CITY OF FERRIS
JOB DESCRIPTION

JOB TITLE: Police Officer **POSTING DATE:** 09/26/2016
DEPARTMENT: Police Department **CLOSING DATE:** Open Until Filled
REPORTS TO: Patrol Sergeant **Applications available at:** www.ferristexas.gov
COMPENSATION: $35,944 to $37,982.00 DOQ

BENEFITS: The City of Ferris offers a comprehensive benefits package including 11 paid holidays annually, 84 vacation hours annually, fully paid health, vision, dental, life/AD&D insurance for employees; and participation in TMRS at a rate of 5% with a match of 1:1.5%. Opportunity for overtime working selective traffic enforcement (STEP) project and special assignments.

SUMMARY OF JOB

We are seeking qualified officers who are professional, pro-active, and have a sense of "Serving the Needs of the Community." Works under broad administrative direction from the Patrol Sergeant. This position is responsible for enforcing state and municipal laws in order to ensure the safety of the citizens and business owners of the City of Ferris.

PRIMARY DUTIES AND RESPONSIBILITIES

- Interprets, defends, and applies department polices and procedures in unusual or difficult circumstances.
- Responds to calls for service from telecommunications officers for home or business burglaries, auto thefts, auto accidents, criminal mischief, alarms, domestic violence, vehicle unlocks, assistance to the elderly or disabled persons, drives to the scene, provides protection or assistance, apprehends suspects, delivers City information as directed.
- Completes police reports in a timely manner when offenses or incidents requiring a report occur by adhering to proper police procedures.
- Performs patrol duties when not on an assigned call, enforces traffic laws, assists citizens, serves warrants, completes watch checks, and checks building for security.
- Performs miscellaneous duties, gets briefings from relieved officers, obtains needed equipment, compiles reports, attends court when needed, communicates with other officers, detectives, and County/District attorneys, code violations, takes arrested persons to jail, assists telecommunications personnel in a professional manner.
- In the absence of the Police Sergeant, senior ranking officer acts as superior officer.
- Responds to complaints and inquiries from the public and resolves problems in a professional manner.
- Provides community outreach by engaging in public speaking in order to inform citizens regarding crime and public safety, participating in neighborhood watch programs, assisting with community service programs, participating in child safety programs, and providing police escorts.
- Performs routine law enforcement duties as needed such as working traffic, providing backup, answering calls, and patrolling the city.
- Performs all other related duties as assigned or as required.

For additional information contact Officer Angela Barnes @ angelabarnes@ferristexas.gov