AGENDA
FERRIS MAIN STREET BOARD
CITY OF FERRIS
A MUNICIPAL CORPORATION OF THE
STATE OF TEXAS, ELLIS COUNTY
AT THE
FERRIS PUBLIC LIBRARY
301 E. TENTH STREET, FERRIS, TEXAS 75125
7:00 P.M. MONDAY, MARCH 14, 2016

NOTICE IS HEREBY GIVEN THAT THE FERRIS MAIN STREET BOARD OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 14TH DAY OF MARCH, 2016 AT THE FERRIS PUBLIC LIBRARY LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125 FOR THE PURPOSE OF CONSIDERING:

ITEM	DESCRIPTION	PAGE
	MAIN STREET BOARD BUSINESS	
1.	Call to order.	ø
2.	Roll call to determine the presence of a quorum.	1
3.	Recording of volunteer hour reporting.	2
	APPROVAL OF MINUTES	
4.	Consider approval of Main Street Board meeting minutes of January 11, 2016.	4
	DISCUSSION	
5.	Discussion, consideration and action as may be appropriate regarding Brick Fest.	ø
6.	Discussion, consideration and action as may be appropriate regarding the design and purchase of light pole banners and brackets.	ø

OLD BUSINESS

7. **Discussion, consideration and action as may be appropriate regarding outcome and updates of requests to City staff.** ø

8. **Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items.** ø

CLOSING

9. **Discuss items to be placed on next meeting's agenda.** ø

10. **Adjourn.** ø

Executive Session Reservation

The Ferris Main Street Board reserves the right to convene into an Executive Session (closed to the public) as authorized by Section 551.071(2) of the TEXAS GOVERNMENT CODE, for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, DESTINY WRIGHT, HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON OR BEFORE THE 11TH DAY OF MARCH, 2016 BY 5:00 P.M.

Destiny Wright

DESTINY WRIGHT
CITY SECRETARY

MAIN STREET BOARD

MEETING ATTENDANCE RECORD

2015-2016

Main Street Board			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	14	11	9	13	11	8
Place 1	Shai Roos	Board Member	P	A	P	-	P	-						
Place 2	Donna Shaw	Secretary	P	P	P	-	P	-						
Place 3	Karmin Thomas	Vice Chair	P	P	A	-	A	-						
Place 4	Frankie Abrego	Board Member	A	P	A	-	P	-						
Place 5	Karen Carreon	Chair	P	P	P	-	P	-						
Place 6	Tina Miller	FABA President	P	A	P	-	P	-						
Place 7	Carol Wright	City Council Member	A	A	A	-	A	-						
Youth 1	Matthew Hipshire	Youth Adviser	P	P	A	-	A	-						
Youth 2	Andrea Arvizu	Youth Adviser	A	A	P	-	P	-						
		Total Present:	6	5	5	-	6	-						

A quorum of the board is 4 members. (Does not include youth advisors)

City Staff			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	14	12	9	14	11	8	14	11	9	13	11	8
Staff	Bill Jordan	Chief Building Official	P	P	P	-	P	-						
		Total Present:	7	6	6	-	7	-						

-	Cancelled
P	Present
A	Absent
R	Resigned
D	Deceased
E	End of Term

Chairman- "Will the Secretary please call the roll."
The Secretary calls each member's position and name.
They respond if they are present.
Secretary- "A quorum is present."

Volunteer Log Sheet
(Include board and committee meetings for the calendar month)

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Sep-15	1	Shai Roos		1.00			*Record in 1/2 hour increments			
Sep-15	2	Donna Shaw					*Record for previous month			
Sep-15	3	Karmin Thomas		1.00			*Record hours for calendar month			
Sep-15	4	Frankie Abrego					*Hours to include:			
Sep-15	5	Karen Carreon		3.00			Board & Committee Meetings			
Sep-15	6	Tina Miller					Council Meetings			
Sep-15	7	Carol Wright					Board Trainings			
Sep-15	YA1	Matthew Hipshire		3.50			Festivals			
Sep-15	YA2	Andrea Arvizu					Travel Time			
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Oct-15	1	Shai Roos		2.00						
Oct-15	2	Donna Shaw		12.00						
Oct-15	3	Karmin Thomas		3.00						
Oct-15	4	Frankie Abrego								
Oct-15	5	Karen Carreon		16.00						
Oct-15	6	Tina Miller		2.00						
Oct-15	7	Carol Wright								
Oct-15	YA1	Matthew Hipshire		0.50						
Oct-15	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Nov-15	1	Shai Roos		3.00						
Nov-15	2	Donna Shaw		4.00						
Nov-15	3	Karmin Thomas		3.00						
Nov-15	4	Frankie Abrego								
Nov-15	5	Karen Carreon								
Nov-15	6	Tina Miller								
Nov-15	7	Carol Wright								
Nov-15	YA1	Matthew Hipshire								
Nov-15	YA2	Andrea Arvizu		1.00						
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Dec-15	1	Shai Roos	COTS(2 HRS DECORATING)	6.00	MTGS(4A/MAIN/CM)	4.00				
Dec-15	2	Donna Shaw	COTS	9.00						
Dec-15	3	Karmin Thomas								
Dec-15	4	Frankie Abrego								
Dec-15	5	Karen Carreon		3.00						
Dec-15	6	Tina Miller								
Dec-15	7	Carol Wright								
Dec-15	YA1	Matthew Hipshire								
Dec-15	YA2	Andrea Arvizu		5.00						

Volunteer Log Sheet
(Include board and committee meetings for the calendar month)

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Jan-16	1	Shai Roos					*Record in 1/2 hour increments			
Jan-16	2	Donna Shaw					*Record for previous month			
Jan-16	3	Karmin Thomas					*Record hours for calendar month			
Jan-16	4	Frankie Abrego					*Hours to include:			
Jan-16	5	Karen Carreon					Board & Committee Meetings			
Jan-16	6	Tina Miller					Council Meetings			
Jan-16	7	Carol Wright					Board Trainings			
Jan-16	YA1	Matthew Hipshire					Festivals			
Jan-16	YA2	Andrea Arvizu					Travel Time			
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Feb-16	1	Shai Roos								
Feb-16	2	Donna Shaw								
Feb-16	3	Karmin Thomas								
Feb-16	4	Frankie Abrego								
Feb-16	5	Karen Carreon								
Feb-16	6	Tina Miller								
Feb-16	7	Carol Wright								
Feb-16	YA1	Matthew Hipshire								
Feb-16	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Mar-16	1	Shai Roos								
Mar-16	2	Donna Shaw								
Mar-16	3	Karmin Thomas								
Mar-16	4	Frankie Abrego								
Mar-16	5	Karen Carreon								
Mar-16	6	Tina Miller								
Mar-16	7	Carol Wright								
Mar-16	YA1	Matthew Hipshire								
Mar-16	YA2	Andrea Arvizu								
Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours				
Apr-16	1	Shai Roos								
Apr-16	2	Donna Shaw								
Apr-16	3	Karmin Thomas								
Apr-16	4	Frankie Abrego								
Apr-16	5	Karen Carreon								
Apr-16	6	Tina Miller								
Apr-16	7	Carol Wright								
Apr-16	YA1	Matthew Hipshire								
Apr-16	YA2	Andrea Arvizu								

STATE OF TEXAS
COUNTY OF ELLIS

THE FERRIS MAIN STREET BOARD MET IN A REGULAR SESSION JANUARY 11, 2016 AT 7:00 P.M. AT THE FERRIS PUBLIC LIBRARY, LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125.

MEMBERS PRESENT
Shai Roos, Place 1
Donna Shaw, Place 2
Frankie Abrego, Place 4
Karen Carreon, Place 5
Tina Miller, Place 6
Andrea Arvizu, Youth 2

STAFF PRESENT
Bill Jordan, Building Official

MEMBERS ABSENT
Karmin Thomas, Place 3
Carol Wright, Place 7
Matthew Hipshire, Youth 1

STAFF ABSENT

MAIN STREET BOARD BUSINESS

1. Call to order.

Karen Carreon called the meeting to order at 7:00 P.M.

2. Roll call to determine the presence of a quorum.

The roll was called and a quorum was determined to be present.

3. Recording of volunteer hour reporting.

Board members recorded the volunteer hours worked for the month of December, 2015.

APPROVAL OF MINUTES

4. Consider approval of Main Street Board meeting minutes of November 9, 2015.

Donna Shaw moved to approve the meeting minutes for the Main Street Board meeting of November 9, 2015. Seconded by Tina Miller. For: Unanimous. Motion carried 5-0-0.

DISCUSSION

5. Orientation for Bill Jordan and the Board (to catch up on events, work planned, etc).

The board discussed past and future events and work planned. The Alley Park plan is on hold until further clearance from the city. The city has canopies that can be used for future festivals such as: Brick Festival and Pioneer Day.

OLD BUSINESS

6. Discussion, consideration and action as may be appropriate regarding Christmas on the Square.

There may be possible changes and/or additions made to who is in charge of Christmas on the Square. Regarding the Christmas tree that is at the North end of the City Hall building, Tina Miller moved to do research on getting a new tree for Christmas on the Square. Seconded by Shai Roos. For: Unanimous. Motion carried 5-0-0.

7. Discussion, consideration and action as may be appropriate regarding 2015-2016 work plan items.

The board discussed the 2015-2016 work plan. The board will work to take down the Christmas banners that are in downtown. The board wants to see about the possibility of placing pipe at ground level on the Fifth Street median for flags on patriotic days and/or light fixtures for banners, flags, etc. Shai Roos will present Tax Increment Financing (TIF) to the city. Shai Roos, along with El Centro College, is working on a plan for a farmer's market, food truck and/or city garden. Roos has professional chefs that are interested in visiting Ferris to look at locations for a restaurant.

CLOSING

8. Discuss items to be placed on next meeting's agenda.

- Work Plan
- Brick Festival
- Update from Bill Jordan on City involvement
- Order new banners (bring ideas, maybe larger banners)

9. Adjourn.

With no further business to come before the board, Frankie Abrego moved to adjourn the meeting. Seconded by Tina Miller. For: Unanimous. Motion carried 5-0-0. Meeting adjourned at 8:14 P.M.

APPROVED THIS, THE 14th DAY OF MARCH, 2016.

ATTEST:

_____	_____
Bill Jordan	Cynthia Sanchez
Chief Building Official	Secretary to City Manager

**Important administrative notation:*
These minutes have been composed by using meeting notes provided to Cynthia Sanchez.