Discussion regarding accepting a SPCA grant for a new Animal control truck.

The SPCA has offered the City a grant in the amount of approximately \$6,000 to upgrade the animal control vehicle. The entire cost of the upgrade is expected to be approximately \$12,000. The Council instructed the City Manager to compose a letter of acceptance and a budget amendment and present it at a later meeting for approval.

17. Adjourn.

With no further business to come before the Council, Alderman Ross moved to adjourn the meeting. Seconded by Alderman Wright. For: Unanimous. Motion carried 5-0-0. Mayor Pro Tem Starr adjourned the meeting at 8:10 pm.

APPROVED THIS THE 18th DAY OF JULY, 2011.

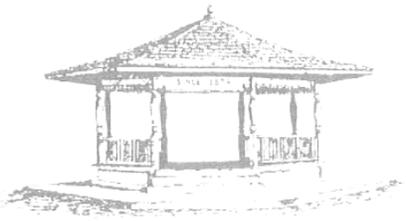
James Starr, Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Pat Bradley, City Secretary

Mark Goldstucker, City Attorney



MEMORANDUM

DATE: July 18, 2011
FROM: City Manager
TO: Mayor and City Council

SUBJECT: Youth Advisors

We have had two youth advisors that have served on the Parks and Recreation Board. Their one year terms have expired, and they will no longer be on the board. We want to recognize them and present them a certificate for their involvement.



MEMORANDUM

DATE: July 18, 2011
FROM: City Manager
TO: Mayor and City Council

SUBJECT: Animal Control Truck Grant

As we discussed at our last meeting, we applied for a grant through the ASPCA to replace the bed of the Animal Control truck with one that has a more appropriate cage on the back of it. Currently the cage we have is for hunting dogs and can hold two animals. The one that we have applied for is stainless steel and has six cages.

I have included the same documentation as the last time we discussed this item. I have also included a letter from the manufacturer indicating that enhancing the suspension of the ½ ton truck will allow for it to handle the cage that we will be putting on the truck.

If you decide to take action on this, we will need to amend the budget as part of our action to add \$11,000 for capital equipment for the animal control division (\$5,000 of this is offset by the revenue we receive from the ASPCA).



DEERSKIN MFG. INC.
PO BOX 127 SPRINGTOWN, TEXAS 76082
(800) 880-6089 FAX (817) 523-6685
www.deerskinmfg.com

07.08.11

City of Ferris, Tx
Attn: Tim Rawlings
P)817-733-9156
F)972-544-8259

Re: Mounting ACCM6 on 1/2 Ton Trucks

Deerskin Mfg. Inc. agrees that the ACCM6 Animal Control Chassis Mount can be mounted on a Full Size 1/2 Ton Truck (Ford, Chevy or Dodge) with a 56" Cab to Axle measurement. Deerskin Mfg. Inc. agrees to install additional springs on the truck to enhance suspension.

If there are any questions or concerns, please contact us.

Thank you


Jennifer Villasana



DEERSKIN MFG. INC.
 PO BOX 127 SPRINGTOWN, TEXAS 76082
 (800) 880-6089 FAX (817) 523-6685
www.deerskinmfg.com



ACCM6G

SPECIFICATIONS FOR 6 COMPARTMENT CHASSIS MOUNT ANIMAL CONTROL UNITS

ACCM6G To Fit Chevy, Ford, Dodge; 8' Bed Only (56" cab to axle-¾ Ton Vehicle Recommended)

Overall Dimensions: 80" wide, 52" tall overall, 106" long

Compartment Dimensions:

Storage Compartment: 22" wide, 35" tall, 80" deep

Animal Compartments:

Street Side:	Front 28"W x 35"H x 40"Deep	Inside Dimensions
	Center 25"W x 26"H x 40"Deep	Inside Dimensions
	Center 25"W x 26"H x 40"Deep	Inside Dimensions
Curb Side:	Front 28"W x 35"H x 40"Deep	Inside Dimensions
	Center 25"W x 26"H x 40"Deep	Inside Dimensions
	Center 25"W x 26"H x 40"Deep	Inside Dimensions

Construction:

- *Basic frame is 2" x 2" welded steel tubing with a Superstructure of 1" x 1" welded steel tubing.
- *All steel is hot dipped galvanized before covering.
- *The ceiling contains 4" foam insulation and the front, back and bottom contain 1" foam insulation to provide a 15-20 degree cooler temperature within each animal compartment.
- *Units are waterproof, corrosion resistant, and chew proof.
- *The interior and exterior material is 20 gauge stainless steel.



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- *The ceilings consist of .050 aluminum with a roof of 1/8" aluminum diamond plate.
- *Doors are made with 12 gauge stainless steel and hinged from the front with a continuous stainless steel hinge.
- *Doors have positive locking tee handles, keyed alike.
- *Doors have adjustable louvered aluminum vents with perforated inside grilles.
- *Storage compartment floors are carpeted.
- *The storage compartment doors are solid (with no vents).
- *Units are equipped with LED marker lights, LED stop and tail lights, LED dual backup lights, and four way flashers.
- *The body is mounted to the vehicle frame with eight (8) angle brackets.

Included Equipment

- 1-12 Volt Exhaust Fan installed in the roof of the unit to exhaust heat from each compartment. Each fan is 800 CFM which exceeds manufactures rating.
- 6-Interior lights installed in each compartment with all switches mounted on the dash of the vehicle.
- 3-Swinging partitions installed in compartments and can be opened to create a pass through compartment between each side of the unit.

Price for unit per above specifications \$ 10950.00

*****OPTIONAL EQUIPMENT AVAILABLE*****

Backup Alarm-PM #781

Secondary Safety Doors—These doors are located inside the primary door and are constructed of 125 aluminum with 3/4" holes punched for ventilation and a catch pole cutout.

One Way Safety Doors-These doors are located inside the primary door and are constructed of 1X2 aluminum. Each one way door will have two(2) spring loaded 125 aluminum panels to ease loading but still prevent escape until one way door is opened. Each one way door is equipped with positive latches and 3/4" holes punched for ventilation.

Top Luggage Rack-This rack is installed on top of unit for additional storage. The rack is constructed of 1 1/2 X 1 1/2 square aluminum tubing welded.

Emergency Strobe-Federal Signal Model 450112- measures 16" long and 5" high and 7" wide with (2) 55 watt halogen bulbs, reflectors and amber colored dome, wired with #12 thermoplastic wire with fused circuit breaker, and dash mounted switches.

Air Conditioning System-Red Dot Model R-6100 Unit is 20,000 BTU with add on compressor to truck engine. (Rangers, S-10's, Toyotas, etc are not adaptable to brackets for added compressors.)

Auxiliary Heating-Red Dot Model R-254-4- A 20,000 BTU directional air louvered heater.

Patio Storage Bumper-The bumper is constructed of steel and is 82" long and 15" wide, painted



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with automotive polyurethane paint, and has a storage compartment in the center.

Step Bumper-The bumper is constructed of steel and is 82" long and 6" wide, painted with automotive polyurethane paint.

Rubber Mats-Constructed of 1/2" thick, chew proof rubber mats to fit the floor of the compartment.

Rear Flood Lights (2) 4 X 6 Quartz floodlights mounted on the rear of the unit.

Dead Animal Pan-This is available to fit the rear compartments only. It is constructed of aluminum and has four raised sides and handles on each end can be fitted in the rear compartments for loading dead animals.

Pet Step-Constructed of polypropylene, with a size of 70" L (35" L when folded) X 18" W with universal rubberized grips to fit any vehicle.

Deerskin Lift System-Slide out cage housed in curb side front compartment to assist in lifting large animals. Powered by an 1800# 12 volt, cable winch, the cage lowers to curb height and is capable of lifting 200 pounds.

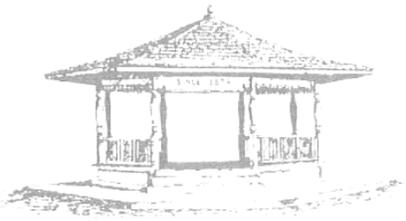
Dead Animal Box with Lift Gate-Located in the rear center of the unit, with a electric lift gate capable of lifting 1000 pounds.

Directional Light Bar-Federal Signal Model 321112-Traffic advisor located on the rear of the unit, placed at center top to advise traffic of the vehicles location.

Door Checks-Mounted inside the cage attached to the primary door, used to hold the door in open position while loading/unloading animals.

Digital Thermometer-Mounted on dash of truck with the probe located inside animal unit to monitor temperature while vehicle is in use.

Visit Our Web Page at <http://www.deerskinmfg.com>



MEMORANDUM

DATE: July 18, 2011
FROM: City Manager
TO: Mayor and City Council

SUBJECT: Concession Stand

The engineer who has done the work on the baseball fields has put together a proposal for the Architecture and Engineering for the proposed new concession stand. We would like to add this to our existing agreement with them. Their initial proposal was for \$13,200, which I felt was a little high. They have since come down in their cost to \$11,550.

I have also included a rough site plan, floorplan and elevation of what the building will look like. The estimate on the construction of the building is \$85,000. If you approve the architecture and engineering, we will amend the construction agreement at a later date to include the construction of the building as well.

TBPE #F-45
 TLSF #100231

Date July 13, 2011

Proposal No. 11-2117

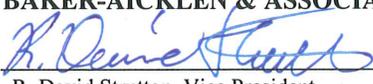
ADDITIONAL SERVICES AUTHORIZATION

Client City of Ferris	Project No. 1964-2-001
Project Mutz Park Improvements	Contract Date 10/14/10
Subject of Additional Services Architectural Services	Addl. Svcs. Project No. 1964-2-001-24
<p>Description:</p> <ul style="list-style-type: none"> Provide professional architectural, mechanical, electrical, plumbing and structural design services to produce design development and construction drawings for a consolidated concession restroom building. The structure will be based on replicating a prefabricated building structure including but not limited to: split-face CMU walls, mono-slope roof, open air restrooms, and limited conditioned concession area. The concession area will <u>not</u> be designed for cooking and preparing food and will only be designed to accommodate food warmers, ice and beverage coolers and pre-packaged food. Structural foundation design will be based on geotechnical investigation for New Public Library (ETTL Job No. G3416-10) prepared by E TTL Engineers & Consultants, Inc. for the City of Ferris c/o BWR, Corp., Tyler, Texas dated: September 16, 2010, and as provided by the Client. Construction drawings will be submitted and reviewed concurrently with the ball field improvement plans for compliance with the Texas Accessibility Standards. Bidding and construction observation services will not be provided. The building will be constructed by a contractor through The Interlocal Purchasing System (TIPS) as approved by the Client. Limited construction observation will be performed/included as part of the construction observation services for the ball field improvement project. <p>Not Included:</p> <ul style="list-style-type: none"> Revisions requested during Design Development after a review set is presented and approved by Client. Revisions requested during Construction Document preparation after a review set is presented and approved by the Client. Providing furniture and equipment selections, procurement and coordination. Interior signage packages (other than required by TAS/ADA). Drawings for marketing purposes. <p>Reason for Change: Client Request</p>	

Compensation:

 X Lump sum charge basis plus reimbursable expenses, as defined in the PROFESSIONAL SERVICES AGREEMENT, and in addition to the compensation for BASIC SERVICES. Total charges for these ADDITIONAL SERVICES are to be \$11,550

Prepared By: Brian Binkowski, ASLA, Sr. Landscape Architect

Proposed By: **BAKER-AICKLEN & ASSOCIATES, INC.**

 R. David Strutton, Vice President

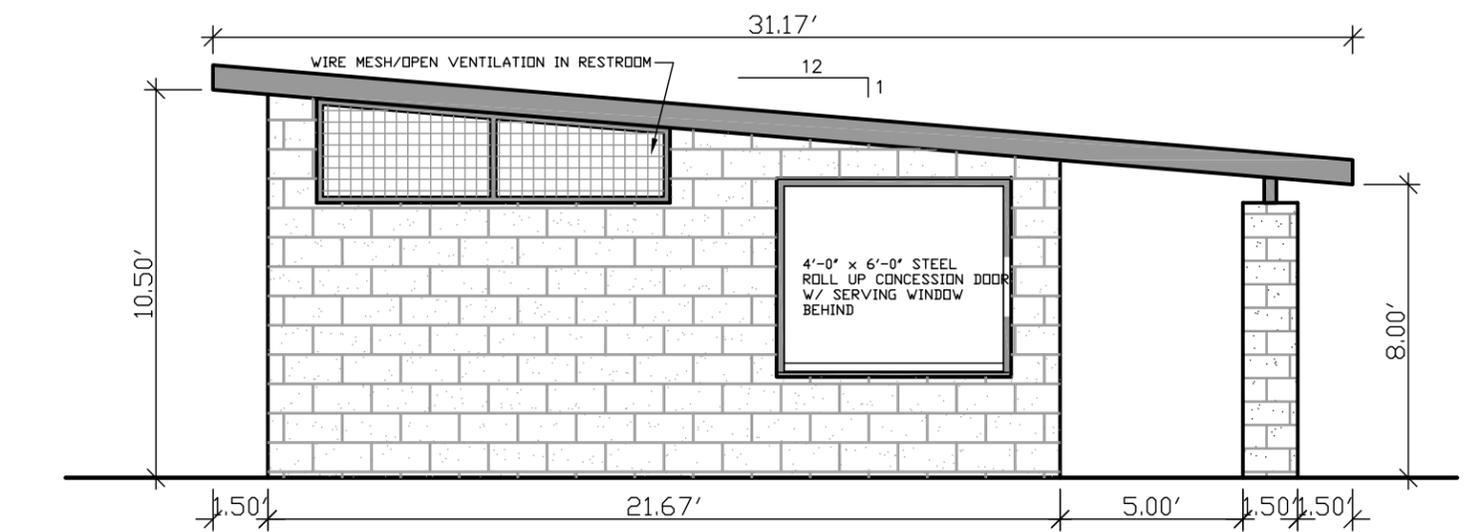
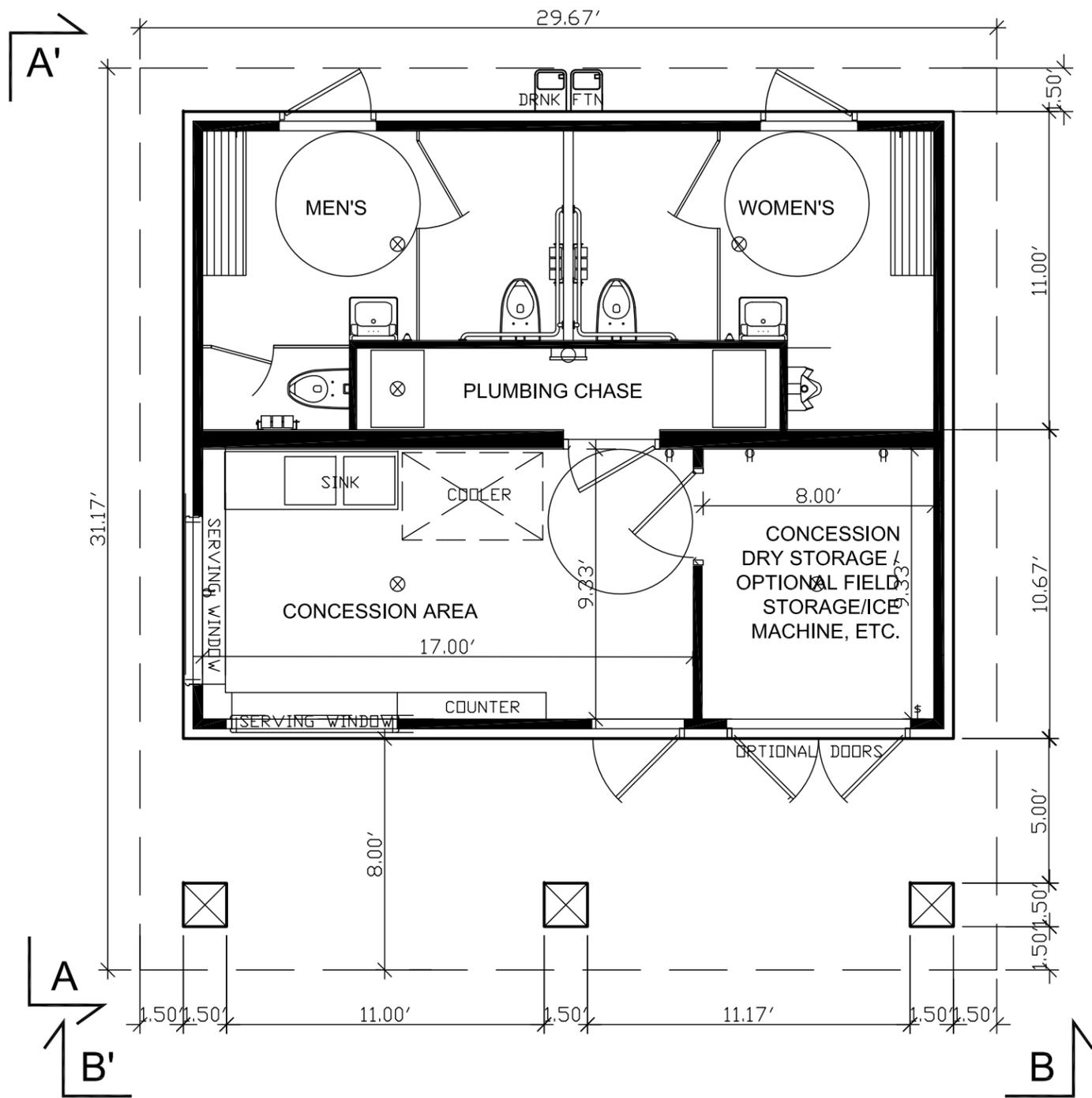
7/13/11
Date

CITY OF FERRIS

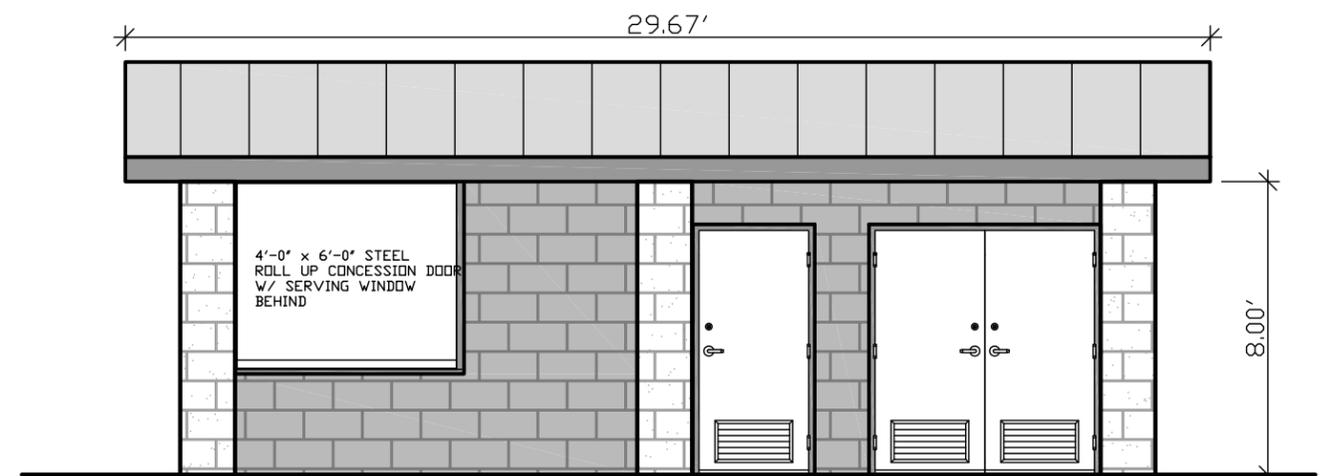
Client: _____ **Date** _____

Name & Title: _____

(Please return a signed copy to us for our files.)



ELEVATION A-A'



ELEVATION B-B'

MUTZ PARK - BLDG. CONCEPT 1
 SCALE: 1" = 5'
 06.29.11 (BAKER-AICKLEN)

09' W 161.98'

1534 1535

1536

red 1/2" rod cap 4466 dirt alley

1535 ng

1532

EAST 10TH STREET
cl trail

1527

FF459195

PEDESTRIAN GUARDFENCE
APPROX. 45 LF.

TC460.00

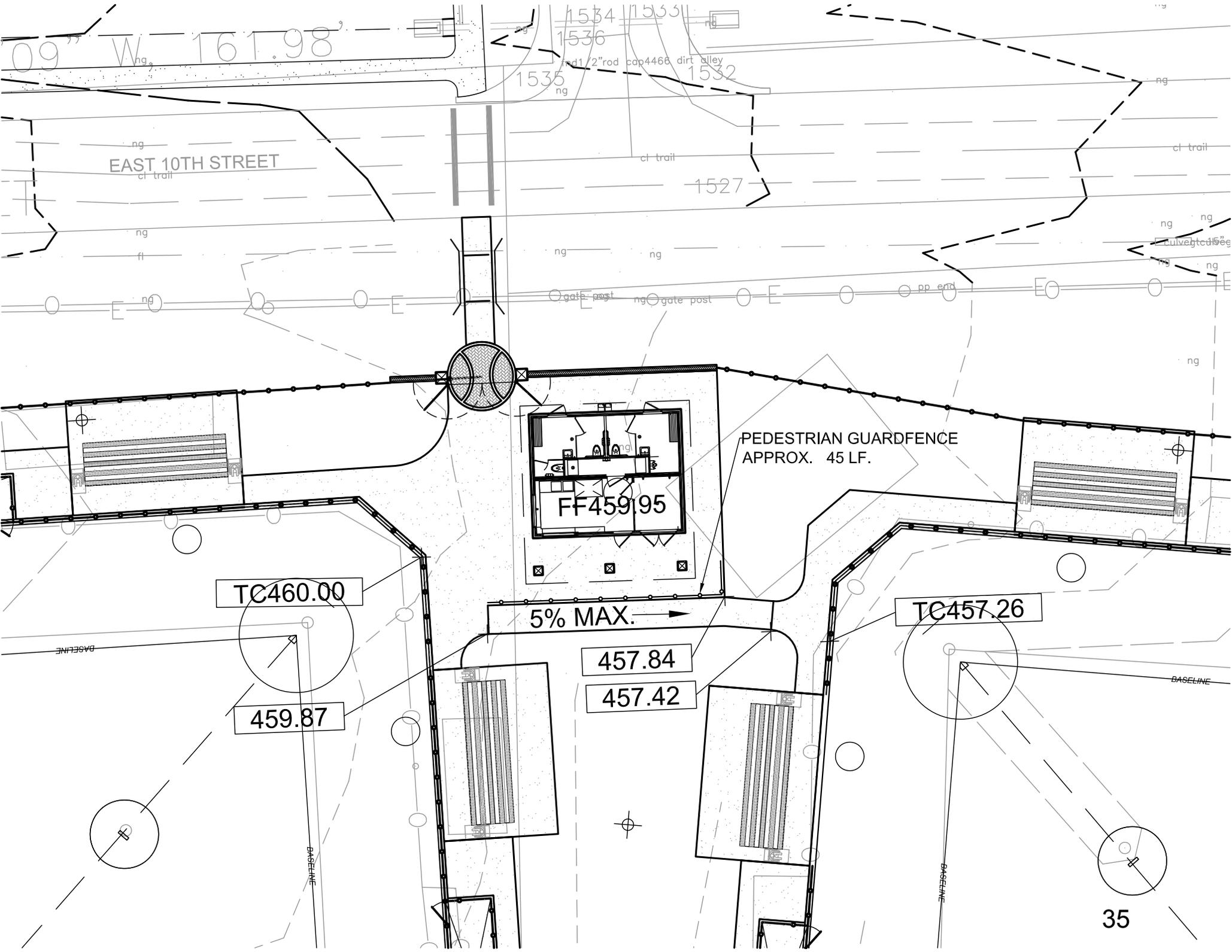
5% MAX. →

TC457.26

459.87

457.84

457.42



09" W 161.98'

1534
1536
1535 ng
1532
1527

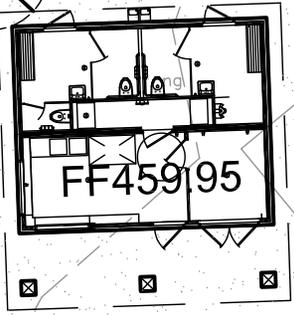
EAST 10TH STREET
cl trail

459.85

459.75

457.30

5% MAX.



FF459195

STAIRS W/ HANDRAIL
5 RISERS (2 FT.)

460.00

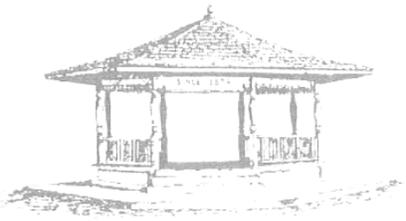
TC457.08

TS459.68

BS457.18

BASELINE

BASELINE



MEMORANDUM

DATE: July 18, 2011
FROM: City Manager
TO: Mayor and City Council

SUBJECT: Budget Worksession

The only backup for this item is a list of budget requests from the various departments. We have previously gone over the basic operational budget, and that is available for your review in the budget backup folder of dropbox.

At this meeting, I would like to focus on the list of budget requests and go over them to determine which we need to include in the budget and which ones you want to leave out. I will clarify this at the meeting again, but this list is not necessarily a recommendation of things we need to do. Some of it is more critical than others, but this needs to be a council decision on what items we go forward with and which ones we don't.

Department	Description	Amount
Fire	Radio Equipment	\$30,000
Police	Radio Repeater	\$12,000
Police	New Roof	\$15,000
Fire	Roof and door repair	\$5,000
Ec. Dev	Retail Recruitment Study	\$15,000
Street	Street Improvements	\$30,000
Police	Patrol Vehicle	\$30,000
Police	New Badges	\$2,500
Ec. Dev	Signs	\$6,590
IT - Fire	Laptop	\$800
IT - Police	Investigator Computer	\$900
IT - Police	Dispatch Computer	\$900
IT - Finance	Laptop Finance Director	\$800
IT - Ec. Dev	Laptop	\$800
Ec. Dev	Panels for Pavillion	\$4,000
Library	Furniture	\$35,000
Library	Various Office Eqpt	\$1,000
Library	RF Security Gates	\$5,200
Admin	Paint Pavillion	\$2,000
Admin	Paint Gazebo	\$1,200
Admin	Paint Light Poles	\$1,000
Finance	Replace Carpet	\$3,000
Animal Control	Epoxy Paint Pen Walls	\$960
Animal Control	Block Walls	\$8,220
Animal Control	Epoxy Paint New block Wall	\$540
Animal Control	Concrete Pad	\$1,872
Animal Control	Paint Building Interior	\$3,120
City Hall	Remove Poles and Rewire	\$4,757
Grand Total		\$222,159

Fund	Description	Amount	Available Balance
Court Security	Bailiff Warrant Officer	\$47,000	\$109,000
Fluid 1&2	Paint Water Tank Interior	\$65,000	\$67,436
Court Tech.	Phone System	\$5,000	\$125,000
NW Rec.	Soccer Field Improvements	\$17,435	\$17,435