

**AGENDA
 4B ECONOMIC DEVELOPMENT COMMISSION
 CITY OF FERRIS
 MUNICIPAL CORPORATION OF THE
 STATE OF TEXAS, ELLIS COUNTY
 AT THE
 FERRIS CITY HALL
 100 TOWN PLAZA, FERRIS, TEXAS 75125
 7:00 P.M. TUESDAY, AUGUST 23, 2016**

NOTICE IS HEREBY GIVEN THAT THE FERRIS 4B ECONOMIC DEVELOPMENT COMMISSION OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 23rd DAY OF AUGUST, 2016 AT THE FERRIS CITY HALL LOCATED AT 100 TOWN PLAZA, FERRIS, TEXAS 75125, FOR THE PURPOSE OF CONSIDERING:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
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COMMISSION BUSINESS

- | | | |
|----|--|---|
| 1. | Call to order. | Ø |
| 2. | Roll call to determine the presence of a quorum. | 1 |
| 3. | Discussion of EDC finances | 2 |

APPROVAL OF MINUTES

- | | | |
|----|---|---|
| 4. | Consider approval of minutes of 4B EDC meeting of July 26, 2016 | 3 |
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DISCUSSION

- | | | |
|----|---|---|
| 5. | Discussion, consideration, and action as may be appropriate regarding framed murals and Plexiglas coverage. | Ø |
| 6. | Discussion, update, consideration, and action as may be appropriate regarding the Alley Park. | Ø |

➤ *Presented by Brian Guenzel, SJR Planning*

- | | | |
|----|---|---|
| 7. | Discussion, consideration, and action as may be appropriate regarding approval of disbursing matching funds for a façade improvement project related to Façade Improvement Program Application #11 for 201 S. Main Street in an amount not to exceed \$5,000.00, subject to successful completion of the project as approved by the Main Street Board, and to the terms and conditions of the façade improvement program. | Ø |
| 8. | Discussion, consideration, and action as may be appropriate regarding approval of disbursing matching funds for a façade improvement project related to Façade | |

Improvement Program Application #12 for 204 W. Sixth Street in an amount not to exceed \$5,000.00, subject to successful completion of the project as approved by the Main Street Board, and to the terms and conditions of the façade improvement program. Ø

9. Discussion, consideration, and action as may be appropriate regarding approval of disbursing matching funds for a façade improvement project related to Façade Improvement Program Application #13 for 206 W. Sixth Street in an amount not to exceed \$5,000.00, subject to successful completion of the project as approved by the Main Street Board, and to the terms and conditions of the façade improvement program. Ø
10. Discussion, consideration, and action as may be appropriate regarding approval of disbursing matching funds for a façade improvement project related to Façade Improvement Program Application #14 for 208 W. Sixth Street in an amount not to exceed \$5,000.00, subject to successful completion of the project as approved by the Main Street Board, and to the terms and conditions of the façade improvement program. Ø
11. Discussion, consideration, and action as may be appropriate regarding approval of disbursing matching funds for a façade improvement project related to Façade Improvement Program Application #15 for 210 W. Sixth Street in an amount not to exceed \$5,000.00, subject to successful completion of the project as approved by the Main Street Board, and to the terms and conditions of the façade improvement program. Ø
12. Discussion, consideration, and action as may be appropriate regarding the fiscal year 2017 budget.

CLOSING

13. Discuss items to be placed on next meeting's agenda. Ø
14. Adjourn. Ø

Executive Session Reservation

The Ferris 4B Economic Development Commission reserves the right to convene into an Executive Session (closed to the public) as authorized by Sec.

551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT

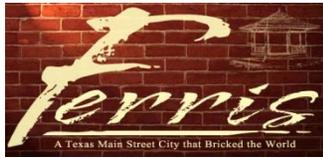
NEGOTIATIONS: Closed session is allowed (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, CALLIE GREEN, HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON OR BEFORE THE 19th DAY OF AUGUST, 2016 BY 5:00 P.M.

**CALLIE GREEN
CITY SECRETARY**



4B E.D.C. MEETING ATTENDANCE RECORD 2015-2016

4B E.D.C. Commission			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Apr	Apr	May	Jun	Jul	Aug	
Place	Name	Title	22	27	17	15	26	23	4	22	21	22	26	24	28	26	23
Place 1	Ginny Bodine	Secretary	-	A	P	-	P	A	P	-	P	P	A	A	-	P	
Place 2	Virginia January	Commissioner	-	P	A	-	P	P	P	-	A	P	P	P	-	P	
Place 3	Vacant	Commissioner	-	A	A	-	P	A	A	-	R	R	V	V	-	V	
Place 4	Vacant	Commissioner	-	V	V	-	V	V	V	-	V	V	V	V	-	V	
Place 5	Rudy Amor	Commissioner	-	P	P	-	P	P	A	-	A	A	P	P	-	P	
Place 6	Barbara Pardue	Chair	-	P	P	-	P	P	P	-	P	P	P	P	-	P	
Place 7	Polly Starr	Commissioner	-	P	P	-	P	P	P	-	P	P	P	P	-	A	
Total Present:			-	4	4	-	6	4	4	-	3	3	4	4	-	4	

A quorum of the commission is 4 members.

City Staff		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Apr	Apr	May	Jun	Jul	Aug	
Title	Name	22	27	17	15	26	23	4	22	21	22	26	24	28	26	23
City Manager	Carl Sherman	-	P	P	-	P	P	A		P	P	P	P	-	P	
ED Consultant	Brain Guenzel											P	-		P	
Total Present:		-	5	5	-	7	5	4		4	4	5	6	-	6	

Chairman- "Will the Secretary please call the roll."
 The Secretary calls each member's position and name.
 They respond if they are present.
 Secretary- "A quorum is present."

-	Cancelled
P	Present
A	Absent
R	Resigned
D	Deceased
E	End of Term

**4B EDC FINANCIAL OVERVIEW
(FUND 62)**

Month	Fiscal Year 2015-2016	Beginning Bank Balance	.5% Sales Tax Revenue	Bank Interest/ Other Revenue	Admin/Salary Expense Transfer	Other Expenses	Ending Bank Balance
*October	2015	\$ 116,108.69	\$ 8,847.14	\$ 18.47	\$ 2,041.67	\$ 4,480.71	\$ 118,451.92
*November	2015	\$ 118,451.92		\$ 19.97	\$ -	\$ 2,700.00	\$ 115,771.89
*December	2015	\$ 115,771.89	\$ 20,496.44	\$ 20.83	\$ 4,083.34	\$ -	\$ 132,205.82
January	2016	\$ 132,205.82	\$ 5,711.38	\$ 21.31	\$ 2,041.67	0	\$ 135,896.84
February	2016	\$ 135,896.84	\$ 11,395.80	\$ 23.29	\$ 2,041.67	0	\$ 145,274.26
*March	2016	\$ 145,274.26	\$ 6,785.69	\$ 24.26		\$ 13,030.00	\$ 139,054.21
*April	2016	\$ 139,054.21	\$ 7,422.00	\$ 22.32	\$ 4,083.34	\$ -	\$ 142,415.19
May	2016	\$ 142,415.19	\$ 12,459.18	\$ 24.73	\$ 2,041.67	\$ 3,536.53	\$ 149,320.90
June	2016	\$ 149,320.90	\$ 8,001.24	\$ 24.62	\$ 2,041.67	\$ 41.14	\$ 155,263.95
July	2016	\$ 155,263.95	\$ 7,838.24	\$ 25.12	\$ 2,041.67	\$ -	\$ 161,085.64
August	2016						\$ -
September	2016						\$ -
Total			\$ 88,957.11	\$ 224.92	\$ 20,416.70	\$ 23,788.38	

Comments:

*Oct 2015- \$4,480.71 expense to Professional Golf Service

*Nov 2015- \$12,896.95 sales tax transferred in December; \$1,575 expense to Jack Wills/\$1,125 expense to Steven L. Wilson

*Dec 2015- \$7,599.49 Sales Tax Receipt & \$12,896.95 Sales Tax Receipt for November

*March 2016- \$2,041.67 Admin/Salary expense transferred in April; \$3,030.00 expense to Journal Communication; \$10,000 expense to "The Anchor Group"

*April 2016- \$2,041.67 Admin/Salary for March 2016 was not transferred until April 2016

**STATE OF TEXAS
COUNTY OF ELLIS**

**THE FERRIS 4B ECONOMIC DEVELOPMENT COMMISSION MET IN A
REGULAR SESSION ON JULY 26, 2016 AT 7:00 P.M. AT THE FERRIS CITY
HALL LOCATED AT 100 TOWN PLAZA, FERRIS, TEXAS 75125.**

MEMBERS PRESENT

Ginny Bodine, Place 1
Virginia January, Place 2
Rudy Amor, Place 5
Barbara Pardue, Place 6

STAFF PRESENT

Carl Sherman, City Manager
Brian Guenzel, SJR

MEMBERS ABSENT

Vacant, Place 3
Vacant, Place 4
Polly Starr, Place 7

STAFF ABSENT

COMMISSION BUSINESS

1. Call to order.

Barbara Pardue, Chair of 4B EDC, called the meeting to order at 7:05 P.M.

2. Roll call to determine the presence of a quorum.

The roll was called and a quorum was determined to be present.

3. Discussion of EDC finances.

Finances are ontrack and no unusual expenses.

APPROVAL OF MINUTES

4. Consider approval of minutes of 4B E.D.C. meeting of May 24, 2016

Virginia January moved to approve the 4B E.D.C. meeting minutes of May 24, 2016. Seconded by Rudy Amor. For: Unanimous. Motion carried 4-0-0.

DISCUSSION

5. Discussion, consideration, and action as may be appropriate to fill vacant position(s) on 4B E.D.C.

07-26-2016 4B E.D.C. MINUTES

City Manager, Carl Sherman reported City Council approved that City Secretary will post openings on facebook, water bills, etc. and candidates will now be interviewed by Council.

No action taken.

6. Discussion, consideration, and action as may be appropriate regarding the Alley Park.

Brian Guenzel, SRJ reported on types of tables available and will get prices and bids. He is also looking into bids for landscaping. Work continues as plans to meet ADA requirements.

Wood used for morals is not appropriate for outdoor use so they will not be functional in the Alley Park area.

Possibility of cigarette butts receptacles will be explored.

Cindy brought examples of her work to show as she is interested in doing a mural on Alley Park walls. Work cannot start until temperatures are lower.

Discussion regarding need for lighting and type of lighting followed. Brian Guenzel will look at options.

City Manager, Carl Sherman presented four artificial grass samples to consider for use in Alley Park area. 4B recommended Bermuda Elite or Blue grass. Brian Guenzel will compare costs and use heaviest if cost difference is not applicable.

7. Discussion, update, consideration, and action as may be appropriate regarding WIFI in the Alley Park.

Doug Childers, IT Director presented that WIFI access will be available in the park area and is ready to go when Park is set up. Recommends: Adds on site for downtown restaurants, activities, etc. There is no cost for the hotspot.

Rudy Amor moved to approve having WIFI hotspot in the Alley Way Park. Seconded by Virginia January. For. Unanimous. Motion carried 4-0-0.

CLOSING

8. Discussed items to be placed on next meeting's agenda.

- Murals framed and plexiglass coverage.

07-26-2016 4B E.D.C. MINUTES

- Alley Park progress

9. Adjourn.

With no further business to come before the board, Virginia January moved to adjourn the meeting. Seconded by Virginia Bodine. For: Unanimous. Motion carried 4-0-0. Meeting adjourned at 8:22 P.M.

APPROVED THIS THE 23th DAY OF AUGUST, 2016.

ATTEST:

Barbara Pardue
Chair, 4B EDC

Callie Green
City Secretary

**Important administrative notation:*

These minutes have been composed by using meeting notes provided to the City Secretary, Callie Green.