

**AGENDA
FERRIS MAIN STREET BOARD
CITY OF FERRIS
A MUNICIPAL CORPORATION OF THE
STATE OF TEXAS, ELLIS COUNTY
AT THE
FERRIS PUBLIC LIBRARY
301 E. TENTH STREET, FERRIS, TEXAS 75125
7:00 P.M. MONDAY, NOVEMBER 14, 2016**

NOTICE IS HEREBY GIVEN THAT THE FERRIS MAIN STREET BOARD OF THE CITY OF FERRIS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON THE 14TH DAY OF NOVEMBER, 2016 AT THE FERRIS PUBLIC LIBRARY LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125 FOR THE PURPOSE OF CONSIDERING:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
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MAIN STREET BOARD BUSINESS

- | | | |
|----|--|---|
| 1. | Call to order. | Ø |
| 2. | Roll call to determine the presence of a quorum. | 1 |
| 3. | Recording of volunteer hour reporting. | 2 |

APPROVAL OF MINUTES

- | | | |
|----|---|-----------|
| 4. | Consider approval of Main Street Board meeting minutes of October 10, 2016. | 10,
11 |
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OLD BUSINESS

- | | | |
|----|--|---|
| 5. | Discussion, consideration and action as may be appropriate regarding changing the bylaws of the Main Street Board. | Ø |
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NEW BUSINESS

- | | | |
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| 6. | Discussion, consideration and action as may be appropriate regarding Christmas on the square. | Ø |
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CLOSING

- | | | |
|----|--|---|
| 7. | Discuss items to be placed on next meeting's agenda. | Ø |
| 8. | Adjourn. | Ø |

11-14-2016 MAIN STREET AGENDA

Executive Session Reservation

The Ferris Main Street Board reserves the right to convene into an Executive Session (closed to the public) as authorized by Section 551.071(2) of the TEXAS GOVERNMENT CODE, for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Disability Assistance and Accommodation

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 544-2110 two working days prior to the meeting so that appropriate arrangements can be made.

I, CALLIE GREEN, HEREBY CERTIFY THAT
THE FOREGOING NOTICE WAS POSTED ON
OR BEFORE THE 10TH DAY OF NOVEMBER,
2016 BY 5:00 P.M.

CALLIE GREEN
CITY SECRETARY



MAIN STREET BOARD MEETING ATTENDANCE RECORD 2016-2017

Main Street Board			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	12	10	14	12	9	13	13	10	8	12	10	14
Place 1	Shai Roos	Board Member	-	P										
Place 2	Donna Shaw	Secretary	-	P										
Place 3	Karmin Thomas	Vice Chair	-	A										
Place 4	Frankie Abrego	Board Member	-	A										
Place 5	Karen Carreon	Chair	-	P										
Place 6	Tina Miller	FABA President	-	P										
Place 7	Carol Wright	City Council Member	-	P										
Youth 1	Ieshia Dickerson	Youth Adviser	-	A										
Youth 2	Samantha Garcia	Youth Adviser	-	A										
Total Present:			-	5										

A quorum of the board is 4 members. (Does not include youth advisors)

City Staff			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Place	Name	Title	12	10	14	12	9	13	13	10	8	12	10	14
Staff	Bill Jordan	Chief Building Official	-	A										
Total Present:			-	1										

Chairman- "Will the Secretary please call the roll."
 The Secretary calls each member's position and name.
 They respond if they are present.
 Secretary- "A quorum is present."

-	Cancelled
P	Present
A	Absent
R	Resigned
D	Deceased
E	End of Term

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Sep-16	1	Shai Roos	Alley Park	8 Hrs	Main St. Architect	3 Hrs
Sep-16	2	Donna Shaw		2 Hrs		
Sep-16	3	Karmin Thomas				
Sep-16	4	Frankie Abrego				
Sep-16	5	Karen Carreon	Brick Festival	4 Hrs		
Sep-16	6	Tina Miller		2 Hrs		
Sep-16	7	Carol Wright				
Sep-16	YA1	Ilesia Dickerson				
Sep-16	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Oct-16	1	Shai Roos	Façade Imp.	2 Hrs	FABA	3 Hrs
Oct-16	2	Donna Shaw		12 Hrs		
Oct-16	3	Karmin Thomas				
Oct-16	4	Frankie Abrego				
Oct-16	5	Karen Carreon		14 Hrs.		
Oct-16	6	Tina Miller		2 Hrs		
Oct-16	7	Carol Wright		12 Hrs		
Oct-16	YA1	Ilesia Dickerson				
Oct-16	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Nov-16	1	Shai Roos				
Nov-16	2	Donna Shaw				
Nov-16	3	Karmin Thomas				
Nov-16	4	Frankie Abrego				
Nov-16	5	Karen Carreon				

Nov-16	6	Tina Miller
Nov-16	7	Carol Wright
Nov-16	YA1	Ileshia Dickerson
Nov-16	YA2	Samantha Garcia

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
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Dec-16	1	Shai Roos	COTS(2 HRS DECORATING)			
Dec-16	2	Donna Shaw	COTS			
Dec-16	3	Karmin Thomas				
Dec-16	4	Frankie Abrego				
Dec-16	5	Karen Carreon				
Dec-16	6	Tina Miller				
Dec-16	7	Carol Wright				
Dec-16	YA1	Ileshia Dickerson				
Dec-16	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
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Jan-17	1	Shai Roos				
Jan-17	2	Donna Shaw				
Jan-17	3	Karmin Thomas				
Jan-17	4	Frankie Abrego				
Jan-17	5	Karen Carreon				
Jan-17	6	Tina Miller				
Jan-17	7	Carol Wright				
Jan-17	YA1	Ileshia Dickerson				
Jan-17	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
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Feb-17	1	Shai Roos				
Feb-17	2	Donna Shaw				

Feb-17	3	Karmin Thomas
Feb-17	4	Frankie Abrego
Feb-17	5	Karen Carreon
Feb-17	6	Tina Miller
Feb-17	7	Carol Wright
Feb-17	YA1	Ileshia Dickerson
Feb-17	YA2	Samantha Garcia

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Mar-17	1	Shai Roos				
Mar-17	2	Donna Shaw				
Mar-17	3	Karmin Thomas				
Mar-17	4	Frankie Abrego				
Mar-17	5	Karen Carreon				
Mar-17	6	Tina Miller				
Mar-17	7	Carol Wright				
Mar-17	YA1	Ileshia Dickerson				
Mar-17	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Apr-17	1	Shai Roos				
Apr-17	2	Donna Shaw				10
Apr-17	3	Karmin Thomas				
Apr-17	4	Frankie Abrego				10
Apr-17	5	Karen Carreon				10
Apr-17	6	Tina Miller				
Apr-17	7	Carol Wright				6
Apr-17	YA1	Ileshia Dickerson				
Apr-17	YA2	Samantha Garcia				9

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
May-17	1	Shai Roos				
May-17	2	Donna Shaw				
May-17	3	Karmin Thomas				
May-17	4	Frankie Abrego				
May-17	5	Karen Carreon				
May-17	6	Tina Miller				
May-17	7	Carol Wright				
May-17	YA1	Ileshia Dickerson				
May-17	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Jun-17	1	Shai Roos				
Jun-17	2	Donna Shaw				
Jun-17	3	Karmin Thomas				
Jun-17	4	Frankie Abrego				
Jun-17	5	Karen Carreon				
Jun-17	6	Tina Miller				
Jun-17	7	Carol Wright				
Jun-17	YA1	Ileshia Dickerson				
Jun-17	YA2	Samantha Garcia				

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Jul-17	1	Shai Roos				
Jul-17	2	Donna Shaw				
Jul-17	3	Karmin Thomas				
Jul-17	4	Frankie Abrego				
Jul-17	5	Karen Carreon				
Jul-17	6	Tina Miller				
Jul-17	7	Carol Wright				

Jul-17	YA1	Ieshia Dickerson Samantha
Jul-17	YA2	Garcia

Month	Place	Main Street Board Member	Project Name #1	Month hours	Project Name #2	Month hours
Aug-17	1	Shai Roos				
Aug-17	2	Donna Shaw				
Aug-17	3	Karmin Thomas				
Aug-17	4	Frankie Abrego				
Aug-17	5	Karen Carreon				
Aug-17	6	Tina Miller				
Aug-17	7	Carol Wright Ieshia				
Aug-17	YA1	Dickerson Samantha				
Aug-17	YA2	Garcia				

*Record in 1/2 hour increments

*Record for previous month

*Record hours for calendar month

*Hours to include:

Board & Committee Meetings

Council Meetings

Board Trainings

Festivals

Travel Time

*Record in 1/2 hour increments

*Record for previous month

*Record hours for calendar month

*Hours to include:

Board & Committee Meetings

Council Meetings

Board Trainings

Festivals

Travel Time

*Record in 1/2 hour increments

*Record for previous month

*Record hours for calendar month

*Hours to include:

Board & Committee Meetings

Council Meetings

Board Trainings

Festivals

Travel Time

**STATE OF TEXAS
COUNTY OF ELLIS**

THE FERRIS MAIN STREET BOARD MET IN A REGULAR SESSION OCTOBER 10, 2016 AT 7:00 P.M. AT THE FERRIS PUBLIC LIBRARY, LOCATED AT 301 E. TENTH STREET, FERRIS, TEXAS 75125.

MEMBERS PRESENT

Shai Roos, Place 1
Donna Shaw, Place 2
Karen Carreon, Place 5
Tina Miller, Place 6
Carol Wright, Place 7

STAFF PRESENT

Bill Jordan, City Manager

MEMBERS ABSENT

Karmin Thomas, Place 3
Frankie Abrego, Place 4
Ieshia Dickerson, Youth 1
Samantha Garcia, Youth 2

STAFF ABSENT

MAIN STREET BOARD BUSINESS

1. Call to order.

Donna Shaw called the meeting to order at 7:05 P.M.

2. Roll call to determine the presence of a quorum.

The roll was called and a quorum was present.

3. Recording of volunteer hour reporting.

APPROVAL OF MINUTES

4. Consider approval of Main Street Board meeting minutes of August 8, 2016 and September 6, 2016.

Shai Roos moved to approve the meeting minutes for the Main Street Board meeting of August 8, 2016 and September 6, 2016. Seconded by Tina Miller. For: Unanimous. Motion carried 5-0-0.

PRESENTATION

- 5. Introduction and presentation of architect to potentially be a candidate for the Main Street Board.**

DISCUSSION

- 6. Discussion, consideration, and action as may be appropriate regarding the authorization of expenditures from funds for improving the pavilion landscape.**

Tina Miller makes a motion to not exceed \$1,600.00 to improve the landscape around the pavilion. Seconded by Carol Wright. For: Unanimous. Motion carried 5-0-0.

- 7. Discussion, consideration, and action as may be appropriate regarding changing the bylaws of the Main Street Board.**

Shai Roos moved to approve the changes to the bylaws. Seconded by Carol Wright. For: Unanimous. Motion carried 5-0-0.

- 8. Discussion, consideration, and action as may be appropriate regarding façade grant approval process.**

Shai Roos makes a motion to direct staff to write a program for the façade grant program. Seconded by Tina Miller. For: Unanimous. Motion carried 5-0-0.

- 9. Discussion, consideration, and action as may be appropriate regarding design and purchase of light pole banners and brackets.**

Carol Wright makes a motion to approve the banner presented by the school and to purchase 25. Seconded by Donna Shaw. For: Unanimous. Motion carried 5-0-0.

- 10. Discussion, consideration, and action as may be appropriate regarding status of the Alley park project.**

Tina Miller makes a motion to allow Bill Jordan and Cynde Franks to come up with a proposal for the Alley Park to be presented to 4B E.D.C for funding. Seconded by Shai Roos. For: Unanimous. Motion carried 5-0-0.

Proposal will be presented to Board at next meeting.

CLOSING

11. Discuss items to be placed on next meeting's agenda.

- Bylaws
- COTS – Christmas on the square

12. Adjourn.

With no further business to come before the board, Tina Miller moved to adjourn the meeting. Seconded by Shai Roos. For: Unanimous. Motion carried 5-0-0. Meeting adjourned at 9:11 P.M.

APPROVED THIS, THE 14th DAY OF NOVEMBER, 2016.

ATTEST:

Callie Green
City Secretary

Karen Carreon
Chair, Main Street Board

**Important administrative notation:
These minutes have been composed by using meeting notes provided to Callie Green,
City Secretary*