

**AGENDA**  
**FERRIS CITY COUNCIL**  
**CITY OF FERRIS**  
**A GENERAL LAW MUNICIPAL CORPORATION OF THE**  
**STATE OF TEXAS, ELLIS COUNTY**  
**AT THE**  
**COUNCIL CHAMBERS**  
**215 W. SIXTH STREET, FERRIS, TEXAS 75125**  
**6:00 P.M. MONDAY, JUNE 6, 2016**

**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE 6<sup>TH</sup> DAY OF JUNE, 2016 AT ITS REGULAR MEETING PLACE AT 215 W. SIXTH STREET, FERRIS, TEXAS FOR THE PURPOSE OF CONSIDERING:**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
<b><u>COUNCIL BUSINESS</u></b>		
1.	Call to order.	Ø
	<ul style="list-style-type: none"> <li>• Invocation</li> <li>• Pledge of Allegiance</li> </ul>	
2.	Roll call to determine the presence of a quorum.	1

**CONSENT AGENDA – CITY COUNCIL**

3.	All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.	
	<ul style="list-style-type: none"> <li>➤ Minutes of May 16, 2016 City Council meeting</li> <li>➤ <i>Expenditures for the periods ending May 9, May 13, and May 16, 2016.</i></li> <li>➤ Resolution No. R-16-199 correcting a scrivener’s error contained in the fee schedule, Ordinance No. O-16-814 previously approved by the City Council on May 2, 2016 and providing an effective date.</li> </ul>	2   10  24

## PUBLIC COMMENT

4. The City Council welcomes comments from the public. Those wishing to speak must sign in with the City Secretary before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers must observe a three minute time limit. Total time allocation for Public Comments is fifteen minutes. Groups of individuals wanting to discuss the same item must select one spokesperson. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action. Ø

## INTRODUCTION OF NEW EMPLOYEE

5. Introduction of Police Officers, Joseph Sifuentes and Emmanuel Thomas.  
  - *Presented by Eddie Salazar, Police Chief*

## OLD BUSINESS

6. Discussion, consideration, action regarding rescinding the action of the City Council on April 18, 2016 denying awarding the bid to Brickyard Group, LLC, the sole bidder, for the purchase price of \$460,000 to sell approximately 107.854 acres of land consisting of an approximately 85.106 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Ellis County, Texas an approximately 21.17 acre tract of land located within the Mason Phelps Survey, Abstract No. 1112, City of Ferris, Dallas County, Texas, and an approximately 1.578 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Dallas, County, Texas Ø  
  - *Presented by Carl Sherman, City Manager*

## BID AWARD

7. Discussion, consideration, and action as may be appropriate regarding Resolution No. R-16-198 awarding a bid to sell approximately 107.854 acres of land consisting of an approximately 85.106 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Ellis County, Texas an approximately 21.17 acre tract of land located within the Mason Phelps Survey, Abstract No. 1112, City of Ferris, Dallas County, Texas, and an approximately 1.578 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Dallas, County, Texas; authorizes the City Manager to execute any and all documents

necessary for the conveyance of said property; providing a severability clause; and providing for an immediate effective date. 28

➤ *Presented by Carl Sherman, City Manager*

### NEW BUSINESS

8. Discussion, consideration, and action as may be appropriate regarding Ordinance No.O-16-816 repealing Section 130.21, “discharge of firearms and the like,” in its entirety, and replacing it with a new Section 130.21, entitled “discharge of firearms and the like”; providing regulations for the discharge of firearms within the city limits. ; providing a repealer clause; providing a severability clause; providing a savings clause; and providing for publication and an effective date. 30

➤ *Presented by Bill Jordan, Chief Building Official.*

9. Discussion, consideration, and action as may be appropriate regarding, Ordinance No. O-16-817 establishing a Code of Conduct for the City Council, all Boards and Commissions, and city staff and providing an effective date. 35

➤ *Presented by Bill Jordan, Chief Building Official.*

10. Discussion, consideration and action as may be appropriate regarding Resolution No. R-16-200 authorizing designated signatories for the City of Ferris accounts contracted with Commercial State Bank by replacing with the new City Secretary, Callie Green, as a signer. 64

11. Discussion, consideration and action as may be appropriate regarding City Council Policy #3A amending general guidelines Section 1 relating to the City Council meeting dates that occur on a holiday to cancel and move to the next regularly scheduled City Council meeting date. 67

➤ *Presented by Carl Sherman, City Manager*

### CLOSING

12. Adjourn. ∅

### **Executive Session Reservation**

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits) and 551.087 (Deliberation Regarding Economic Development Negotiations).

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### **Disability Assistance and Accommodation**

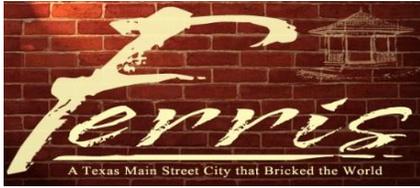
Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

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I, CALLIE GREEN, HEREBY CERTIFY  
THE FOREGOING NOTICE WAS  
POSTED ON OR BEFORE THE 3<sup>rd</sup> DAY  
OF JUNE, 2016 BY 6:00 P.M.

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CALLIE GREEN  
CITY SECRETARY



# City Council

## Meeting Attendance Record 2015-2016

City Council		Oct.		Nov.		Dec.			Jan.					Feb.			March		April			May		June		July		Aug.		Sept.		
Title	Name	5	19	2	16	7	19	21	4	9	19	27	29	30	1	16	29	7	21	4	16	18	2	16	6	20	5	18	1	15	6	19
Mayor	Micheal Driggars	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P								
Alderman, Place 1	Clayton Hunter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P							
Mayor Pro Tem	Jay Walsh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P								
Alderman, Place 3	Bobby Lindsey	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P								
Alderman, Place 4	James Swafford	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P							
Alderman, Place 5	Carol Wright	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P								
	Total:	5	5	6	6	6	6	6	6	6	6	6	6	6	5	6	6	5	5	6	6	6	6	6								

City Staff		Oct.		Nov.		Dec.			Jan.					Feb.			March		April			May		June		July		Aug.		Sept.		
Title	Name	5	19	2	16	7	19	21	4	9	19	27	29	30	1	16	29	7	21	4	16	18	2	16	6	20	5	18	1	15	6	19
City Manager	Carl Sherman	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P								
City Secretary	Callie Green	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-								
City Attorney	Kent Hofmeister	A	A	A	A	A	A	A	A	A	P	A	A	A	A	A	A	A	A	P	A	P	P	A								
I.T. Director	Doug Childers	P	P	P	P	P	A	P	A	A	P	A	A	A	P	P	A	P	P	P	A	P	P	P								
Finance Director	Melissa Gonzalez	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P								
Library Director	Kathy Harrington	P	P	P	P	P	A	P	A	A	P	A	A	A	P	A	P	P	P	A	A	P	P	P								
Chief Building Official	Bill Jordan	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P								
Interim Fire Chief	Tom Leverentz	-	-	-	-	-	A	P	A	A	P	P	A	A	P	P	A	P	P	P	A	P	P	P								
Budget/H.R. Director	Trudy Lewis	-	-	-	-	-	-	P	P	P	P	P	A	A	P	A	P	P	P	P	A	P	P	A								
Police Chief	Eddie Salazar	-	-	P	P	P	A	P	A	A	P	P	A	P	P	P	P	A	P	P	P	P	A	P								
Pub. Wrks. Consultant	William McDonald	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-								
Pub. Wrks.Superintendent	Eric Moss																			P	A	A	A	A	P							
	Total:	9	10	9	8	9	4	9	5	5	10	7	3	5	8	8	5	9	10	9	2	10	8									

Mayor, "Will the City Secretary call the roll?"  
*The City Secretary calls each Member's position and name.*  
*They respond if they are present.*

**P Present**

**STATE OF TEXAS  
COUNTY OF ELLIS**

**THE FERRIS CITY COUNCIL MET IN A JOINT SESSION WITH THE PLANNING AND ZONING COMMISSION MAY 16, 2016 AT 6:00 P.M. IN THE COUNCIL CHAMBERS LOCATED AT 215 W. SIXTH STREET, FERRIS, TEXAS.**

<b>COUNCIL ATTENDANCE</b>		
Mayor	Micheal Driggars	P
*Alderman, Place 1	James Starr	P
Mayor Pro Tem	Jay Walsh	P
Alderman, Place 3	Bobby Lindsey	P
*Alderman, Place 4	Gary Ross	P
Alderman, Place 5	Carol Wright	P

**Alderman, Place 1	Clayton Hunter	P
**Alderman, Place 4	James Swafford	P
*Served until approval of election results and swearing-in		
**Served after approval of election results and swearing-in		

<b>STAFF ATTENDANCE</b>		
City Manager	Carl Sherman	P
Interim City Secretary	Deborah Watkins	P
City Attorney	Kent Hofmeister	A
I.T. Director	Doug Childers	P
Finance Director	Melissa Gonzalez	P
Library Director	Kathy Harrington	P
Chief Building Official	Bill Jordan	P
Fire Chief	Tom Leverentz	P
Budget/H.R. Director	Trudy Lewis	P
Police Chief	Eddie Salazar	P
Public Works Superintendent	Eric Moss	P

<b>COMMISSION ATTENDANCE</b>		
Chair	Jim Kay	A
Commissioner, Place 2	Rudy Amor	P
Commissioner, Place 3	Bill Malloy	P
Commissioner, Place 4	Vacant	
Vice Chair	Charles Hatfield	P
Commissioner, Place 6	Christi Farish	A
Commissioner, Place 7	Richard Barrett	P

**COUNCIL BUSINESS**

**1. Call to order.**

- **Invocation**
- **Pledge of Allegiance**

Mayor Driggars called the meeting to order at 6:00 P.M. The invocation was given by Alderman Ross.

**2. Roll call of the City Council to determine the presence of a quorum.**

Interim City Secretary Watkins called roll and determined that a quorum of the City Council was present.

**3. Roll call of the Planning and Zoning Commission to determine the presence of a quorum.**

Interim City Secretary Watkins called roll and determined that a quorum of the Planning and Zoning Commission was present.

**CONSENT AGENDA – CITY COUNCIL**

**4. All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.**

- **Minutes of May 2, 2016 City Council meetings.**
- **Expenditures for the period ending April 29, 2016.**

Alderman Ross moved to approve the Consent Agenda. Seconded by Alderman Starr. For: Unanimous. (Alderman Wright absent when vote was taken) Motion carried 4-0-0.

**PUBLIC COMMENT**

**5. The City Council welcomes comments from the public. Those wishing to speak must sign in with the City Secretary before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers must observe a three minute time limit. Total time allocation for Public Comments is fifteen minutes. Groups of individuals wanting to discuss the same item must select one spokesperson. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.**

No comments from the public.

## COUNCIL DISCUSSION

**6. Canvass votes for the City of Ferris General Election held May 7, 2016.**

Mayor Driggars and Council canvassed the votes for the May 7, 2016 General Election

**7. Discussion, consideration, and action as may be appropriate regarding Resolution No. R-16-196 declaring the results of the City of Ferris General Election held May 7, 2016.**

Alderman Starr moved to approve Resolution R-16-196 declaring the results of the City of Ferris General Election held May 7, 2016. Seconded by Alderman Ross. For: Unanimous. Motion carried 5-0-0.

**8. Mayor to issue Certificate of Election to the newly elected members of Council: Mayor – Micheal L. Driggars, Alderman, Place 1 – Clayton Hunter, and Alderman, Place 4 – James Swafford**

Mayor Driggars issued Certificates of Election to the newly elected members of Council: Mayor – Micheal L. Driggars, Alderman, Place 1 – Clayton Hunter, and Alderman, Place 4 – James Swafford.

**9. Swear in newly elected Mayor and Members of Council.**

Interim City Secretary Watkins administered the Oath of Office to the newly elected Mayor and Members of Council.

**10. Election of Mayor Pro Tem.**

Alderman Lindsey moved to nominate Jay Walsh for the position of Mayor Pro Tem. Seconded by Alderman Wright. For: Unanimous. Motion carried 5-0-0.

**11. Discussion, consideration, and action as may be appropriate regarding the approval of Resolution R-16-197 appointing Callie Green, City Secretary, effective May 23, 2016.**

Alderman Lindsey moved to approve R-16-197 appointing Callie Green, City Secretary, effective May 23, 2016. Seconded by Alderman Swafford. For: Unanimous. Motion carried 5-0-0.

## PLANNING AND ZONING COMMISSION MEMBERS

12. **Discussion, consideration, and action as may be appropriate regarding a development plan relating to granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions**

Chief Building Official, Bill Jordan, stated the item is a request to approve the development plan for a Mixed Use Restaurant Retail and Kiosk Park. The applicants, Jake Ellzey and Mike Moffitt, have requested a Zoning change for 200 S. Central Blvd. to allow for the installation of a stand-alone ice dispensing machine, mobile food vending court, and outdoor dining facilities. At the February 1st, 2016 City Council Meeting, the Council approved the installation of a retail ice kiosk at 454 FM 664 (In front of Subway). Unfortunately, due to the location of overhead and underground utilities, the approved location would not work. Mr. Ellzey made every attempt to identify a suitable location on the approved lot, however, none could be found. Knowing that Mr. Ellzey had already made a significant investment in Ferris in the Purchase of the Ice Machine, staff worked with Mr. Ellzey to locate an alternate site for the machine. We identified 200 S. Central as a prime property. This now vacant lot has historically been run down with used car lots and an old trailer converted into a building. The lot is only 20 feet wide and as such is not attractive for most commercial development. The property owner, Mike Moffitt, has struggled with making the property profitable, and was eager to pursue this endeavor. This item is the first portion of a two-part approval for a zoning change to a Planned Development. The proposed development plan provides for more than ample parking, landscaping that exceeds the minimum requirements, and provides a place for mobile gourmet food trucks to operate; a growing and popular trend.

## CITY COUNCIL PUBLIC HEARING

13. **Open Public Hearing.**

Mayor Driggars opened the public hearing at 6:34 P.M.

14. **Conduct Public Hearing to consider the approval of development plan and use restrictions.**

No comments made.

15. **Close Public Hearing.**

Mayor Driggars closed the public hearing at 6:34 P.M.

### COUNCIL BUSINESS

16. **Discussion, consideration, and action as may be appropriate regarding approval of development plan relating to granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions.**

Alderman Lindsey moved to table the item. Seconded by Alderman Wright. No action was taken.

After discussion, Mayor Pro Tem Walsh moved to approve the development plan and use restrictions. Seconded by Alderman Wright. For: Unanimous. Motion carried 5-0-0.

### PLANNING AND ZONING COMMISSION BUSINESS

17. **Discussion regarding the approval of an amendment to the Zoning Ordinance by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions.**

Chief Building Official, Bill Jordan, stated the item is the second portion of the two-part approval for a zoning change to a Planned Development. The ordinance will affect the zoning change to a Planned Development, require the site plan be substantially adhered to, and provide for development restrictions. The change will continue to allow for all uses and restrictions currently in place, but will additionally allow a new use of a Mixed Use Restaurant Retail and Kiosk Park; A business that provides outdoor rental space for up to four retail and or restaurant oriented uses that are either stationary or mobile, temporary or permanent, and manned or unmanned to be operated on the property. Additionally, outside storage is restricted to outdoor dining tables, trashcans etc.

**JOINT PUBLIC HEARING**

**18. Open Public Hearing**

Mayor Driggars opened the public hearing at 6:40 P.M.

**19. Conduct Public Hearing to consider the approval of an amendment to the Zoning Ordinance by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions**

- Jake Ellzey, the applicant, spoke on the request for approval of an amendment to the Zoning Ordinance.

**20. Close Public Hearing**

Mayor Driggars closed the joint public hearing at 6:43 P.M.

**PLANNING AND ZONING COMMISSION BUSINESS**

**21. Final report by the Planning and Zoning Commission regarding the approval of an amendment to the Zoning Ordinance by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions**

Commissioner Barrett moved to recommended approval of O-16-815 by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development. Seconded by Commissioner Amor. For: Commissioners Barrett and Amor. Abstentions: Commissioners Vice-Chair Hatfield and Malloy. Motion carried 2-0-2.

## COUNCIL BUSINESS

22. **Discussion, consideration, and action as may be appropriate regarding Ordinance No. O-16-815 amending the Zoning Ordinance by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development described herein on property located East of S. Central St. and South of E. 6<sup>th</sup> St. described as approximately .049 acres of land being East 85 feet of Lot 10, Block 12, of the OT Ferris Subdivision, Ferris, Ellis County, Texas, commonly known as 200 S. Central St.; providing for the approval of a Development Plan and use restrictions**

Mayor Pro Tem Walsh moved to approve Ordinance No. O-16-815 amending the zoning Ordinance by granting a change in zoning from commercial coordinator (“C-C”) to Planned Development -6 (“PD-6”) for a mixed use Development. Seconded by Alderman Swafford. For: Unanimous. Motion carried 5-0-0

## CLOSING – PLANNING AND ZONING COMMISSION

23. **Adjourn: Planning and Zoning Commission**

Commissioner Barrett moved to adjourn the Planning and Zoning Commission. Seconded by Commissioner Amor. For: Unanimous. The motion carried 4-0-0. With no further business to come before the Planning and Zoning Commission, Vice-Chairman Hatfield adjourned the Commissioners at 7:00 P.M.

## COUNCIL BUSINESS

24. **Discussion of current and future items for the consideration by the incoming**

City Manager, Carl Sherman, discussed the status of projects that have been completed and those still outstanding. No action taken.

## CLOSING

25. **Adjourn.**

Alderman Wright moved to adjourn the meeting. Seconded by Alderman Swafford. For: Unanimous. The motion carried 5-0-0. With no further business to come before the council, Mayor Driggars adjourned the meeting at 8:01 P.M.

**APPROVED THIS THE 6<sup>th</sup> DAY OF JUNE, 2016.**

\_\_\_\_\_  
Micheal L. Driggars, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Callie Green, City Secretary

\_\_\_\_\_  
Kent Hofmeister, City Attorney

*\*Important administrative notation:*

*These minutes have been composed by using meeting notes provided to the City Secretary, Callie Green.*



**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Non-Departmental</b>											
<b>30</b>	<b>Office of Attorney General/Tx Child Support SDU, P O Box 659791, San Antonio, TX, 78265-9</b>										
PR922	05/13/16	Payroll from 4/25/2016 to 5/8/2016			05/13/16	\$276.92	\$276.92	80-00-2029	Child Support Payable	\$0.00	(\$276.92)
						<b>\$276.92</b>					
<b>38</b>	<b>Texas Municipal Retirement System, P O Box 149153, Austin, TX, 78714</b>										
04-2016	04/30/16	Employee Share TMRS April			04/30/16	\$8,075.57	\$8,075.57	10-00-2024	Employee Share TMRS	\$0.00	(\$10,910.92)
04-2016	04/30/16	City Share TMRS for April			04/30/16	\$10,982.74	\$10,982.74	10-00-2034	City Share TMRS	\$0.00	(\$14,838.77)
04-2016	04/30/16	Employee Share TMRS April			04/30/16	\$805.70	\$805.70	80-00-2024	Employee Share TMRS	\$0.00	(\$1,094.51)
04-2016	04/30/16	City Share TMRS for April			04/30/16	\$1,095.75	\$1,095.75	80-00-2034	City Share TMRS	\$0.00	(\$1,488.54)
						<b>\$20,959.76</b>					
<b>39</b>	<b>Ellis County Teach/Emp FCU, P O Box 308, Waxahachie, TX, 75168</b>										
PR922	05/13/16	Payroll from 4/25/2016 to 5/8/2016			05/13/16	\$550.00	\$550.00	10-00-2028	Credit Union Payable	\$0.00	(\$550.00)
						<b>\$550.00</b>					
<b>612</b>	<b>Colonial Supplemental Insurance Co., P. O. Box 903, Columbia, SC, 29202-0903</b>										
3059896-0401283	04/21/16	Colonial Payable for April			04/21/16	\$703.86	\$703.86	10-00-2061	Colonial Payable	\$0.00	(\$927.59)
						<b>\$703.86</b>					
<b>3144</b>	<b>Markgraf, Brian, 310 E 5th, Ferris, TX, 75125</b>										
2232	05/06/16	Water Deposit Refund @311 E 8th			05/06/16	\$13.65	\$13.65	80-00-1080	Less Reserve Customer	\$0.00	\$102,055.00
						<b>\$13.65</b>					
<b>3145</b>	<b>Jernigan, Shelley, PO Box 53, Ferris, TX, 75125</b>										
05032016	05/03/16	Water Deposit Refund @117 N henrietta			05/03/16	\$87.06	\$87.06	80-00-1080	Less Reserve Customer	\$0.00	\$102,055.00
						<b>\$87.06</b>					
						<b>\$22,591.25</b>					
<b>Total Non-Departmental</b>											
<b>City Council</b>											
<b>1164</b>	<b>Brown &amp; Hofmeister, LLP, 740 East Campbell Road, Suite 800, Richardson, TX, 75081</b>										
04-2016	05/05/16	Legal Service for May (Council Meeting Agenda			05/05/16	\$1,105.50	\$1,105.50	10-10-4363	Other Professional Servic	\$4,000.00	\$3,700.00
						<b>\$1,105.50</b>					
<b>2234</b>	<b>American Trophy &amp; Awards, 221 N Hampton Rd, Desoto, TX, 75115</b>										
20303	05/11/16	Acrylic Award for Exiting Council Members			05/11/16	\$74.00	\$74.00	10-10-4254	Plaques & Awards/Cere	\$750.00	(\$591.57)
						<b>\$74.00</b>					
						<b>\$1,179.50</b>					
<b>Total City Council</b>											
<b>City Manager</b>											

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>276 City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>		1138-04292016	05/29/16	Water & Sewer Service@514 S Mabel	06/13/16	\$40.00	\$40.00	10-11-4352	Water & Sewer Service	\$1,500.00	\$767.56
		1144-04292016	04/29/16	Water & Sewer Service@100 Town Plaza	05/14/16	\$82.68	\$82.68	10-11-4352	Water & Sewer Service	\$1,500.00	\$767.56
		1196-04292016	04/29/16	Water & Sewer Service@100 W 6th St	05/14/16	\$20.00	\$20.00	10-11-4352	Water & Sewer Service	\$1,500.00	\$767.56
						<b>\$142.68</b>					
<b>406 Nevill, 2825 West Story Road, Irving, TX, 75038</b>		55R1304446	04/26/16	Copy Machine Maintenance 3/25/16-04/24/16 O	05/06/16	\$494.75	\$494.75	10-11-4342	Copy Machine Lease/Mai	\$6,000.00	\$2,331.71
						<b>\$494.75</b>					
<b>752 Office Depot, P O Box 88040, Chicago, IL, 60680-1040</b>		836557837001	04/27/16	Tape/Sign Here Tabs/Folder/Pens	05/27/16	\$95.54	\$95.54	10-11-4221	General Office Supplies	\$1,450.00	\$650.20
		836558371001	04/27/16	Duster Cleaner	05/27/16	\$9.67	\$9.67	10-11-4221	General Office Supplies	\$1,450.00	\$650.20
		836557837001	04/27/16	Easel	05/27/16	\$51.06	\$51.06	10-11-4228	Audio Visual Supplies	\$100.00	\$76.18
		836557837001	04/27/16	Batteries	05/27/16	\$9.66	\$9.66	10-11-4235	Batteries	\$50.00	\$29.82
		836557837001	04/27/16	Coffee/Creamer	05/27/16	\$35.10	\$35.10	10-11-4251	Food Supplies & Ice	\$2,000.00	\$541.30
						<b>\$201.03</b>					
<b>1164 Brown &amp; Hofmeister, LLP, 740 East Campbell Road, Suite 800, Richardson, TX, 75081</b>		04-2016	05/05/16	Legal Service for May (Ordinance Memos/Land	05/05/16	\$1,567.50	\$1,567.50	10-11-4361	Legal Service	\$40,000.00	\$26,288.10
						<b>\$1,567.50</b>					
<b>2287 Nevill Financial Leasing, PO Box 13604, Philadelphia, PA, 19101-3604</b>		14035775	05/13/16	Copy Machine Lease@City Hall	05/13/16	\$280.00	\$280.00	10-11-4342	Copy Machine Lease/Mai	\$6,000.00	\$2,331.71
						<b>\$280.00</b>					
<b>2371 Verizon Wireless Services, LLC, PO Box 660108, Dallas, TX, 75266</b>		9764346422-00006	04/23/16	MiFi Service 03/24/16-04/23/16	05/18/16	\$37.99	\$37.99	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
						<b>\$37.99</b>					
<b>2781 Brookshire Brothers Inc, PO Box 2058, Lufkin, TX, 75902-2058</b>		04-2016	04/30/16	April Store Charges	04/30/16	\$109.13	\$109.13	10-11-4251	Food Supplies & Ice	\$2,000.00	\$541.30
						<b>\$109.13</b>					
<b>3020 First Check Applicant Screening, PO Box 92033, Southlake, TX, 76092</b>		6702	04/30/16	Background Check for Irma Scholes	04/30/16	\$15.00	\$15.00	10-11-4363	Other Professional Servic	\$22,500.00	\$4,090.56
						<b>\$15.00</b>					
<b>3090 Impact Promotional Service dba Got You Covered Uni, 1212 E Lancaster Ave, Ft Worth, TX, 76102</b>		150088	04/15/16	Uniforms for Officer Serrano & Pearson	04/15/16	\$675.86	\$675.86	10-11-4912	City Manager Reserve	\$25,000.00	\$19,199.52
						<b>\$675.86</b>					
<b>3105 Lowe's Home Centers, LLC, 1420 N Hwy 77, Waxahachie, TX, 75165</b>		04302016	04/30/16	Plants for City Hall and Gazebo	04/30/16	\$110.97	\$110.97	10-11-4241	Landscaping Supplies	\$250.00	\$250.00
						<b>\$110.97</b>					

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>3141 Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>											
	9725442110-04252	04/25/16	Telephone Service		04/25/16	\$418.36	\$418.36	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
	9725442690-04281	04/28/16	Telephone Service		04/28/16	\$133.03	\$133.03	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
	9725442860-04281	04/28/16	Telephone Service		04/28/16	\$71.23	\$71.23	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
	9728422923-04071	04/07/16	Telephone Service		04/07/16	\$187.17	\$187.17	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
	9728425761-04251	04/25/16	Telephone Service		04/25/16	\$136.29	\$136.29	10-11-4355	Telephone Service & MiF	\$8,000.00	\$826.85
							<b>\$946.08</b>				
<b>3143 Scholes, Irma, 3700 E Hwy 85 #3212, Ennis, TX, 75119</b>											
	04282016	04/28/16	Reimburse for Travel Expenses		04/28/16	\$21.11	\$21.11	10-11-4383	Travel Expense	\$5,000.00	\$483.22
							<b>\$21.11</b>				

**Total City Manager**

**\$4,602.10**

**Finance**

<b>27 United Systems Technology, Inc, P O Box 204814, Dallas, TX, 75320-4814</b>											
	04112016	04/11/16	V14 Migration Service		04/11/16	\$295.00	\$295.00	10-16-4345	Data Processing Mainten	\$3,300.00	\$460.00
							<b>\$295.00</b>				
<b>2371 Verizon Wireless Services, LLC, PO Box 660108, Dallas, TX, 75266</b>											
	9764346424-00009	04/23/16	MiFi Service 03/24/16-04/23/16		05/18/16	\$39.08	\$39.08	10-16-4355	Telephone Service & MiF	\$5,500.00	\$4,609.66
							<b>\$39.08</b>				

**Total Finance**

**\$334.08**

**Code Compliance**

<b>2884 Texas Department of Motor Vehicles, IT Services Division, PO Box 12098, Austin, TX, 787112098</b>											
	05052016	05/05/16	Motor Vehicle Inquiries for April		05/05/16	\$23.12	\$23.12	10-18-4345	Data Processing Mainten	\$10,000.00	(\$1,238.96)
							<b>\$23.12</b>				

**Total Code Compliance**

**\$23.12**

**Parks**

<b>276 City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>											
	1139-04292016	04/29/16	Water & Sewer Service@Ballfield/Concession		05/14/16	\$50.86	\$50.86	10-20-4352	Water & Sewer Service	\$9,500.00	\$3,881.32
	1140-04292016	04/29/16	Water & Sewer Service@Soccer Field/Concess		05/14/16	\$40.00	\$40.00	10-20-4352	Water & Sewer Service	\$9,500.00	\$3,881.32
	2012-04292016	04/29/16	Water & Sewer Service@Baseball Fields		05/14/16	\$20.00	\$20.00	10-20-4352	Water & Sewer Service	\$9,500.00	\$3,881.32
	2537-04292016	04/29/16	Water & Sewer Service@Soccer Fields-Irrigatio		05/14/16	\$20.00	\$20.00	10-20-4352	Water & Sewer Service	\$9,500.00	\$3,881.32
							<b>\$130.86</b>				

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
<b>Total Parks</b>							<b>\$130.86</b>					
<b>Senior Services</b>												
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>	2583-04292016	04/29/16	Water & Sewer Service@603 N Church	05/14/16	\$40.00	\$40.00	10-30-4352	Water & Sewer Service	\$0.00	(\$124.00)	
							<b>\$40.00</b>					
<b>530</b>	<b>Wickliffe, Sammyie, 204 Redbud, Ferris, TX, 75125</b>	05032016	05/03/16	Reimburse for Purchases	05/03/16	\$16.17	\$16.17	10-30-4251	Food Supplies & Ice	\$6,000.00	\$3,421.88	
04-2016			04/30/16	Reimburse for Travel Expense	04/30/16	\$46.87	\$46.87	10-30-4383	Travel Expense	\$600.00	\$433.29	
							<b>\$63.04</b>					
<b>566</b>	<b>Community Services, Inc., P O Box 612, Corsicana, TX, 75151</b>	03-2016	03/30/16	Reimburse Electric Service@603 N Church For	04/29/16	\$267.05	\$267.05	10-30-4351	Electric Service	\$150.00	(\$785.57)	
							<b>\$267.05</b>					
<b>2781</b>	<b>Brookshire Brothers Inc, PO Box 2058, Lufkin, TX, 75902-2058</b>	04-2016	04/30/16	April Store Charges	04/30/16	\$345.21	\$345.21	10-30-4251	Food Supplies & Ice	\$6,000.00	\$3,421.88	
							<b>\$345.21</b>					
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>	9725443071-04012	04/01/16	Telephone Service	04/01/16	\$93.85	\$93.85	10-30-4355	Telephone Service & MiF	\$1,100.00	\$546.80	
		9725443071-05011	05/01/16	Telephone Service & MiFi Service	05/01/16	\$187.70	\$187.70	10-30-4355	Telephone Service & MiF	\$1,100.00	\$546.80	
							<b>\$281.55</b>					
<b>Total Senior Services</b>							<b>\$996.85</b>					
<b>Library</b>												
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>	2062-04292016	04/29/16	Water & Sewer Service@301 E 10th St	05/14/16	\$40.00	\$40.00	10-32-4352	Water & Sewer Service	\$1,300.00	\$784.51	
							<b>\$40.00</b>					
<b>405</b>	<b>Gale(Cengage Learning), P O Box 95501, Chicago, IL, 60694-5501</b>	57996955	05/04/16	Books	06/03/16	\$49.38	\$49.38	10-32-4227	Books & Pamphlets	\$15,500.00	\$8,044.88	
							<b>\$49.38</b>					
<b>752</b>	<b>Office Depot, P O Box 88040, Chicago, IL, 60680-1040</b>	835182903001	04/13/16	Toner	05/13/16	\$41.05	\$41.05	10-32-4225	Data Processing Supplie	\$1,000.00	\$880.68	
		835182903001	04/13/16	Trash Bags	05/13/16	\$16.67	\$16.67	10-32-4320	Janitorial Services	\$0.00	\$0.00	
							<b>\$57.72</b>					
<b>2028</b>	<b>Micromarketing, LLC, 140 Ferry Road, Old Saybrook, CL, 06475</b>	619591	04/26/16	Books	04/26/16	\$104.94	\$104.94	10-32-4227	Books & Pamphlets	\$15,500.00	\$8,044.88	

**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							<b>\$104.94</b>					
<b>2781</b>	<b>Brookshire Brothers Inc, PO Box 2058, Lufkin, TX, 75902-2058</b>											
04-2016	04/30/16	April Store Charges			04/30/16	\$8.49	\$8.49	10-32-4251	Food Supplies & Ice	\$650.00	\$509.27	
							<b>\$8.49</b>					
<b>2873</b>	<b>World Trade Press, 800 Lindberg Lane Suite 190, Petaluma, CA, 94952-7325</b>											
INV642976	10/01/15	Electronic License Renewal 10/3/15-10/2/16			04/01/16	\$214.20	\$214.20	10-32-4345	Data Processing Mainten	\$1,800.00	\$223.82	
							<b>\$214.20</b>					
<b>Total Library</b>							<b>\$474.73</b>					
<b><u>Main Street</u></b>												
<b>752</b>	<b>Office Depot, P O Box 88040, Chicago, IL, 60680-1040</b>											
836557837001	04/27/16	Clear Totes			05/27/16	\$48.09	\$48.09	10-34-4299	Miscellaneous Supplies	\$400.00	\$400.00	
							<b>\$48.09</b>					
<b>3077</b>	<b>SJR Planning Consultants, LLC, 4429 Emerson Avenue, University Park, TX, 75205</b>											
16-001-5	05/12/16	Professional Planning Consulting Services to Pr			05/12/16	\$3,555.60	\$3,555.60	10-34-4363	Other Professional Servic	\$40,000.00	\$21,333.20	
16-00-6	05/13/16	Professional Planning Consulting Services to Pr			05/13/16	\$3,555.60	\$3,555.60	10-34-4363	Other Professional Servic	\$40,000.00	\$21,333.20	
							<b>\$7,111.20</b>					
<b>Total Main Street</b>							<b>\$7,159.29</b>					
<b><u>Fire</u></b>												
<b>122</b>	<b>TXU Energy, P O Box 650638, Dallas, TX, 75265-0638</b>											
054176825042	04/30/16	Electric Service@111 Ewing			04/30/16	\$385.54	\$385.54	10-40-4351	Electric Service	\$3,500.00	\$1,666.37	
							<b>\$385.54</b>					
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>											
2607-04292016	04/29/16	Water & Sewer Service@111 Ewing			05/14/16	\$52.98	\$52.98	10-40-4352	Water & Sewer Service	\$250.00	\$210.12	
							<b>\$52.98</b>					
<b>406</b>	<b>Nevill, 2825 West Story Road, Irving, TX, 75038</b>											
55R1305111	04/27/16	Copy Machine Maintenance 4/25/16-05/24/16 O			05/07/16	\$36.00	\$36.00	10-40-4342	Copy Machine Lease/Mai	\$200.00	(\$27.50)	
							<b>\$36.00</b>					
<b>627</b>	<b>Danny's Automotive &amp; Hardware, 110 Central, Ferris, TX, 75125</b>											
1974	04/22/16	Install Pump Motor on 2003 Ford F450			05/22/16	\$450.00	\$450.00	10-40-4204	Heavy Equipment Repair	\$1,500.00	\$1,400.14	
04072016	04/07/16	Inspection on 2003 Truck			05/07/16	\$7.00	\$7.00	10-40-4266	Vehicle Supplies/Detailin	\$250.00	\$127.01	
							<b>\$457.00</b>					
<b>662</b>	<b>Tractor Supply, DEPT 30-1203330004, PO Box 689020, Des Moines, IA, 50368-9020</b>											

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		04302016	04/30/16	Portable Fuel Cell/Pump/Hose	04/30/16	\$294.98	\$294.98	10-40-4420	Building/Construction Im	\$100,973.16	\$1,310.53
							<b>\$294.98</b>				
<b>1986</b>	<b>Estes Electric, Inc, PO Box 5, Waxahachie, TX, 75168</b>										
11304		04/27/16	Electric Service Install @New Temp Fire Buildin	04/27/16	\$1,507.66	\$1,507.66	10-40-4420	Building/Construction Im	\$100,973.16	\$1,310.53	
							<b>\$1,507.66</b>				
<b>1986</b>	<b>Estes Electric, Inc, PO Box 5, Waxahachie, TX, 75168</b>										
1303		05/13/16	Repairs to Parking Lot Lights@New Fire & PD	06/12/16	\$497.98	\$497.98	10-40-4420	Building/Construction Im	\$100,973.16	\$1,310.53	
							<b>\$497.98</b>				
<b>2270</b>	<b>Ferris Auto Supply, PO Box 442, Ferris, TX, 75125</b>										
04302016		04/30/16	Nut Driver	04/30/16	\$11.97	\$11.97	10-40-4321	Building/Facilities Repair	\$5,000.00	\$4,268.26	
04302016		04/30/16	Wedge Anchor/Mas Drill	04/30/16	\$10.45	\$10.45	10-40-4420	Building/Construction Im	\$100,973.16	\$1,310.53	
							<b>\$22.42</b>				
<b>2371</b>	<b>Verizon Wireless Services, LLC, PO Box 660108, Dallas, TX, 75266</b>										
9764346421-00002		04/23/16	2-MiFi Service 03/24/16-04/23/16	05/18/16	\$75.98	\$75.98	10-40-4355	Telephone Service & MiF	\$2,700.00	\$909.13	
							<b>\$75.98</b>				
<b>3079</b>	<b>Precision Environmental Services, 6104 Cedar Sage Trail, Flower Mound, TX, 76226</b>										
2703		04/19/16	Asbestos & Lead Survey at Fire (203 S Church	04/19/16	\$470.00	\$470.00	10-40-4363	Other Professional Servic	\$1,887.50	\$1,048.99	
							<b>\$470.00</b>				
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>										
9728422898-04221		04/22/16	Telephone Service	04/22/16	\$3.59	\$3.59	10-40-4355	Telephone Service & MiF	\$2,700.00	\$909.13	
							<b>\$3.59</b>				
<b>Total Fire</b>							<b>\$3,804.13</b>				
<b>EMS</b>											
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>										
1260-04292016		04/29/16	Water & Sewer Service@101 Ewing	05/14/16	\$54.74	\$54.74	10-43-4352	Water & Sewer Service	\$450.00	\$146.33	
							<b>\$54.74</b>				
<b>1824</b>	<b>CareFlite, 3110 S. Great Southwest Parkway, Grand Prairie, TX, 75052</b>										
04-2016		04/01/16	911/EMS Service-April	04/01/16	\$3,000.00	\$3,000.00	10-43-4394	Contract Labor	\$38,520.00	\$17,520.00	
							<b>\$3,000.00</b>				
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>										
9725448919-04251		04/25/16	Telephone Service	04/25/16	\$143.94	\$143.94	10-43-4355	Telephone Service & MiF	\$1,100.00	\$151.58	
							<b>\$143.94</b>				

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
<b>Total EMS</b>							<b>\$3,198.68</b>					
<b>Police Administration</b>												
<b>122</b>	<b>TXU Energy, P O Box 650638, Dallas, TX, 75265-0638</b>	054176825042	04/30/16	Electric Service@111 Ewing	04/30/16	\$385.54	\$385.54	10-50-4351	Electric Service	\$4,000.00	\$1,315.48	
							<b>\$385.54</b>					
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>	2607-04292016	04/29/16	Water & Sewer Service@111 Ewing	05/14/16	\$52.98	\$52.98	10-50-4352	Water & Sewer Service	\$500.00	\$460.11	
							<b>\$52.98</b>					
<b>395</b>	<b>Red Oak Car Wash, 311 E. Ovilla Rd, Red Oak, TX, 75154</b>	1008	04/25/16	Car Washes for Jan-March 2016 (9)	05/25/16	\$98.94	\$98.94	10-50-4266	Vehicle Supplies/Detailin	\$350.00	(\$29.25)	
							<b>\$98.94</b>					
<b>406</b>	<b>Nevill, 2825 West Story Road, Irving, TX, 75038</b>	55R1304865	04/27/16	Copy Machine Maintenance 3/25/16-04/24/16 O	05/07/16	\$12.54	\$12.54	10-50-4342	Copy Machine Lease/Mai	\$1,000.00	\$413.85	
		55R1305111	04/27/16	Copy Machine Maintenance 4/25/16-05/24/16 O	05/07/16	\$36.00	\$36.00	10-50-4342	Copy Machine Lease/Mai	\$1,000.00	\$413.85	
							<b>\$48.54</b>					
<b>627</b>	<b>Danny's Automotive &amp; Hardware, 110 Central, Ferris, TX, 75125</b>	1960	04/07/16	Oil Change on Unit 1613 2013 Dodge Charger	05/07/16	\$29.99	\$29.99	10-50-4266	Vehicle Supplies/Detailin	\$350.00	(\$29.25)	
		1956	05/10/16	Replace Motor Mount/Ball Joints/Front Bakes to	06/09/16	\$1,903.55	\$1,903.55	10-50-4311	Vehicle Repairs - Outside	\$10,000.00	\$755.70	
							<b>\$1,933.54</b>					
<b>662</b>	<b>Tractor Supply, DEPT 30-1203330004, PO Box 689020, Des Moines, IA, 50368-9020</b>	04302016	04/30/16	Portable Fuel Cell/Pump/Hose	04/30/16	\$294.99	\$294.99	10-50-4420	Building/Construction Im	\$119,718.61	\$33,281.24	
							<b>\$294.99</b>					
<b>752</b>	<b>Office Depot, P O Box 88040, Chicago, IL, 60680-1040</b>	83247133001	04/04/16	USB-11	05/04/16	\$102.19	\$102.19	10-50-4221	General Office Supplies	\$1,750.00	\$995.65	
		834002924001	04/15/16	Expanding Letter/Sheet Protectors	05/15/16	\$71.60	\$71.60	10-50-4221	General Office Supplies	\$1,750.00	\$995.65	
							<b>\$173.79</b>					
<b>783</b>	<b>Sirchie Finger Print Laboratories, Inc, 100 Hunter Place, Youngsville, NC, 27596</b>	0252415-IN	04/28/16	Ink pad/Replacement Pad/Remover Pads	05/28/16	\$73.40	\$73.40	10-50-4299	Miscellaneous Supplies	\$200.00	(\$148.36)	
							<b>\$73.40</b>					
<b>1164</b>	<b>Brown &amp; Hofmeister, LLP, 740 East Campbell Road, Suite 800, Richardson, TX, 75081</b>	04-2016	05/05/16	Legal Service for May (FEMA Public Assistance	05/05/16	\$1,590.00	\$1,590.00	10-50-4361	Legal Service	\$10,000.00	(\$3,484.55)	
							<b>\$1,590.00</b>					
<b>1986</b>	<b>Estes Electric, Inc, PO Box 5, Waxahachie, TX, 75168</b>	11304	04/27/16	Electric Service Install @New Temp PD Buildin	04/27/16	\$1,507.67	\$1,507.67	10-50-4420	Building/Construction Im	\$119,718.61	\$33,281.24	

**City of Ferris  
Council Approval Report  
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							<b>\$1,507.67</b>					
<b>1986</b>	<b>Estes Electric, Inc, PO Box 5, Waxahachie, TX, 75168</b>	1303	05/13/16	Repairs to Parking Lot Lights@New Fire & PD	06/12/16	\$497.99	\$497.99	10-50-4420	Building/Construction Im	\$119,718.61	\$33,281.24	
							<b>\$497.99</b>					
<b>2270</b>	<b>Ferris Auto Supply, PO Box 442, Ferris, TX, 75125</b>	04302016	04/30/16	Wedge Anchor/Mas Drill	04/30/16	\$10.45	\$10.45	10-50-4420	Building/Construction Im	\$119,718.61	\$33,281.24	
							<b>\$10.45</b>					
<b>2371</b>	<b>Verizon Wireless Services, LLC, PO Box 660108, Dallas, TX, 75266</b>	9764346420-0001	04/23/16	3-MiFi Service 03/24/16-04/23/16	05/18/16	\$113.97	\$113.97	10-50-4355	Telephone Service & MiF	\$6,500.00	\$1,657.04	
							<b>\$113.97</b>					
<b>2390</b>	<b>Symbolarts, LLC, 6083 South 1550 East, Ogden, UT, 84405</b>	0256823-IN	04/28/16	Badges & Shipping on Badges	04/28/16	\$600.00	\$600.00	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
							<b>\$600.00</b>					
<b>2680</b>	<b>GT Distributors, Inc., PO Box 16080, Austin, TX, 78761</b>	INV0570523	04/14/16	Name Tags for Tiner	04/14/16	\$10.95	\$10.95	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
							<b>\$10.95</b>					
<b>2781</b>	<b>Brookshire Brothers Inc, PO Box 2058, Lufkin, TX, 75902-2058</b>	04-2016	04/30/16	April Store Charges	04/30/16	\$28.55	\$28.55	10-50-4237	Household Supplies	\$250.00	(\$212.49)	
							<b>\$28.55</b>					
<b>2917</b>	<b>Advantage Automotive Care, Inc., PO Box 458, Ferris, TX, 75125</b>	3207	04/21/16	Oil Change on 2016 Ford	04/21/16	\$29.99	\$29.99	10-50-4266	Vehicle Supplies/Detailin	\$350.00	(\$29.25)	
							<b>\$29.99</b>					
<b>3020</b>	<b>First Check Applicant Screening, PO Box 92033, Southlake, TX, 76092</b>	6702	04/30/16	Background Check for Yesenia Serrano	04/30/16	\$26.00	\$26.00	10-50-4363	Other Professional Servic	\$31,411.50	\$9,168.84	
		6702	04/30/16	Background Check for Phillip Pearson	04/30/16	\$26.00	\$26.00	10-50-4363	Other Professional Servic	\$31,411.50	\$9,168.84	
							<b>\$52.00</b>					
<b>3079</b>	<b>Precision Environmental Services, 6104 Cedar Sage Trail, Flower Mound, TX, 76226</b>	2703	04/19/16	Asbestos & Lead Survey at PD (203 S Church	04/19/16	\$470.00	\$470.00	10-50-4363	Other Professional Servic	\$31,411.50	\$9,168.84	
							<b>\$470.00</b>					
<b>3090</b>	<b>Impact Promotional Service dba Got You Covered Uni, 1212 E Lancaster Ave, Ft Worth, TX, 76102</b>	146448	03/14/16	Vest & Shirt for Danny Williams	03/14/16	\$165.97	\$165.97	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
		146453	03/14/16	Ballistic Vests Robledo	03/14/16	\$699.99	\$699.99	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
		149185	04/21/16	Ballistic Vests (Williams/Ruiz/Antunez)	04/21/16	\$699.99	\$699.99	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
		149195	04/21/16	Vest/Shirt/Pants for J Birdwell	04/21/16	\$299.94	\$299.94	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	
		150089	05/04/16	Shirt for Barnes	05/04/16	\$55.99	\$55.99	10-50-4259	Clothing & Uniforms	\$5,600.00	\$751.81	

**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							<b>\$1,921.88</b>					
<b>3127</b>	<b>DFW Communications Inc, 501 Duncan Perry Road, Arlington, TX, 76011</b>	522001374-1	03/04/16	Communication Equipment Repairs on Dispatc	03/04/16	\$219.55	\$219.55	10-50-4314	Communication Equipme	\$500.00	(\$1,301.35)	
							<b>\$219.55</b>					
<b>3136</b>	<b>Rainbow Paint &amp; Body, Inc., 324 Moreview Street, Red Oak, TX, 75154</b>	4314	04/12/16	Repairs to Unit 15	04/12/16	\$4,841.55	\$4,841.55	10-50-4311	Vehicle Repairs - Outside	\$10,000.00	\$755.70	
							<b>\$4,841.55</b>					
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>	9725442225-04251	04/25/16	Telephone Service & MiFi Service	04/25/16	\$535.41	\$535.41	10-50-4355	Telephone Service & MiF	\$6,500.00	\$1,657.04	
							<b>\$535.41</b>					
<b>3142</b>	<b>Cut-Rate Batteries, Inc., PO BOx 1690, Powell, TN, 37849</b>	INCRB722345	04/27/16	Battery Pack for Ticket Writer	04/27/16	\$67.00	\$67.00	10-50-4225	Data Processing Supplie	\$500.00	(\$256.82)	
							<b>\$67.00</b>					

**Total Police Administration**

**\$15,558.68**

**Municipal Court**

<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>	1145-04292016	04/29/16	Water & Sewer Service@104 S Central	05/14/16	\$20.00	\$20.00	10-56-4352	Water & Sewer Service	\$0.00	(\$120.77)	
							<b>\$20.00</b>					
<b>406</b>	<b>Nevill, 2825 West Story Road, Irving, TX, 75038</b>	55R1305003	04/27/16	Copy Machine Maintenance 3/25/16-4/24/16 Ov	05/07/16	\$15.96	\$15.96	10-56-4342	Copy Machine Lease/Mai	\$0.00	(\$798.84)	
		55R1305003	04/27/16	Copy Machine Maintenance 4/25/16-05/24/16@	05/07/16	\$11.50	\$11.50	10-56-4342	Copy Machine Lease/Mai	\$0.00	(\$798.84)	
							<b>\$27.46</b>					
<b>2447</b>	<b>Kurth, Scott Edward, 606 Cedar Ridge Court, Ovilla, TX, 75154</b>	04-2016-2	04/30/16	Arraignments for April	04/30/16	\$350.00	\$350.00	10-56-4394	Contract Labor	\$18,500.00	\$11,000.00	
							<b>\$350.00</b>					
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>	9725442323-04072	04/07/16	Telephone Service	04/07/16	\$247.98	\$247.98	10-56-4355	Telephone Service & MiF	\$3,100.00	\$1,571.14	
							<b>\$247.98</b>					

**Total Municipal Court**

**\$645.44**

**Animal Control**

<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>	1262-04292016	04/29/16	Water & Sewer Service@1150 N Central	05/14/16	\$64.83	\$64.83	10-60-4352	Water & Sewer Service	\$500.00	\$105.58
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**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							<b>\$64.83</b>					
<b>3090</b>	<b>Impact Promotional Service dba Got You Covered Uni, 1212 E Lancaster Ave, Ft Worth, TX, 76102</b>											
144336	02/10/16	Nametape & Namedrop for AC Polos			02/10/16	\$45.80	\$45.80	10-60-4259	Clothing & Uniforms	\$200.00	\$154.20	
							<b>\$45.80</b>					
<b>Total Animal Control</b>							<b>\$110.63</b>					
<b><u>Court Technology</u></b>												
<b>2371</b>	<b>Verizon Wireless Services, LLC, PO Box 660108, Dallas, TX, 75266</b>											
9764346422-00006	04/23/16	4-MiFi Service 03/24/16-04/23/16			05/18/16	\$151.98	\$151.98	65-68-4355	Telephone & MiFi Servic	\$1,425.00	\$361.18	
							<b>\$151.98</b>					
<b>Total Court Technology</b>							<b>\$151.98</b>					
<b><u>Water &amp; Wastewater</u></b>												
<b>122</b>	<b>TXU Energy, P O Box 650638, Dallas, TX, 75265-0638</b>											
054176825042	04/30/16	Electric Service@Main			04/30/16	\$14.36	\$14.36	80-80-4351	Electric Service	\$40,234.56	\$10,536.16	
							<b>\$14.36</b>					
<b>131</b>	<b>Britton Meter Supply, Inc., P O Box 813, Red Oak, TX, 75154</b>											
002430	04/28/16	Water Pipe			05/28/16	\$38.40	\$38.40	80-80-4282	Utility Line Fittings	\$6,000.00	\$3,191.19	
002434	04/28/16	PVC Coupling/Adapter/Brass Tapping Saddle/C			05/28/16	\$232.78	\$232.78	80-80-4282	Utility Line Fittings	\$6,000.00	\$3,191.19	
							<b>\$271.18</b>					
<b>136</b>	<b>Rockett S.U.D., P O Box 40, Red Oak, TX, 75154</b>											
04-2016	05/02/16	Water Purchases-Rockett (03/28/16-04/26/16)			05/18/16	\$14,447.92	\$14,447.92	80-80-4708	Water Purchases-Rocket	\$170,000.00	\$85,137.48	
							<b>\$14,447.92</b>					
<b>217</b>	<b>DPC Industries, P O Box 301023, Dallas, TX, 75303-1023</b>											
767001905-16	04/25/16	Chlorine			05/25/16	\$85.58	\$85.58	80-80-4236	Chemicals	\$4,500.00	\$1,950.36	
767001906-16	04/25/16	Chlorine			05/25/16	\$85.58	\$85.58	80-80-4236	Chemicals	\$4,500.00	\$1,950.36	
DE76000581-16	04/30/16	Chlorine			05/30/16	\$80.00	\$80.00	80-80-4236	Chemicals	\$4,500.00	\$1,950.36	
							<b>\$251.16</b>					
<b>276</b>	<b>City of Ferris Water Service, 104 S. Central, Ferris, TX, 75125</b>											
1137-04292016	04/29/16	Water & Sewer Service@409 S Main			05/14/16	\$40.00	\$40.00	80-80-4352	Water & Sewer Service	\$500.00	(\$241.02)	
1145-04292016	04/29/16	Water & Sewer Service@104 S Central			05/14/16	\$20.00	\$20.00	80-80-4352	Water & Sewer Service	\$500.00	(\$241.02)	
							<b>\$60.00</b>					
<b>406</b>	<b>Nevill, 2825 West Story Road, Irving, TX, 75038</b>											
55R1305003	04/27/16	Copy Machine Maintenance 4/25/16-05/24/16			05/07/16	\$23.00	\$23.00	80-80-4342	Copy Machine Lease/Mai	\$2,650.00	\$301.64	
55R1305003	04/27/16	Copy Machine Maintenance 4/25/16-05/24/16@			05/07/16	\$11.50	\$11.50	80-80-4342	Copy Machine Lease/Mai	\$2,650.00	\$301.64	

**City of Ferris**  
**Council Approval Report**  
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		55R1305003	04/27/16	Copy Machine Maintenance 3/25/16-4/24/16 Ov	05/07/16	\$15.96	\$15.96	80-80-4342	Copy Machine Lease/Mai	\$2,650.00	\$301.64
		<b>\$50.46</b>									
<b>689</b>	<b>H D Supply Waterworks, LTD., P O Box 560645, Dallas, TX, 75356</b>										
F35840	04/22/16	Utility Valves	04/22/16		\$170.00	\$170.00	80-80-4287	Utility Valves	\$1,000.00	\$462.50	
		<b>\$170.00</b>									
<b>1119</b>	<b>Culego c/o Gingerbread Press, Culego, Inc., 1605 E. Main St, Waxahachie, TX, 75165</b>										
314212	04/30/16	Window Envelopes (2000)	05/10/16		\$325.00	\$325.00	80-80-4318	Printing & Binding	\$1,150.00	\$928.64	
		<b>\$325.00</b>									
<b>2059</b>	<b>Prairielands G.C.D., PO Box 3128, Cleburne, TX, 76033</b>										
04-2016	05/02/16	Water Production Report for April	05/02/16		\$771.91	\$771.91	80-80-4397	Federal-State-County Fe	\$11,000.00	\$4,826.24	
		<b>\$771.91</b>									
<b>2270</b>	<b>Ferris Auto Supply, PO Box 442, Ferris, TX, 75125</b>										
04302016	04/30/16	Squeegee Sponge/Pistol Hose/Fountain Truck	04/30/16		\$30.57	\$30.57	80-80-4299	Miscellaneous Supplies	\$1,000.00	\$110.89	
04302016	04/30/16	Electrical Tape/Pins	04/30/16		\$17.21	\$17.21	80-80-4299	Miscellaneous Supplies	\$1,000.00	\$110.89	
04302016	04/30/16	Padlock	04/30/16		\$13.19	\$13.19	80-80-4299	Miscellaneous Supplies	\$1,000.00	\$110.89	
		<b>\$60.97</b>									
<b>2632</b>	<b>Quality Air Products, Inc dba Air Supply of N TX, 2829 Fort Worth Ave, Dallas, TX, 75211</b>										
01090631	02/25/16	Cylinder Rental for February	01/31/16		\$28.83	\$28.83	80-80-4247	Welding Supplies	\$300.00	\$187.47	
01102109	04/25/16	Cylinder Rental for April	03/31/16		\$28.83	\$28.83	80-80-4247	Welding Supplies	\$300.00	\$187.47	
		<b>\$57.66</b>									
<b>2759</b>	<b>Gross Electric, 1001 E 8th St, Ferris, TX, 75125</b>										
05042016	05/04/16	Electric Motor/Pump Signal Parts for Pasture @	05/04/16		\$60.00	\$60.00	80-80-4249	Electric Motor/Pump Sign	\$1,000.00	\$930.00	
		<b>\$60.00</b>									
<b>3053</b>	<b>Odessa Pumps &amp; Equipment, Inc, PO Box 60429, Midland, TX, 79711</b>										
471390	05/05/16	Monthly Rental Payments 04/08/16-05/05/16	05/05/16		\$450.00	\$450.00	80-80-4315	Electric Motor/Pump Rep	\$14,972.00	\$3,540.91	
470280	04/27/16	Paco Booster Pump for North Pasture Pump St	04/27/16		\$3,475.00	\$3,475.00	80-80-4437	Electric Motors/Pumps	\$3,475.00	\$3,475.00	
		<b>\$3,925.00</b>									
<b>3141</b>	<b>Frontier Communications Corporation, PO Box 740407, Cincinnati, OH, 45274-0407</b>										
9725442176-04162	04/16/16	Telephone Service (Lift Stations)	04/16/16		\$74.45	\$74.45	80-80-4355	Telephone Service & MiF	\$7,000.00	(\$241.03)	
9725443328-04251	04/25/16	Telephone Service	04/25/16		\$361.47	\$361.47	80-80-4355	Telephone Service & MiF	\$7,000.00	(\$241.03)	
9728422169-04251	04/25/16	Telephone Service	04/25/16		\$160.72	\$160.72	80-80-4355	Telephone Service & MiF	\$7,000.00	(\$241.03)	
9728422752-04042	04/04/16	Telephone Service	04/04/16		\$387.42	\$387.42	80-80-4355	Telephone Service & MiF	\$7,000.00	(\$241.03)	
		<b>\$984.06</b>									
						<b>\$21,449.68</b>					

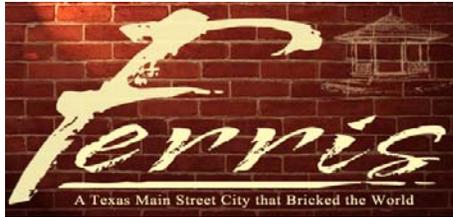
**Total Water & Wastewater**

**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Streets &amp; Drainage</b>											
<b>23</b>	<b>R &amp; W Automotive, 401 S. Main, Ferris, TX, 75125</b>										
10775	04/26/16	Tires	05/26/16	\$130.00	\$130.00	10-91-4205	Tires & Tubes	\$1,000.00	\$219.28		
							<b>\$130.00</b>				
<b>2270</b>	<b>Ferris Auto Supply, PO Box 442, Ferris, TX, 75125</b>										
04302016	04/30/16	Vehicle Equipment Repair Parts for F150	04/30/16	\$31.78	\$31.78	10-91-4203	Vehicle Equipment Repai	\$300.00	\$281.63		
04302016	04/30/16	Vehicle Equipment Repair Parts for F150	04/30/16	\$12.00	\$12.00	10-91-4203	Vehicle Equipment Repai	\$300.00	\$281.63		
04302016	04/30/16	Flares	04/30/16	\$94.61	\$94.61	10-91-4204	Heavy Equipment Repair	\$250.00	\$250.00		
04302016	04/30/16	Equipment Repair Parts-Quick Snap	04/30/16	\$12.27	\$12.27	10-91-4230	Equipment Repair Parts	\$500.00	\$366.95		
04302016	04/30/16	Miscellaneous Supplies	04/30/16	\$0.30	\$0.30	10-91-4299	Miscellaneous Supplies	\$250.00	\$41.84		
							<b>\$150.96</b>				
<b>2647</b>	<b>APAC-TEXAS, INC., PO Box 224048, Dallas, TX, 75222-4048</b>										
200472258	05/07/16	Asphalt	05/07/16	\$147.44	\$147.44	10-91-4271	Asphalt	\$2,000.00	\$1,151.25		
							<b>\$147.44</b>				
							<b>\$428.40</b>				
<b>Total Streets &amp; Drainage</b>							<b>\$428.40</b>				
<b>Total Bills To Pay:</b>							<b>\$82,839.40</b>				

**City of Ferris**  
**Council Approval Report**  
 (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>City Council</b>											
<b>3146</b>	<b>Transformed Photo, 203 Highland Drive, Ennis, TX, 75119</b>										
1605121	05/12/16	Photos for 5/16/16 Council Meeting (1/3 Payme			05/12/16	\$58.00	\$58.00	10-10-4363	Other Professional Servic	\$4,000.00	\$3,700.00
						<b>\$58.00</b>					
<b>Total City Council</b>						<b>\$58.00</b>					
<b>City Manager</b>											
<b>3130</b>	<b>Texas First Group Replacement Services, Inc, 93 North Saddle Mountain Road, PO Box 157, Leakey, TX, 78873</b>										
CS3	05/10/16	Services for Deborah Watkins (Interim City Sec			05/10/16	\$2,309.50	\$2,309.50	10-11-4363	Other Professional Servic	\$22,500.00	\$4,090.56
CS3	05/10/16	Services for Deborah Watkins (Interim City Sec			05/10/16	\$245.92	\$245.92	10-11-4363	Other Professional Servic	\$22,500.00	\$4,090.56
						<b>\$2,555.42</b>					
<b>Total City Manager</b>						<b>\$2,555.42</b>					
<b>Total Bills To Pay:</b>						<b>\$2,613.42</b>					



# City of Ferris

## AGENDA ITEM REPORT

<b>Meeting Date:</b>	<b>June 6, 2016</b>
<b>Department:</b>	<b>Code Compliance</b>
<b>Submitted By:</b>	<b>W. Jordan</b>
<b>Previously Reviewed By:</b>	
<b>Item Type:</b>	<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Budgeted Expense:</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes, Amount: _____

<b>Attachments:</b>
Resolution
<b>Discussion / Justification:</b>
On May 2, 2016 the Council approved a new fee schedule. Thereafter, staff identified an error on the fee schedule regarding to water accounts. The verbiage passed by Council referred to this fee as a “Water Service Deposit.” The intended verbiage was a “Water Activation Fee” as was included in the new fees explanation provided in the Council Packet for the May 2 <sup>nd</sup> meeting. This error alludes to the availability of a refund of the deposit at the closing of the account. This is not the intent of the fee. This resolution will correct this title to read as intended. This change will not affect any water account deposits currently in escrow.
<b>Recommendation / Staff Comments:</b>
Staff recommends approval of this resolution.
<b>Motion(s):</b>
I make a motion to approve resolution number _____. I make a motion to table this item.

**RESOLUTION NO. R-16-199**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, CORRECTING A SCRIVENER’S ERROR CONTAINED IN THE FEE SCHEDULE ATTACHED TO ORDINANCE NO. O-16-814; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on May 2, 2016, the City Council of the City of Ferris, Texas (“City Council”), adopted Ordinance No. O-16-814, which approved a new fee schedule for various fees to be charged by the City of Ferris, Texas (“City”) for City-related services and administrative matters; and

**WHEREAS**, one of the sections contained in the new fee schedule is Water & Sewer Fees, which was intended to contain four categories captioned as follows: Connection Fees; Water Activation Fees; Account Fees; and Service Fees; and

**WHEREAS**, due to a scrivener’s error, the category Water Activation Fees was mistakenly captioned and instead reads Water Service Deposit; and

**WHEREAS**, the amounts of the fees that appear within this category are correct and only the caption is in error; and

**WHEREAS**, the City Council wishes to correct this non-substantive error to accurately reflect that the fees appearing within this category are in fact water activation fees and the category caption accordingly should be changed to read Water Activation Fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THAT:**

**Section 1.** From the date of passage of this Resolution, the caption of the second of the four categories appearing within the Water & Sewer Fees section shall be replaced and changed to read “Water Activation Fees,” and the Water & Sewer Fees section shall read in its entirety as follows:

**“WATER & SEWER FEES**

**Connection Fees**

Sanitary Sewer Connection

Sanitary Sewer Connection Fee (Includes tapping & service line to the property line)	Actual Cost with \$750.00 Minimum
Boring Fee (If necessary)	Actual Cost Plus \$50.00 Administrative fee

Water Connection (includes tapping, stop, service line, meter set, meter, and box)

<u>Size</u>	<u>Fee</u>
5/8" to 3/4"	\$650.00
1"	\$750.00
Greater than 1"	Actual Cost
Boring Fee (If necessary)	Actual Cost Plus \$50.00 Administrative fee

**Water Activation Fees**

Residential

Owner or Tenant \$175.00

Residential Master Metered \$200.00 per unit

Commercial

Up to 1" meters \$200.00

1.5" to 2" meters \$300.00

Over 2" meter \$400.00

Non-Profit Organizations \$100.00

Fire Hydrant Meter \$1000.00

Temporary Service

Twenty-day activation Monthly Base Rate

**Account Fees**

Application fee \$25.00

Transfer fee \$25.00

Delinquent fee \$25.00

**Service Fees**

Service trip fee during business hours	\$25.00
Service trip fee after business hours	\$50.00
Emergency disconnect	\$50.00 (refundable with proof of installation of shut-off valve on customer's side within 30 days of service date.)
Damage fee	Actual cost with \$100.00 Minimum
Meter test fee	\$100.00 (\$25.00 refundable if meter tests with error.)
Leak Adjustment Credit	Current Rockett SUD purchase rate per thousand gallons (after first 10,000 gallons)"

**Section 2.** The City Council hereby accepts the changes to the new fee schedule as proposed, and approves this Resolution.

**Section 3.** This Resolution shall take effect immediately from and after its passage.

**DULY PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Ferris, Texas, on this, the 6<sup>th</sup> day of June, 2016.

**APPROVED:**

\_\_\_\_\_  
Micheal Driggers, Mayor

**ATTEST:**

\_\_\_\_\_  
Callie Green, City Secretary

**CITY OF FERRIS, TEXAS**

**RESOLUTION NO. R-16-198**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, AWARDED A BID TO SELL APPROXIMATELY 107.854 ACRES OF LAND CONSISTING OF AN APPROXIMATELY 85.106 ACRE TRACT OF LAND LOCATED WITHIN THE MASON PHELPS SURVEY, ABSTRACT NO. 824, CITY OF FERRIS, ELLIS COUNTY, TEXAS, AN APPROXIMATELY 21.17 ACRE TRACT OF LAND LOCATED WITHIN THE MASON PHELPS SURVEY, ABSTRACT NO. 1112, CITY OF FERRIS, DALLAS COUNTY, TEXAS, AND AN APPROXIMATELY 1.578 ACRE TRACT OF LAND LOCATED WITHIN THE MASON PHELPS SURVEY, ABSTRACT NO. 824, CITY OF FERRIS, DALLAS COUNTY, TEXAS; AUTHORIZES THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE CONVEYANCE OF SAID PROPERTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.**

**WHEREAS**, Section 272.001(a) of the Texas Local Government Code provides that a “before land owned by a political subdivision of the state may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must include a description of the land, including its location, and the procedure by which sealed bids to purchase the land or offers to exchange the land may be submitted. The notice must be published on two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication;” and

**WHEREAS**, the City Council for the City of Ferris, Texas, in accordance with Section 272.001 of the Texas Local Government Code on two (2) separate dates published notice of its intent to receive bids on an approximately 107.854 acres of land consisting of an approximately 85.106 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Ellis County, Texas, an approximately 21.17 acre tract of land located within the Mason Phelps Survey, Abstract No. 1112, City of Ferris, Dallas County, Texas, and an approximately 1.578 acre tract of land located within the Mason Phelps Survey, Abstract No. 824, City of Ferris, Dallas County, Texas (hereinafter referred to as the “Property”); and

**WHEREAS**, the City Council for the City of Ferris, Texas, finds and determines that it is in the best interest of the City of Ferris, Texas, to sell the Property in accordance with Section 272.001 of the Texas Local Government Code.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THAT:**

**SECTION 1.** The findings set forth above are hereby found to be true and correct findings

of the City and are incorporated into the body of this Resolution as if fully set forth herein.

**SECTION 2.** The City Council of the City of Ferris, Texas, does hereby approve and award the bid to sell the Property to **Old Brick Yard Group, LLC**, the sole bidder, for the purchase price of \_\_\_\_\_, pursuant to Section 272.001 of the Texas Local Government Code, as amended.

**SECTION 3.** The City Council of the City of Ferris, Texas, does hereby authorize the City Manager to execute any and all documents necessary for the conveyance of the Property.

**SECTION 4.** If any section, article paragraph, sentence, clause, phrase or word in this Resolution, or application thereto to any persons or circumstances, is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Resolution; and the City Council hereby declares it would have passed such remaining portions of this Resolution despite such invalidity, which remaining portions shall remain in full force and effect.

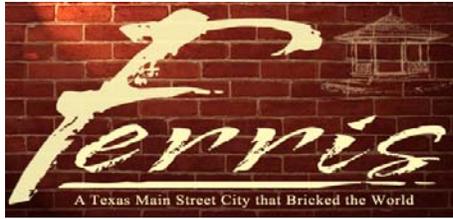
**SECTION 5.** This Resolution shall become effective immediately upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THIS 6<sup>th</sup> day of June, 2016.**

\_\_\_\_\_  
Micheal Driggars, Mayor

**ATTEST:**

\_\_\_\_\_  
Callie Green, City Secretary



# City of Ferris

## AGENDA ITEM REPORT

<b>Meeting Date:</b>	<b>June 6, 2016</b>
<b>Department:</b>	<b>Code Compliance</b>
<b>Submitted By:</b>	<b>Bill Jordan</b>
<b>Previously Reviewed By:</b>	<b>Police and Fire Department</b>
<b>Item Type:</b>	<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Budgeted Expense:</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Amount: _____

<b>Attachments:</b>
Ordinance
<b>Discussion / Justification:</b>
Currently, Section 130.21 of the Ferris City Ordinances prohibits the discharge of any firearm, skyrocket, Roman candle, firecracker, target gun, air gun, or shoot any slingshot within the city limits. While the intent of this ordinance is to reduce the danger of property damage and injury from projectiles within a densely populated area it does prohibit activity that would otherwise be lawful. Specifically, for example, professional fireworks displays would be prohibited as well as the ability to open a gun or archery range. This ordinance will amend Section 130.21 to allow for the discharge of firearms, arrows, or similar devices within certain situations; such as at a gun range, or giving military honors at a funeral. Fireworks were removed from this section as they are regulated in detail under the currently adopted fire code.
<b>Recommendation / Staff Comments:</b>
Staff recommends approval of this ordinance.
<b>Motion(s):</b>
I make a motion to approve Ordinance # _____. I make a motion to approve Ordinance # _____ with the following changes: _____. I make a motion to table this item.

**ORDINANCE NO. O-16-816**

**AN ORDINANCE OF THE CITY OF FERRIS, TEXAS, AMENDING CHAPTER 130, "GENERAL OFFENSES," OF THE CITY OF FERRIS, TEXAS CODE OF ORDINANCES, AS PREVIOUSLY AMENDED, BY REPEALING SECTION 130.21, "DISCHARGE OF FIREARMS AND THE LIKE," IN ITS ENTIRETY, AND REPLACING IT WITH A NEW SECTION 130.21, ENTITLED "DISCHARGE OF FIREARMS AND THE LIKE"; PROVIDING A PENALTY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Ferris, Texas ("City"), is a Type A general-law municipality established under the laws of the State of Texas; and

**WHEREAS**, the City Council of the City of Ferris, Texas ("City Council"), pursuant to Texas Local Government Code Sections 51.001 and 51.012, is authorized to adopt an ordinance, not inconsistent with state law, that is for the good government, interest, welfare, peace, or order of the City of Ferris, Texas ("City"), and that is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the City Council has the authority to regulate the discharge of firearms within the corporate limits of the City of Ferris pursuant to Local Government Code Section 229.001; and

**WHEREAS**, the City Council finds that it is in the best interest of the citizens of the City of Ferris to prohibit the discharge of firearms, with limited exceptions, within the corporate limits of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THAT:**

**Section 1. FINDINGS INCORPORATED**

The findings set forth above are found to be true and correct and are hereby incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

**Section 2. AMENDMENT OF CHAPTER 130, "GENERAL OFFENSES," OF THE CITY OF FERRIS, TEXAS CODE OF ORDINANCES, AS PREVIOUSLY AMENDED, BY REPEALING SECTION 130.21, "DISCHARGE OF FIREARMS AND THE LIKE," IN ITS ENTIRETY, AND REPLACING IT WITH A NEW SECTION 130.21, ENTITLED "DISCHARGE OF FIREARMS AND THE LIKE"**

From and after the effective date of this Ordinance, Chapter 130, "General Offenses," of the City of Ferris, Texas Code of Ordinances, as previously amended, is hereby amended by repealing

Section 130.21, “Discharge of Firearms and the Like,” in its entirety, and replacing it with a new Section 130.21, entitled “Discharge of Firearms and the Like,” to read in its entirety as follows:

**“§ 130.21 DISCHARGE OF FIREARMS AND THE LIKE.**

(A) Any person who discharges any firearm, target gun, or air gun, or shoots any slingshot, bow and arrow, or crossbow within city limits shall be deemed guilty of a misdemeanor.

(1) This section shall not apply to:

- (a) a shooting range facility or paintball course for which a valid, current City of Ferris-issued certificate of occupancy has been issued for such use at the facility’s location;
- (b) a starter pistol used as part of a City of Ferris or Ferris ISD-approved sporting event;
- (c) a firearm, target gun, air gun, slingshot, bow and arrow, or crossbow used at a City of Ferris or Ferris ISD-approved event or performance;
- (d) the discharge of blank cartridges used in a theatrical performance or as part of an official military honors ceremony or event; or
- (e) a firearm, target gun, air gun, slingshot, bow and arrow, or crossbow used by a government official in the discharge of official duties.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ARCHERY.** The art, sport, or skill of shooting with a bow and arrow.

**FIREARM.** Any weapon, including pistols, rifles, and shotguns, or device as defined in Texas Penal Code 46.01(3), as currently written or as may be amended, the current definition being any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance, or any device readily convertible to that use.

**SHOOTING RANGE FACILITY.** A public or private, indoor or outdoor facility, including individual shooting ranges, safety fans or shot-fall zones, structures, parking areas, and other associated improvements, designed for the purpose of providing a place for the discharge of various types of firearms or the

practice of archery. This definition does not include incidental target practice areas on private property.”

**Section 3. PENALTY CLAUSE**

Any person, firm, or corporation violating any provision or term of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by a penalty or fine not to exceed the sum of \$2,000.00 for each offense, and each and every violation or day such violation shall continue or exist shall be deemed a separate offense.

**Section 4. REPEALER CLAUSE**

All ordinances, orders, or resolutions heretofore passed and adopted by the City Council are hereby repealed to the extent that said ordinances, orders, or resolutions or parts thereof, are in conflict herewith.

**Section 5. SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**Section 6. SAVINGS CLAUSE**

The Zoning Ordinance of the City of Ferris, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance. All rights and remedies of the City of Ferris are expressly saved as to any and all violations of the provisions of any ordinances governing zoning or platting that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**Section 7. EFFECTIVE DATE**

This Ordinance shall become effective, and shall be in full force and effect, from and after the date of its passage and publication of the caption as the law in such cases provides.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Ferris, Texas on this the \_\_\_ day of \_\_\_\_\_, 2016.

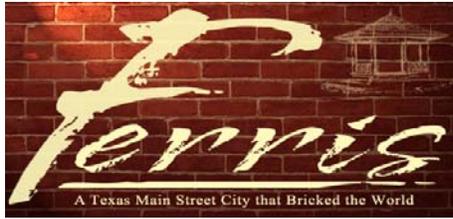
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MICHEAL DRIGGARS, MAYOR

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
KENT S. HOFMEISTER, CITY ATTORNEY



# City of Ferris

## AGENDA ITEM REPORT

<b>Meeting Date:</b>	<b>06-06-2016</b>
<b>Department:</b>	<b>Code Compliance</b>
<b>Submitted By:</b>	<b>Bill Jordan</b>
<b>Previously Reviewed By:</b>	
<b>Item Type:</b>	<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Budgeted Expense:</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Amount: _____

<b>Attachments:</b>
Ordinance Ordinance showing revisions
<b>Discussion / Justification:</b>
On April 20, 2015 the City Council passed an ordinance establishing a code of conduct for the Council, all boards and commissions, and city staff. It was discovered, however, that the intent was not accomplished as city staff was inadvertently omitted from the ordinance. This ordinance will correct this issue by including city staff to be bound by the code of conduct. Additionally, several scrivener's errors will be corrected.
<b>Recommendation / Staff Comments:</b>
Staff recommends approval of this ordinance.
<b>Motion(s):</b>
I make a motion to approve Ordinance # _____. I make a motion to approve Ordinance # _____ with the following changes: _____. I make a motion to table this item.

**ORDINANCE NO. O-15-787**

**AN ORDINANCE OF THE CITY OF FERRIS, TEXAS, AMENDING CHAPTER 30, "CITY GOVERNMENT," OF THE CITY OF FERRIS CODE OF ORDINANCES BY ADDING A NEW SECTION 30.33, "CODE OF CONDUCT," ESTABLISHING A CODE OF CONDUCT FOR PUBLIC OFFICIALS AND CITY EMPLOYEES; PROVIDING DEFINITIONS; ESTABLISHING STANDARDS OF CONDUCT; PROVIDING FOR THE REVIEW OF COMPLAINTS; PROVIDING DISCIPLINARY MEASURES FOR VIOLATIONS OF THE STANDARDS OF CONDUCT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Ferris, Texas ("City Council"), upon due deliberation and discussion, has determined the desirability and necessity of establishing standards of conduct for City of Ferris public officials and employees, as well as measures that provide for the violation of such standards; and

**WHEREAS**, the City Council has further determined that the Mayor, members of the City Council, the Planning and Zoning Commission, the Board of Adjustments, the 4A Economic Development Commission, the 4B Economic Development Commission, the Park Board, the Main Street Board, the Library Board, and the Housing Authority Board, and all City employees and appointed or confirmed members of any City of Ferris board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, operating under direct or indirect authority or subject to the direct or indirect control of the City Council, should be governed by a code of conduct; and

[WHEREAS, the City Council has further determined that the establishment and adoption of standards of conduct as herein provided promotes the health, safety, and general welfare of the citizens of the City of Ferris and serves the best interests of the City.](#)

~~**WHEREAS**, the City Council finds and determines that amending the Zoning Ordinance as herein provided promotes the health, safety and general welfare of the citizens of the City of Ferris and the best interests of the City.~~

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THAT:**

**Section 1. FINDINGS INCORPORATED**

All of the above premises are found to be true and correct legislative and factual determinations of the City of Ferris and are hereby approved and incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

**Section 2. AMENDMENT OF THE CITY OF FERRIS CODE OF ORDINANCES, CHAPTER 30, "CITY GOVERNMENT," BY ADDING A NEW SECTION**

Ordinance No. O-1615-787

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**30.33, "CODE OF CONDUCT," ESTABLISHING A CODE OF CONDUCT FOR PUBLIC OFFICIALS AND CITY EMPLOYEES; PROVIDING DEFINITIONS; ESTABLISHING STANDARDS OF CONDUCT; PROVIDING FOR THE REVIEW OF COMPLAINTS; AND PROVIDING DISCIPLINARY MEASURES FOR VIOLATIONS OF THE STANDARDS OF CONDUCT**

From and after the effective date of this Ordinance, the Code of Ordinances of the City of Ferris, Texas, is hereby amended by amending Chapter 30, "City Government," of the City of Ferris Code of Ordinances, by adding a new Section 30.33, "Code of Conduct," to read in its entirety as follows:

**"SECTION 30.33 CODE OF CONDUCT"**

(A) *Purpose.*

It is hereby declared to be the policy of the city that the proper operation of democratic government requires that public officials and city employees be independent, impartial, and responsible to the citizens of the city; that no ~~Official-official~~ or ~~employee~~ shall permit any interest, financial or otherwise, direct or indirect, or engagement in any business transaction or professional activity to conflict with the proper discharge of his/her duties in the public interest; that public office ~~or employment~~ not be used for personal gain ~~beyond employment compensation~~; and that the City Council, Planning and Zoning Commission, Board of Adjustments, 4A Economic Development Commission, 4B Economic Development Commission, Park Board, Main Street Board, Library Board, ~~and~~ Housing Authority Board, and any appointed or confirmed member of any City of Ferris board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, operating under direct or indirect authority or subject to the direct or indirect control of the City Council, at all times shall be maintained as ~~a~~ nonpartisan ~~body~~~~bodies~~. To implement such a policy, the City Council deems it advisable to enact a Code of Conduct for all ~~Officials-officials~~ ~~and employees~~, whether elected or appointed, paid or unpaid, to serve not only as a guide for official conduct of the ~~City's-city's~~ public servants, but also as a basis for discipline for those who refuse to abide by its terms, the overriding interest being that ~~Officers-officers~~ ~~and employees~~ of the ~~City-city~~ shall at all times strive to avoid even the appearance of impropriety.

(B) *Title; ~~Application~~application.*

Ordinance No. O-~~1615-~~ 787

Page 2 of 14

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(1) This ~~Article-section~~ shall be known as the Code of Conduct.

(2) The Code of Conduct shall apply to all ~~Officials-officials~~ as defined herein.

(3) The Code of Conduct shall apply to all ~~City-city~~ employees as defined herein.

(C) ~~Definitions.~~

The following words, terms and phrases, when used in this section, shall have the meanings respectively ascribed to them herein, except where the context clearly indicates a different meaning:

~~Benefit-BENEFIT~~ means ~~anything~~Anything reasonably regarded as a pecuniary or economic gain or pecuniary or economic advantage, including a benefit to any other person in whose welfare the beneficiary has a ~~Substantial-substantial~~ Interestinterest.

~~Business Entity-BUSINESS ENTITY~~ means any Any person, entity, corporation (whether for-profit or nonprofit), general or limited partnership, sole proprietorship, joint venture, unincorporated association or firm, institution, trust, foundation, holding company, joint-stock company, receivership, or other entity recognized by law, whether or not organized for profit conducting or seeking to conduct business with the ~~Citycity~~. ~~Business Entity-BUSINESS ENTITY~~ also includes any business entity that represents a party conducting or seeking to conduct business with the ~~Citycity~~.

~~City-CITY~~ shall mean theThe City of Ferris, Texas.

~~City Council-CITY COUNCIL~~ means theThe legislative and governing body of the ~~Citycity~~, consisting of the Mayor and City Council members.

~~Confidential-information~~CONFIDENTIAL INFORMATION means anyAny information to which an ~~Official-official or employee~~ has access in such person's official capacity, which may not be disclosed to the public except pursuant to state and/or federal law and which is not otherwise a matter of public record or public knowledge.

Ordinance No. O-1615-\_\_787

Page 3 of 14

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~~Contract-CONTRACT.~~ means ~~any~~Any lease, claim, or account or demand against or agreement with any person, whether express or implied, executed or executory, oral or written.

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~~Employee-EMPLOYEE.~~ means ~~any~~Any person employed by the ~~City~~city, including those individuals employed on a full-time, part-time, or internship basis, but does not include independent contractors.

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~~Gift-GIFT.~~ means ~~anything~~Anything of value, regardless of form, including a favor offered or given in the absence of adequate and lawful consideration.

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~~Intentionally-INTENTIONALLY.~~ means ~~to~~To act with intent concerning the nature of one's conduct or a result of one's conduct when it is the person's conscious objective or desire to engage in the conduct or to cause the result.

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~~Knowingly-KNOWINGLY.~~ means ~~to~~To act with knowledge concerning, or awareness of, the nature of one's conduct, or to the existing circumstances surrounding the conduct. A person acts ~~knowingly~~KNOWINGLY, or with knowledge, with respect to a result of the person's conduct whether the person is aware that the conduct is reasonably certain to cause the result.

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~~Officer-OFFICER~~ or ~~Official-OFFICIAL.~~ means ~~the~~The Mayor, any member of the City Council, an appointed or confirmed member of any ~~City~~city board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, on a temporary or permanent basis, and operating under the direct or indirect authority or subject to either the direct or indirect control of the City Council. Such term(s) shall include the City Manager, City Secretary, Municipal Judge, and members of the Planning and Zoning Commission, the Board of Adjustments, the 4A Economic Development Commission, the 4B Economic Development Commission, Park Board, Main Street Board, Library Board, and Housing Authority Board.

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~~Relative-RELATIVE.~~ means ~~any~~Any person related to an ~~Officer~~official within the first degree by consanguinity or affinity. This relationship includes the spouse, parents, children, stepchildren, father-in-law and mother-in-law, or son-in-law and daughter-in-law of the ~~Officer~~official. The affinity relationship continues after death or divorce if there is a living child of that marriage.

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~~Specific Economic Effect~~**SPECIFIC ECONOMIC EFFECT** is an economic effect on a ~~Business-business Entity-entity~~ that is distinguishable from the effect on the public.

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~~Substantial Interest~~**SUBSTANTIAL INTEREST** means the following.

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(1) (a) ~~Substantial Interest in a Business Entity~~**SUBSTANTIAL INTEREST IN A BUSINESS ENTITY** means that:

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1. ~~(i) the~~The person owns ~~ten percent (10%)~~ or more of the voting stock or shares of a ~~Business business Entity-entity~~; or
2. ~~(ii) the~~The person owns ~~ten percent (10%)~~ or more, or \$15,000 or more, of the fair market value of a ~~Business-business Entity-entity~~; or
3. ~~(iii) the~~The amount of funds received by the person from the ~~Business-business Entity-entity~~ exceeds ~~ten percent (10%)~~ of the person's gross income for the previous year; and

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(1)

(b) ~~that~~That action on the matter involving the ~~Business-business Entity-entity~~ will have a ~~SPECIFIC ECONOMIC EFFECT ON THE BUSINESS ENTITY~~**Specific Economic Effect on the Business Entity** that is distinguishable from the effect on the public.

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(2) ~~SUBSTANTIAL INTEREST IN REAL PROPERTY~~**SUBSTANTIAL INTEREST IN REAL PROPERTY** means the person has a legal or equitable ownership interest in the real property, which has a fair market value of \$2,500 or more; and it is reasonably foreseeable that an action on a matter involving the real property will have a ~~SPECIFIC ECONOMIC EFFECT~~**Specific Economic Effect** on the value of the real property that is distinguishable from its effect on the public.

(3) An ~~Official-official~~ is considered to have a ~~Substantial Interest~~**SUBSTANTIAL INTEREST** if a ~~Relative relative~~ as defined herein has a ~~SUBSTANTIAL INTEREST~~**Substantial Interest**.

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(D) ~~Standards of Conduct-conduct for Officers-officers and Employees~~

Ordinance No. O-1615-787

Page 5 of 14

No ~~Officer-officer or Employee~~ of the ~~City-city~~, or a ~~Relative relative~~ of such ~~Officer-officer or employee~~, shall:

- (1) Have a financial interest, direct or indirect, in any contract with the ~~City-city~~ nor shall such person have a financial interest, directly or indirectly, in the sale to the ~~City-city~~ of any land, or rights or interest in any land, materials, supplies or service. The financial interest contemplated requires that the ~~Officer-officer or employee~~ receive an actual financial benefit from the transaction with the ~~City-city~~. An actual financial benefit from the transaction does not include the following:
  - (a) ~~(a)~~ An ownership interest in an entity transacting business with the ~~City-city~~ that is less than one ~~percent~~ (1%); or
  - (b) ~~(b)~~ Compensation as an ~~Employee-employee~~, ~~Officer-officer~~ or director of an entity transacting business with the ~~City-city~~ that is not affected by the entity's transaction with the ~~City-city~~.
- (2) Participate in a vote or decision on any matter in which the ~~Officer-officer or employee~~ has a ~~Substantial-substantial Interest-interest~~.
- (3) Represent or appear on behalf of the private interests of others before the City Council, or any agency, board, commission, corporation, or committee of the ~~City-city~~; or represent any private interests of others in any action or proceeding involving the ~~City-city~~; or voluntarily participate on behalf of others in any litigation to which the ~~City-city~~ is a party or to which there is a substantial likelihood that the ~~City-city~~ will be a party.
- (4) Accept any ~~Gift-gift~~ from any person that might reasonably tend to influence such ~~Officer-officer or employee~~ in the discharge of official duties, or that the ~~Officer-officer or employee~~ knows or should know is being offered with the intent to influence

Ordinance No. O-~~1615-~~ 787

Page ~~6~~ of 14

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~~the Officer's~~ that individual's official conduct. The prohibition against Gifts-gifts does not apply to:

- (a) A lawful political contribution as defined by the Texas Election Code;
- (b) An honorarium in consideration for services, unless the Officer-officer or employee would not have been asked to provide the services but for the Officer's-officer's or employee's position;
- (c) Meals, lodging, or transportation in connection with services rendered by the Officer-officer or employee at a conference, seminar or similar event that is more than merely perfunctory;
- (d) Complimentary copies of trade publications and other related materials;
- (e) Attendance at hospitality functions at local, regional, state or national association meetings or conferences;
- (f) An item with a value of less than fifty dollars (\$50);
- (g) Tee shirts, caps, mementos, and other similar promotional material or items with a value of less than fifty dollars (\$50);
- (h) Gifts given on account of kinship or a personal, professional, or business relationship, independent of the Officer's-officer's or employee's status;
- (i) Complimentary attendance at political or charitable fundraising events; and

Ordinance No. O-1615-787

Page 7 of 14

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- (j) Meals, lodging, transportation, or entertainment furnished in connection with public events, appearances, or ceremonies related to official ~~City-city~~ business, if furnished by the sponsor of such public events.
- (5) Use such person's official position to secure special privileges or benefits for such person or others.
- (6) Grant any special consideration, treatment or advantage to any citizen, individual, business organization or group beyond that which is normally available to every other citizen, individual, business organization or group.
- (7) Disclose confidential information.
- (8) Use ~~City-city~~ supplies, personnel, property, equipment or facilities (whether tangible or intangible) for any purpose other than to conduct official ~~City-city~~ business, unless otherwise provided by law, ordinance or ~~City-city~~ policy.
- (9) Act as a surety on any official bond required of any ~~Officer-officer~~ or ~~Employee-employee~~ of the ~~Citycity~~, or for a business that has a ~~Contract contract~~ with the ~~Citycity~~.

(E) *Additional Standards.*

- (1) No member of the City Council, Planning and Zoning Commission, or Board of Adjustments shall participate in the discussion and deliberations of, or vote on, any land use matter, e.g., zoning, variances, plats, or permits, in which such person has a ~~Substantial-substantial Interest-interest~~ in any real property within 200 feet of the real property that is the subject of the land use matter.
- (2) No member of the City Council who is on the governing body of a nonprofit organization shall vote on any funding request by that nonprofit organization other than for membership or subscription dues or fees, or as part of the ~~City's-city's~~ annual budget, unless the nonprofit

Ordinance No. O-~~1615-~~ 787

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organization has a governing body appointed in whole or in part by the City Council.

- (3) With the exception of those proceedings allowed under this Code of Conduct, no City Council members may personally appear on their own behalf before the City Council, or any City-city board, commission, corporation or committee; however, a member may designate and be represented by a person of his or her choice in any such personal matter.

(F) Appearance by ~~past Officer-officer or Employee~~.

No past Officer-officer or employee of the City-city shall, for a period of one ~~(1)~~ year after the date of termination of such relationship with the City-city, appear before the City Council, or any City-city board, commission, corporation, or committee, to represent the interests of another on any matter.

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(G) Disclosure of ~~Substantial-substantial Interestinterest~~; Affidavitaffidavit.

Any Officer-officer or employee who has a Substantial-substantial Interest-interest in any matter pending before the body, board, commission, corporation, or committee of which the Officer-officer or employee is a member, shall file an affidavit, before a vote or decision is taken or made on such matter, stating the nature and extent of the Substantial-substantial Interestinterest, and shall abstain from further participation in such matter. Such Officer-officer or employee shall not be physically present when such matter is discussed, or when action is taken thereon. The affidavit shall be on a form provided by the City-city and must be filed with the record keeper for such body, board, commission, corporation, or committee.

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(H) Disclosure of ~~Real-real Property-property Interestinterest~~.

Upon the election, appointment, or confirmation of appointment, and thereafter on or before January 1 of each calendar year, each Officer-officer shall file in writing with the City Secretary, on a disclosure form provided by the City, the existence and location of any real property in the City-city in which the Officer-officer has an equitable or ownership interest, including any interest of ~~one percent (1%)~~ or more in any entity that has an equitable or ownership interest in any real property in the City-city. Said

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Ordinance No. O-1615-\_\_787

disclosure shall also include the identity and location of all real property within the City-city in which the Offieer-officer has acquired or conveyed any interest since the filing of the last report required by this Code of Conduct. If an Offieer-officer has an interest in an entity that will not disclose to the Offieer-officer whether or not the entity has a financial interest in real property in the Citycity, the Offieer-officer may satisfy this disclosure requirement by stating such fact in writing to the City Secretary.

(I) *Complaints against Offieer-officers and Employees.*

(1) All complaints or allegations of a violation of this Code of Conduct against an Offieer-officer or employee shall be made in writing on a form provided by the Citycity, sworn to before a notary public, and filed of record with the City Secretary. Such complaint shall describe in detail the act or acts complained of and the specific section(s) of this Code of Conduct alleged to have been violated. A general complaint lacking in detail shall not be sufficient to invoke the investigation procedures contained herein; and anonymous complaints shall not be considered. The City Secretary shall provide a copy of the complaint to the affected Offieer-officer or employee and the members of the City Council, and shall immediately refer the complaint to the City Attorney, who shall conduct an initial review of the complaint to determine if the complaint contains sufficient detail and alleges a violation of the Code of Conduct. The affected Offieer-officer or employee may file a written response to the complaint within seven ~~(7)~~ days after the complaint is filed with the City Secretary, who shall forward the response, if any, to the City Attorney.

(2) The City Attorney shall submit a written report to the City Council as soon as possible, but in any event not later than 14 days after receipt of the complaint, unless an extension is granted by a majority of the non-implicated Councilmembers. The City Attorney may contact the complainant, interview witnesses, and examine any documents necessary for the report. Such report shall be comprehensive and explain in detail all facts, findings and conclusions in support of the City Attorney's opinion as to whether or not a violation of this Code of Conduct occurred. When the City Attorney receives a vague complaint or one lacking in detail, the City Attorney shall contact the complainant to request written clarification or

Ordinance No. O-1615-787

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supplementation. If the complainant fails to provide the City Attorney with written clarification or supplementation, or if after written clarification is provided, it is the opinion of the City Attorney that the complaint is insufficient in detail and/or fails to allege a prima facie violation of the Code of Conduct, a written report to that effect shall be submitted to the City Council. If the City Attorney determines that probable cause to believe that a criminal violation may exist, the City Attorney shall refer the matter to the appropriate law enforcement agency.

- (3) The City Council shall consider the complaint and the City Attorney's report at an executive session of the City Council. The affected ~~Officer~~-officer or employee may request that the complaint be considered in a public meeting. At such meeting, the City Attorney shall present a written report to the City Council describing in detail the nature of the complaint and the City Attorney's findings and conclusions as to a possible violation of this Code of Conduct. The affected ~~Officer~~-officer shall have the right to a full and complete hearing before the City Council with the opportunity to call and cross-examine witnesses and present evidence in such person's behalf. The non-implicated Councilmembers in attendance shall conduct a hearing and review the complaint. The City Council may reject the complaint or take action authorized by Section (J), below. If deemed necessary the City Council may direct the City Manager, with the concurrence of the City Attorney, to appoint special legal counsel to conduct a further investigation and to provide a written report to the City Council.
- (4) No action or decision with regard to the complaint shall be made except in a meeting that is open to the public.

(J) *Violations.*

The City Council may take any one or more of the following actions in an open meeting concerning a complaint:

- (1) Issue a written statement finding the complaint is totally without merit, or is brought for the purpose of harassment or in bad faith;

Ordinance No. O-~~1615~~-787

Page 11 of 14

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- (2) Issue a letter of notification when the violation is unintentional. A letter of notification shall advise the ~~Officer~~officer or employee of any steps to be taken to avoid future violations;
- (3) Issue a letter of admonition when the violation is minor or may have been unintentional, but calls for a more substantial response than a letter of notification;
- (4) Issue a written reprimand when a violation has been committed knowingly or intentionally;
- (5) Remove from office an ~~Officer~~officer, other than a City Councilmember, ~~or termination of an~~ employee for a serious or repeated violation of this Code of Conduct. Removal ~~or termination~~ shall be in compliance with state law; or
- (6) Pass a resolution of censure or a recommendation of recall when the City Council finds that a serious or repeated violation of this Code of Conduct has been committed intentionally by a member of the City Council.

(K) Adoption of ~~State-state Statutes~~statute.

Chapter 171 of the Texas Local Government Code, as amended, the statute that regulates conflicts of interest of officers of municipalities in the State of Texas, is hereby adopted and made a part of this Code of Conduct for all purposes, as if fully set forth herein, with the proviso that, in the case of a conflict between the provisions of this Code of Conduct and the state statute, the more restrictive provision shall govern.

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(L) Limitations.

A complaint that an ~~Officer~~officer or employee has violated a provision~~(s)~~ of this Code of Conduct must be filed with the Ferris City Secretary no later than ~~twelve (12)~~ months after the date the complained of act(s) occurred.

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(M) Interpretation of ~~Code~~code.

Ordinance No. O-~~1615-~~ 787

Page 12 of 14

Any ~~Officer~~ officer or employee may request, and the City Attorney shall issue, a verbal or written opinion (as deemed appropriate) concerning the meaning or effect of any section, word, or requirement of this Code of Conduct as it affects such person.

(N) ~~Criminal History Checks of Board and Commission Applicants Officers and Employees.~~

- (1) Any person making application for employment with the City or for appointment to a position on any board, commission, agency, or committee to which the City Council has the final authority to make such appointment must consent to a criminal history check prior to consideration of the person's application.
- (2) Failure to consent to a criminal history check as required by this section shall be grounds for disqualification for consideration for employment and/or appointment by the City Council.
- (3) The City shall cause a criminal history check to be conducted on each applicant for employment or for appointment to a position described in subsection (A) of this section. If upon review of a criminal history check an applicant is found to have been convicted within the last 10 years or ~~the applicant~~ is on parole or probation for any of the following offenses, the applicant shall not be considered for employment or appointment: a felony or any offense involving theft, burglary, or moral turpitude. ~~Moral turpitude~~ **MORAL TURPITUDE** may be described as intentional dishonesty, fraud, deceit, conduct contrary to justice, or otherwise immoral conduct.
- (4) The provisions of this section are administrative in nature and not subject to criminal penalties.”

**Section 3. SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council that the words, phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the

Ordinance No. O-~~1615-~~ 787

Page 13 of 14

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incorporation of this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph or section.

**Section 4. REPEALER CLAUSE**

All ordinances, orders, or resolutions heretofore passed and adopted by the City Council are hereby repealed to the extent that said ordinances, orders, or resolutions, or parts thereof, are in conflict herewith.

**Section 5. EFFECTIVE DATE**

This Ordinance shall become effective, and shall be in full force and effect, from and after the date of its passage and publication of the caption as the law in such cases provides.

**DULY PASSED, APPROVED AND ADOPTED** by the City Council of the City of Ferris, Texas on this the ~~20<sup>th</sup>~~ \_\_\_\_ day of ~~April~~ \_\_\_\_\_, ~~2015~~2016.

**APPROVED:**

\_\_\_\_\_  
Micheal L. Driggars, Mayor

**ATTEST:**

\_\_\_\_\_  
~~Destiny Lusk Wright~~ \_\_\_\_\_, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kent S. Hofmeister, City Attorney

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Ordinance No. O-~~1615-~~ 787

Page 14 of 14

**ORDINANCE NO. O-16-817**

**AN ORDINANCE OF THE CITY OF FERRIS, TEXAS, AMENDING CHAPTER 30, "CITY GOVERNMENT," OF THE CITY OF FERRIS CODE OF ORDINANCES, AS AMENDED, BY DELETING SECTION 30.33, "CODE OF CONDUCT," IN ITS ENTIRETY, AND REPLACING SAID SECTION WITH A NEW SECTION 30.33, "CODE OF CONDUCT"; ESTABLISHING A CODE OF CONDUCT FOR PUBLIC OFFICIALS AND CITY EMPLOYEES; PROVIDING DEFINITIONS; ESTABLISHING STANDARDS OF CONDUCT; PROVIDING FOR THE REVIEW OF COMPLAINTS; PROVIDING DISCIPLINARY MEASURES FOR VIOLATIONS OF THE STANDARDS OF CONDUCT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Ferris, Texas ("City Council"), upon due deliberation and discussion, has determined the desirability and necessity of establishing standards of conduct for City of Ferris public officials and employees, as well as measures that provide for the violation of such standards; and

**WHEREAS**, the City Council has further determined that the Mayor, members of the City Council, the Planning and Zoning Commission, the Board of Adjustments, the 4A Economic Development Commission, the 4B Economic Development Commission, the Park Board, the Main Street Board, the Library Board, and the Housing Authority Board, and all City employees and appointed or confirmed members of any City of Ferris board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, operating under direct or indirect authority or subject to the direct or indirect control of the City Council, should be governed by a code of conduct; and

**WHEREAS**, the City Council has further determined that the establishment and adoption of standards of conduct as herein provided promotes the health, safety, and general welfare of the citizens of the City of Ferris and serves the best interests of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS, THAT:**

**Section 1. FINDINGS INCORPORATED**

All of the above premises are found to be true and correct legislative and factual determinations of the City of Ferris and are hereby approved and incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

**Section 2. AMENDMENT OF THE CITY OF FERRIS CODE OF ORDINANCES, AS AMENDED, CHAPTER 30, "CITY GOVERNMENT," BY DELETING SECTION 30.33, "CODE OF CONDUCT," IN ITS ENTIRETY, AND**

**REPLACING SAID SECTION WITH A NEW SECTION 30.33, “CODE OF CONDUCT”; ESTABLISHING A CODE OF CONDUCT FOR PUBLIC OFFICIALS AND CITY EMPLOYEES; PROVIDING DEFINITIONS; ESTABLISHING STANDARDS OF CONDUCT; PROVIDING FOR THE REVIEW OF COMPLAINTS; AND PROVIDING DISCIPLINARY MEASURES FOR VIOLATIONS OF THE STANDARDS OF CONDUCT**

From and after the effective date of this Ordinance, the Code of Ordinances of the City of Ferris, Texas, is hereby amended by amending Chapter 30, “City Government,” of the City of Ferris Code of Ordinances, as amended, by deleting Section 30.33, “Code of Conduct,” in its entirety, and replacing it with a new Section 30.33, “Code of Conduct,” to read in its entirety as follows:

**“SECTION 30.33 CODE OF CONDUCT**

**(A) Purpose.**

It is hereby declared to be the policy of the city that the proper operation of democratic government requires that public officials and city employees be independent, impartial, and responsible to the citizens of the city; that no official or employee shall permit any interest, financial or otherwise, direct or indirect, or engagement in any business transaction or professional activity to conflict with the proper discharge of his/her duties in the public interest; that public office or employment not be used for personal gain beyond employment compensation; and that the City Council, Planning and Zoning Commission, Board of Adjustments, 4A Economic Development Commission, 4B Economic Development Commission, Park Board, Main Street Board, Library Board, and Housing Authority Board, and any appointed or confirmed member of any City of Ferris board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, operating under direct or indirect authority or subject to the direct or indirect control of the City Council, at all times shall be maintained as nonpartisan bodies. To implement such a policy, the City Council deems it advisable to enact a Code of Conduct for all officials and employees, whether elected or appointed, paid or unpaid, to serve not only as a guide for official conduct of the city’s public servants, but also as a basis for discipline for those who refuse to abide by its terms, the overriding interest being that officers and employees of the city shall at all times strive to avoid even the appearance of impropriety.

**(B) Title; application.**

(1) This section shall be known as the Code of Conduct.

- (2) The Code of Conduct shall apply to all officials as defined herein.
- (3) The Code of Conduct shall apply to all city employees as defined herein.

(C) **Definitions.**

The following words, terms and phrases, when used in this section, shall have the meanings respectively ascribed to them herein, except where the context clearly indicates a different meaning:

**BENEFIT.** Anything reasonably regarded as a pecuniary or economic gain or pecuniary or economic advantage, including a benefit to any other person in whose welfare the beneficiary has a substantial interest.

**BUSINESS ENTITY.** Any person, entity, corporation (whether for-profit or nonprofit), general or limited partnership, sole proprietorship, joint venture, unincorporated association or firm, institution, trust, foundation, holding company, joint-stock company, receivership, or other entity recognized by law, whether or not organized for profit conducting or seeking to conduct business with the city. **BUSINESS ENTITY** also includes any business entity that represents a party conducting or seeking to conduct business with the city.

**CITY.** The City of Ferris, Texas.

**CITY COUNCIL.** The legislative and governing body of the city, consisting of the Mayor and City Council members.

**CONFIDENTIAL INFORMATION.** Any information to which an official or employee has access in such person's official capacity, which may not be disclosed to the public except pursuant to state and/or federal law and which is not otherwise a matter of public record or public knowledge.

**CONTRACT.** Any lease, claim, or account or demand against or agreement with any person, whether express or implied, executed or executory, oral or written.

**EMPLOYEE.** Any person employed by the city, including those individuals employed on a full-time, part-time, or internship basis, but does not include independent contractors.

**GIFT.** Anything of value, regardless of form, including a favor offered or given in the absence of adequate and lawful consideration.

**INTENTIONALLY.** To act with intent concerning the nature of one's conduct or a result of one's conduct when it is the person's conscious objective or desire to engage in the conduct or to cause the result.

**KNOWINGLY.** To act with knowledge concerning, or awareness of, the nature of one's conduct, or to the existing circumstances surrounding the conduct. A person acts **KNOWINGLY**, or with knowledge, with respect to a result of the person's conduct whether the person is aware that the conduct is reasonably certain to cause the result.

**OFFICER** or **OFFICIAL.** The Mayor, any member of the City Council, an appointed or confirmed member of any city board, commission, corporation, or committee established by ordinance, charter, state law or otherwise, on a temporary or permanent basis, and operating under the direct or indirect authority or subject to either the direct or indirect control of the City Council. Such term(s) shall include the City Manager, City Secretary, Municipal Judge, and members of the Planning and Zoning Commission, the Board of Adjustments, the 4A Economic Development Commission, the 4B Economic Development Commission, Park Board, Main Street Board, Library Board, and Housing Authority Board.

**RELATIVE.** Any person related to an official within the first degree by consanguinity or affinity. This relationship includes the spouse, parents, children, stepchildren, father-in-law and mother-in-law, or son-in-law and daughter-in-law of the official. The affinity relationship continues after death or divorce if there is a living child of that marriage.

**SPECIFIC ECONOMIC EFFECT.** An economic effect on a business entity that is distinguishable from the effect on the public.

**SUBSTANTIAL INTEREST.**

(1) (a) ***SUBSTANTIAL INTEREST IN A BUSINESS ENTITY*** means that:

1. The person owns 10% or more of the voting stock or shares of a business entity; or
2. The person owns 10% or more, or \$15,000 or more, of the fair market value of a business entity; or
3. The amount of funds received by the person from the business entity exceeds 10% of the person's gross income for the previous year; and

(b) That action on the matter involving the business entity will have a ***SPECIFIC ECONOMIC EFFECT ON THE BUSINESS ENTITY*** that is distinguishable from the effect on the public.

(2) ***SUBSTANTIAL INTEREST IN REAL PROPERTY.*** The person has a legal or equitable ownership interest in the real property, which has a fair market value of \$2,500 or more; and it is reasonably foreseeable that an action on a matter involving the real property will have a ***SPECIFIC ECONOMIC EFFECT*** on the value of the real property that is distinguishable from its effect on the public.

(3) An official is considered to have a ***SUBSTANTIAL INTEREST*** if a relative as defined herein has a ***SUBSTANTIAL INTEREST***.

(D) ***Standards of conduct for officers and employees.***

No officer or employee of the city, or a relative of such officer or employee, shall:

- (1) Have a financial interest, direct or indirect, in any contract with the city nor shall such person have a financial interest, directly or indirectly, in the sale to the city of any land, or rights or interest in any land, materials, supplies or service. The financial interest contemplated requires that the officer or employee receive an actual financial benefit from the transaction with the city. An actual financial benefit from the transaction does not include the following:

Ordinance No. O-16-817

- (a) An ownership interest in an entity transacting business with the city that is less than one 1%;  
or
  - (b) Compensation as an employee, officer or director of an entity transacting business with the city that is not affected by the entity's transaction with the city.
- (2) Participate in a vote or decision on any matter in which the officer or employee has a substantial interest.
  - (3) Represent or appear on behalf of the private interests of others before the City Council, or any agency, board, commission, corporation, or committee of the city; or represent any private interests of others in any action or proceeding involving the city; or voluntarily participate on behalf of others in any litigation to which the city is a party or to which there is a substantial likelihood that the city will be a party.
  - (4) Accept any gift from any person that might reasonably tend to influence such officer or employee in the discharge of official duties, or that the officer or employee knows or should know is being offered with the intent to influence that individual's official conduct. The prohibition against gifts does not apply to:
    - (a) A lawful political contribution as defined by the Texas Election Code;
    - (b) An honorarium in consideration for services, unless the officer or employee would not have been asked to provide the services but for the officer's or employee's position;
    - (c) Meals, lodging, or transportation in connection with services rendered by the officer or employee at a

Ordinance No. O-16-817

conference, seminar or similar event that is more than merely perfunctory;

- (d) Complimentary copies of trade publications and other related materials;
  - (e) Attendance at hospitality functions at local, regional, state or national association meetings or conferences;
  - (f) An item with a value of less than \$50;
  - (g) Tee shirts, caps, mementos, and other similar promotional material or items with a value of less than \$50;
  - (h) Gifts given on account of kinship or a personal, professional, or business relationship, independent of the officer's or employee's status;
  - (i) Complimentary attendance at political or charitable fundraising events; and
  - (j) Meals, lodging, transportation, or entertainment furnished in connection with public events, appearances, or ceremonies related to official city business, if furnished by the sponsor of such public events.
- (5) Use such person's official position to secure special privileges or benefits for such person or others.
- (6) Grant any special consideration, treatment or advantage to any citizen, individual, business organization or group beyond that which is normally available to every other citizen, individual, business organization or group.
- (7) Disclose confidential information.

Ordinance No. O-16-817

- (8) Use city supplies, personnel, property, equipment or facilities (whether tangible or intangible) for any purpose other than to conduct official city business, unless otherwise provided by law, ordinance or city policy.
- (9) Act as a surety on any official bond required of any officer or employee of the city, or for a business that has a contract with the city.

**(E) *Additional standards.***

- (1) No member of the City Council, Planning and Zoning Commission, or Board of Adjustments shall participate in the discussion and deliberations of, or vote on, any land use matter, e.g., zoning, variances, plats, or permits, in which such person has a substantial interest in any real property within 200 feet of the real property that is the subject of the land use matter.
- (2) No member of the City Council who is on the governing body of a nonprofit organization shall vote on any funding request by that nonprofit organization other than for membership or subscription dues or fees, or as part of the city's annual budget, unless the nonprofit organization has a governing body appointed in whole or in part by the City Council.
- (3) With the exception of those proceedings allowed under this Code of Conduct, no City Council members may personally appear on their own behalf before the City Council, or any city board, commission, corporation or committee; however, a member may designate and be represented by a person of his or her choice in any such personal matter.

**(F) *Appearance by past officer or employee.***

No past officer or employee of the city shall, for a period of one year after the date of termination of such relationship with the city, appear before the City Council, or any city board, commission, corporation, or committee, to represent the interests of another on any matter.

**(G) *Disclosure of substantial interest; affidavit.***

Any officer or employee who has a substantial interest in any matter pending before the body, board, commission, corporation, or committee of which the officer or employee is a member, shall file an affidavit, before a vote or decision is taken or made on such matter, stating the nature and extent of the substantial interest, and shall abstain from further participation in such matter. Such officer or employee shall not be physically present when such matter is discussed, or when action is taken thereon. The affidavit shall be on a form provided by the city and must be filed with the record keeper for such body, board, commission, corporation, or committee.

**(H) *Disclosure of real property interest.***

Upon the election, appointment, or confirmation of appointment, and thereafter on or before January 1 of each calendar year, each officer shall file in writing with the City Secretary, on a disclosure form provided by the City, the existence and location of any real property in the city in which the officer has an equitable or ownership interest, including any interest of 1% or more in any entity that has an equitable or ownership interest in any real property in the city. Said disclosure shall also include the identity and location of all real property within the city in which the officer has acquired or conveyed any interest since the filing of the last report required by this Code of Conduct. If an officer has an interest in an entity that will not disclose to the officer whether or not the entity has a financial interest in real property in the city, the officer may satisfy this disclosure requirement by stating such fact in writing to the City Secretary.

**(I) *Complaints against officers and employees.***

- (1) All complaints or allegations of a violation of this Code of Conduct against an officer or employee shall be made in writing on a form provided by the city, sworn to before a notary public, and filed of record with the City Secretary. Such complaint shall describe in detail the act or acts complained of and the specific section(s) of this Code of Conduct alleged to have been violated. A general complaint lacking in detail shall not be sufficient to invoke the investigation procedures contained herein; and anonymous complaints shall not be considered. The City Secretary shall provide a copy of the complaint to the affected officer

or employee and the members of the City Council, and shall immediately refer the complaint to the City Attorney, who shall conduct an initial review of the complaint to determine if the complaint contains sufficient detail and alleges a violation of the Code of Conduct. The affected officer or employee may file a written response to the complaint within seven days after the complaint is filed with the City Secretary, who shall forward the response, if any, to the City Attorney.

- (2) The City Attorney shall submit a written report to the City Council as soon as possible, but in any event not later than 14 days after receipt of the complaint, unless an extension is granted by a majority of the non-implicated Councilmembers. The City Attorney may contact the complainant, interview witnesses, and examine any documents necessary for the report. Such report shall be comprehensive and explain in detail all facts, findings and conclusions in support of the City Attorney's opinion as to whether or not a violation of this Code of Conduct occurred. When the City Attorney receives a vague complaint or one lacking in detail, the City Attorney shall contact the complainant to request written clarification or supplementation. If the complainant fails to provide the City Attorney with written clarification or supplementation, or if after written clarification is provided, it is the opinion of the City Attorney that the complaint is insufficient in detail and/or fails to allege a prima facie violation of the Code of Conduct, a written report to that effect shall be submitted to the City Council. If the City Attorney determines that probable cause to believe that a criminal violation may exist, the City Attorney shall refer the matter to the appropriate law enforcement agency.
- (3) The City Council shall consider the complaint and the City Attorney's report at an executive session of the City Council. The affected officer or employee may request that the complaint be considered in a public meeting. At such meeting, the City Attorney shall present a written report to the City Council describing in detail the nature of the complaint and the City Attorney's findings and conclusions as to a possible violation of this Code of Conduct. The affected officer shall have the right to a full and complete hearing before the City Council with the opportunity to call and cross-examine witnesses and present evidence in such

person's behalf. The non-implicated Councilmembers in attendance shall conduct a hearing and review the complaint. The City Council may reject the complaint or take action authorized by Section (J), below. If deemed necessary the City Council may direct the City Manager, with the concurrence of the City Attorney, to appoint special legal counsel to conduct a further investigation and to provide a written report to the City Council.

- (4) No action or decision with regard to the complaint shall be made except in a meeting that is open to the public.

**(J) *Violations.***

The City Council may take any one or more of the following actions in an open meeting concerning a complaint:

- (1) Issue a written statement finding the complaint is totally without merit, or is brought for the purpose of harassment or in bad faith;
- (2) Issue a letter of notification when the violation is unintentional. A letter of notification shall advise the officer or employee of any steps to be taken to avoid future violations;
- (3) Issue a letter of admonition when the violation is minor or may have been unintentional, but calls for a more substantial response than a letter of notification;
- (4) Issue a written reprimand when a violation has been committed knowingly or intentionally;
- (5) Remove from office an officer, other than a City Councilmember, or terminate an employee for a serious or repeated violation of this Code of Conduct. Removal or termination shall be in compliance with state law; or
- (6) Pass a resolution of censure or a recommendation of recall when the City Council finds that a serious or repeated violation of this Code of Conduct has been committed intentionally by a member of the City Council.

Ordinance No. O-16-817

**(K) *Adoption of state statute.***

Chapter 171 of the Texas Local Government Code, as amended, the statute that regulates conflicts of interest of officers of municipalities in the State of Texas, is hereby adopted and made a part of this Code of Conduct for all purposes, as if fully set forth herein, with the proviso that, in the case of a conflict between the provisions of this Code of Conduct and the state statute, the more restrictive provision shall govern.

**(L) *Limitations.***

A complaint that an officer or employee has violated a provision of this Code of Conduct must be filed with the Ferris City Secretary no later than 12 months after the date the complained of act(s) occurred.

**(M) *Interpretation of code.***

Any officer or employee may request, and the City Attorney shall issue, a verbal or written opinion (as deemed appropriate) concerning the meaning or effect of any section, word, or requirement of this Code of Conduct as it affects such person.

**(N) *Criminal history checks of officers and employees.***

- (1) Any person making application for employment with the city or for appointment to a position on any board, commission, agency, or committee to which the City Council has the final authority to make such appointment must consent to a criminal history check prior to consideration of the person's application.
- (2) Failure to consent to a criminal history check as required by this section shall be grounds for disqualification for consideration for employment and/or appointment by the City Council.
- (3) The City shall cause a criminal history check to be conducted on each applicant for employment or for appointment to a position described in subsection (A) of this section. If upon review of a criminal history check an applicant is found to have been convicted within the last 10 years or is on parole or probation for any of the following

offenses, the applicant shall not be considered for employment or appointment: a felony or any offense involving theft, burglary, or moral turpitude. **MORAL TURPITUDE** may be described as intentional dishonesty, fraud, deceit, conduct contrary to justice, or otherwise immoral conduct.

- (4) The provisions of this section are administrative in nature and not subject to criminal penalties.”

**Section 3. SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council that the words, phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph or section.

**Section 4. REPEALER CLAUSE**

All ordinances, orders, or resolutions heretofore passed and adopted by the City Council are hereby repealed to the extent that said ordinances, orders, or resolutions, or parts thereof, are in conflict herewith.

**Section 5. EFFECTIVE DATE**

This Ordinance shall become effective, and shall be in full force and effect, from and after the date of its passage and publication of the caption as the law in such cases provides.

**DULY PASSED, APPROVED AND ADOPTED** by the City Council of the City of Ferris, Texas on this the 6<sup>th</sup> day of JUNE, 2016.

**APPROVED:**

\_\_\_\_\_  
Micheal L. Driggars, Mayor

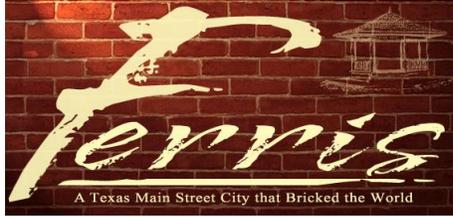
**ATTEST:**

\_\_\_\_\_  
Callie Green, City Secretary

**APPROVED AS TO FORM:**

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Kent S. Hofmeister, City Attorney



# City of Ferris

## AGENDA ITEM REPORT

<b>Meeting Date:</b>	
<b>Department:</b>	
<b>Submitted By:</b>	
<b>Previously Reviewed By:</b>	
<b>Item Type:</b>	
<b>Budgeted Expense:</b>	_____ No                      _____ Yes, Amount: _____

<b>Attachments:</b>
<b>Discussion / Justification:</b>
<b>Recommendation / Staff Comments:</b>
<b>Motion(s):</b>

**RESOLUTION NO. R-16-200**

**A RESOLUTION OF THE CITY OF FERRIS AUTHORIZING DESIGNATED SIGNATORIES FOR CITY OF FERRIS ACCOUNTS CONTRACTED WITH THE COMMERCIAL STATE BANK OF FERRIS, TEXAS.**

**WHEREAS**, the City of Ferris previously entered into a contract with Commercial State Bank, Ferris, Texas for financial services; and

**WHEREAS**, it is necessary, from time to time, to update signatories for documents pertaining to this contract;

**WHEREAS**, on June 1, 2015, the council approved Resolution R-15-186, updating signatories for documents pertaining to this contract; and

**WHEREAS**, on August 31, 2015, the council approved Resolution R-15-187, updating signatories for documents pertaining to this contract;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FERRIS, TEXAS:**

**Section 1.** That, a resolution designating that all checks signed by any two authorized signatures should be distributed or honored by the Commercial State Bank of Ferris, Texas for payment and that signature authorization information should be on file within the City of Ferris offices as well as the Commercial State Bank, Ferris, Texas.

**Section 2.** That, effective June 6, 2016, any two combined signatures of the following people: Mayor Micheal L. Driggars, City Manager Carl O. Sherman, City Secretary Callie Green, Finance Director Melissa R. Gonzalez or Assistant Finance Director Monica Lemon be affixed to all checks written for the City of Ferris, Texas on the following accounts:

Deep Reserves General	37143
Deep Reserves W & S	37135
2006 CO Proceeds	37127
Police Seized Funds	37119
General Fund NOW	13276
Water & Sewer NOW	13284
Police Awarded Funds	37101
Court Security	37366
Court Technology	37374
Court Restricted	37291
Court State Fees	37150
Ferris 4A EDC	37176
Ferris 4B EDC	37283

WMI Methane/ Electric	37325
Ferris Fluid 2	37309
Ferris Fluid 1	37168
Interest & Sinking Funds	37259
Operating	34959
Texas Community	32334

**Section 3.** Bank account 2011 Series Co Proceeds, account 37572 was removed and closed on June 15, 2015.

**PASSED AND APPROVED**, by the City Council of the City of Ferris, Texas, this 6<sup>th</sup>, day of June, 2016.

APPROVED:

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Micheal L. Driggars, Mayor

ATTEST:

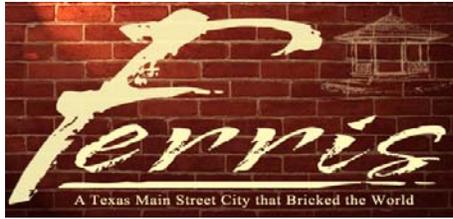
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Callie Green, City Secretary

APPROVED AS TO FORM:

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Kent Hofmeister, City Attorney



# City of Ferris

## AGENDA ITEM REPORT

<b>Meeting Date:</b>	<b>JUNE 6, 2016</b>
<b>Department:</b>	<b>CITY ADMINISTRATION</b>
<b>Submitted By:</b>	<b>CITY MANAGER</b>
<b>Previously Reviewed By:</b>	N/A
<b>Item Type:</b>	<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action
<b>Budgeted Expense:</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Amount: _____

<b>Attachments:</b>
Attached is the original City Council Policy No. 3 General rules for meeting calls, Agendas, and distribution. In addition, attached is the City Council Policy No. 3A amending Meeting Calls, Section 1.
<b>Discussion / Justification:</b>
The current City Council Policy No. 3 states, “the meeting that conflict with a holiday will be moved to the Tuesday following the Monday holiday.”  City Council Policy No. 3A amends the policy to state, “The meeting dates that occur on a holiday will be cancelled and moved to the next regular scheduled meeting date.”
<b>Recommendation / Staff Comments:</b>
Request the City Council to approve the amendment to the Policy to state, “The meeting dates that occur on a holiday will be cancelled and moved to the next regular scheduled meeting date.”
<b>Motion(s):</b>
I move to amend the City Council Policy No. 3 and replace Section 1 with City Council Policy No. 3A to state the meeting dates that occur on a holiday will be cancelled and moved to the next regular scheduled meeting date.

**CITY COUNCIL POLICY NO. 3A**

**SUBJECT: General Rules for Meeting Calls, Agendas, and Distribution.**

**ADOPTION DATE: June 6, 2016**

**AMEND:**

**MEETING CALLS:**

1. As a general rule, there shall be two City Council Meetings per month, on the first and third Monday of the month, unless those dates occur on a holiday. The meeting dates that occur on a Holiday will be cancelled and moved to the next regularly scheduled meeting date.

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Micheal L. Driggars, Mayor  
City of Ferris, Texas

Recorded, duplicated, and distributed to CC Policy Books. \_\_\_\_\_ (Initial, City Sec.)