AGENDA
FERRIS MAIN STREET BOARD
CITY OF FERRIS
A MUNICIPAL CORPORATION OF THE
STATE OF TEXAS, ELLIS COUNTY
AT THE
FERRIS PUBLIC LIBRARY
301 E. TENTH STREET, FERRIS, TEXAS 75125
7:00 P.M. MONDAY, JANUARY 11, 2016

NOTICE IS HEREBY GIVEN THAT THE FERRIS MAIN STREET BOARD OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 11TH DAY OF JANUARY, 2016 AT THE FERRIS PUBLIC LIBRARY LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125 FOR THE PURPOSE OF CONSIDERING:

ITEM	DESCRIPTION	PAGE
	MAIN STREET BOARD BUSINESS	
1.	**Call to order.**	ø
2.	**Roll call to determine the presence of a quorum.**	1
3.	**Recording of volunteer hour reporting.**	2
	APPROVAL OF MINUTES	
4.	**Consider approval of Main Street Board meeting minutes of November 9, 2015.**	4
	DISCUSSION	
5.	**Orientation for Bill Jordan and the Board (to catch up on events, work planned, etc.)**	ø
	OLD BUSINESS	
6.	**Discussion, consideration and action as may be appropriate regarding Christmas on the Square.**	ø

7. **Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items.** ø

CLOSING

8. **Discuss items to be placed on next meeting's agenda.** ø

9. **Adjourn.** ø

Executive Session Reservation

The Ferris Main Street Board reserves the right to convene into an Executive Session (closed to the public) as authorized by Section 551.071(2) of the TEXAS GOVERNMENT CODE, for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, CYNTHIA SANCHEZ, HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON OR BEFORE THE 8TH DAY OF JANUARY 8, 2016 BY 5:00 P.M.

Destiny Wright

DESTINY WRIGHT,
CITY SECRETARY

MAIN STREET BOARD

MEETING ATTENDANCE RECORD

2015-2016

Main Street Board			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	22	11	9	13	11	8
Place 1	Shai Roos	Board Member	P	A	P	-								
Place 2	Donna Shaw	Secretary	P	P	P	-								
Place 3	Karmin Thomas	Vice Chair	P	P	A	-								
Place 4	Frankie Abrego	Board Member	A	P	A	-								
Place 5	Karen Carreon	Chair	P	P	P	-								
Place 6	Tina Miller	FABA President	P	A	P	-								
Place 7	Carol Wright	City Council Member	A	A	A	-								
Youth 1	Matthew Hipshire	Youth Adviser	P	P	A	-								
Youth 2	Andrea Arvizu	Youth Adviser	A	A	P	-								
		Total Present:	6	5	5	-								

A quorum of the board is 4 members. (Does not include youth advisors)

City Staff			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	14	11	9	13	11	8
Staff	Bill Jordan	Chief Building Official	P	P	P	-								
		Total Present:	7	6	6	-								

Chairman- "Will the Secretary please call the roll."
The Secretary calls each member's position and name.
They respond if they are present.
Secretary- "A quorum is present."

P	Present
A	Absent
R	Resigned
D	Deceased
E	End of Term

Volunteer Log Sheet
(Include board and committee meetings for the calendar month)

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Sep-15	1	Shai Roos		1.00			*Record in 1/2 hour increments			
Sep-15	2	Donna Shaw					*Record for previous month			
Sep-15	3	Karmin Thomas		1.00			*Record hours for calendar month			
Sep-15	4	Frankie Abrego					*Hours to include:			
Sep-15	5	Karen Carreon		3.00			Board & Committee Meetings			
Sep-15	6	Tina Miller					Council Meetings			
Sep-15	7	Carol Wright					Board Trainings			
Sep-15	YA1	Matthew Hipshire		3.50			Festivals			
Sep-15	YA2	Andrea Arvizu					Travel Time			
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Oct-15	1	Shai Roos		2.00						
Oct-15	2	Donna Shaw		12.00						
Oct-15	3	Karmin Thomas		3.00						
Oct-15	4	Frankie Abrego								
Oct-15	5	Karen Carreon		16.00						
Oct-15	6	Tina Miller		2.00						
Oct-15	7	Carol Wright								
Oct-15	YA1	Matthew Hipshire		0.50						
Oct-15	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Nov-15	1	Shai Roos		3.00						
Nov-15	2	Donna Shaw		4.00						
Nov-15	3	Karmin Thomas		3.00						
Nov-15	4	Frankie Abrego								
Nov-15	5	Karen Carreon								
Nov-15	6	Tina Miller								
Nov-15	7	Carol Wright								
Nov-15	YA1	Matthew Hipshire								
Nov-15	YA2	Andrea Arvizu		1.00						
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Dec-15	1	Shai Roos								
Dec-15	2	Donna Shaw								
Dec-15	3	Karmin Thomas								
Dec-15	4	Frankie Abrego								
Dec-15	5	Karen Carreon								
Dec-15	6	Tina Miller								
Dec-15	7	Carol Wright								
Dec-15	YA1	Matthew Hipshire								
Dec-15	YA2	Andrea Arvizu								

Volunteer Log Sheet
(Include board and committee meetings for the calendar month)

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Jan-16	1	Shai Roos					*Record in 1/2 hour increments			
Jan-16	2	Donna Shaw					*Record for previous month			
Jan-16	3	Karmin Thomas					*Record hours for calendar month			
Jan-16	4	Frankie Abrego					*Hours to include:			
Jan-16	5	Karen Carreon					Board & Committee Meetings			
Jan-16	6	Tina Miller					Council Meetings			
Jan-16	7	Carol Wright					Board Trainings			
Jan-16	YA1	Matthew Hipshire					Festivals			
Jan-16	YA2	Andrea Arvizu					Travel Time			
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Feb-16	1	Shai Roos								
Feb-16	2	Donna Shaw								
Feb-16	3	Karmin Thomas								
Feb-16	4	Frankie Abrego								
Feb-16	5	Karen Carreon								
Feb-16	6	Tina Miller								
Feb-16	7	Carol Wright								
Feb-16	YA1	Matthew Hipshire								
Feb-16	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Mar-16	1	Shai Roos								
Mar-16	2	Donna Shaw								
Mar-16	3	Karmin Thomas								
Mar-16	4	Frankie Abrego								
Mar-16	5	Karen Carreon								
Mar-16	6	Tina Miller								
Mar-16	7	Carol Wright								
Mar-16	YA1	Matthew Hipshire								
Mar-16	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Apr-16	1	Shai Roos								
Apr-16	2	Donna Shaw								
Apr-16	3	Karmin Thomas								
Apr-16	4	Frankie Abrego								
Apr-16	5	Karen Carreon								
Apr-16	6	Tina Miller								
Apr-16	7	Carol Wright								
Apr-16	YA1	Matthew Hipshire								
Apr-16	YA2	Andrea Arvizu								

STATE OF TEXAS
COUNTY OF ELLIS

THE FERRIS MAIN STREET BOARD MET IN A REGULAR SESSION NOVEMBER 9, 2015 AT 7:00 P.M. AT THE FERRIS PUBLIC LIBRARY, LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125.

MEMBERS PRESENT
Shai Roos, Place 1
Donna Shaw, Place 2
Karen Carreon, Place 5
Tina Miller, Place 6
Andrea Arvizu, Youth 2

STAFF PRESENT
Bill Jordan, Building Official

MEMBERS ABSENT
Karmin Thomas, Place 3
Frankie Abrego, Place 4
Carol Wright, Place 7
Matthew Hipshire, Youth 1

STAFF ABSENT

MAIN STREET BOARD BUSINESS

1. Call to order.

Tina Miller called the meeting to order at 7:13 P.M.

2. Roll call to determine the presence of a quorum.

The roll was called and a quorum was determined to be present.

3. Discussion of the changes at City of Ferris.

The board discussed the changes at City of Ferris. The Chief Building Official, Bill Jordan and the Public Works Director, Red Taylor, were introduced to the.

4. Recording of volunteer hour reporting.

The reporting of hours for the 2015-2016 year will be done on a monthly basis. The hours for October, 2015 were logged.

APPROVAL OF MINUTES

5. Consider approval of Main Street Board meeting minutes of October 12, 2015.

Donna Shaw moved to approve the meeting minutes for the Main Street Board meeting of October 12, 2015. Seconded by Tina Miller. For: Unanimous. Motion carried 4-0-0.

DISCUSSION

6. Discussion of the Texas Downtown Association field trip to Ferris.

The board discussed the Texas Downtown Association field trip to Ferris that kicked off at the City Council Chambers with breakfast.

7. Discussion of the status of the Alley Park.

Red Taylor discussed the water lines, Atmos Energy, gravel and handicap access. The alley park was looked at by an architect. The architect detected a few problems such as migrating gravel. Red Taylor will propose a possible plan at the December 14, 2015 meeting.

OLD BUSINESS

8. Discussion, consideration and action as may be appropriate regarding Christmas on the Square.

The board discussed Christmas on the Square. This year it will be held on Saturday, December 5, 2015. The lights will need to be replaced this year. The board was made aware that while putting up the decorations is important, taking them down is equally important. Donations are still needed.

9. Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items.

Donna Shaw moved to for this item to be tabled until the next meeting. Seconded by Shai Roos. For: Unanimous. Motion carried 4-0-0.

CLOSING

10. Discuss items to be placed on next meeting's agenda.

- Work Plan
- Christmas on the Square recap
- Orientation for Bill and the Board (to catch up on events, work planned, etc.)

11. Adjourn.

With no further business to come before the board, Shai Roos moved to adjourn the meeting. Seconded by Karmin Thomas. For: Unanimous. Motion carried 4-0-0. Meeting adjourned at 8:45 P.M.

APPROVED THIS, THE 11TH DAY OF JANUARY, 2016.

ATTEST:

_____	_____
Bill Jordan	Cynthia Sanchez
Chief Building Official	Secretary to City Manager

**Important administrative notation:*
These minutes have been composed by using meeting notes provided to Cynthia Sanchez.